

**REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER**

**TO: BARROWFORD AND WESTERN PARISHES COMMITTEE**

**DATE: 4 AUGUST 2016**

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## **CAPITAL PROGRAMME 2016/17**

### **PURPOSE OF REPORT**

To advise members on the Committee's 2016/17 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the overspend detailed in paragraph 9.
- (3) That members consider the deferred bid detailed in paragraph 11.
- (4) That any late bids be considered by the Committee.

### **REASON FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2015/16***

1. This is £559.

#### ***Allocation for 2016/17***

2. This is £20,520 (ie £12,070 capital plus £8,450 revenue).

#### ***Effective Total Allocation for 2016/17***

3. This is £25,908 (including £4,829 retained in 2015/16 pending progress on the implementation of service/asset transfers which was reinstated by the Executive on 30 June 2016).

### **Commitments for 2016/17**

4. These total £20,908 (see Appendix 1).

### **Balance for 2016/17**

5. This is £5,000.

### **Additional Source of Capital Funding**

6. Appendix 2 to this report for information is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Barrowford and Western Parishes area.
7. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

### **Financial Advice**

8. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

### **Existing Bids**

#### Overspend – Additional Funding Required

9. **Lower Clough Fold Surfacing Improvements (Appendix 1, item ix):** The scheme has been completed but resulted in an overspend. Additional funding of £1,330 was allocated by this Committee, but the amount requested should have been £1,338. Therefore, a request is made for members to consider allocating an additional £8.

#### Underspend – Deallocate Funding

10. None.

### **New/Deferred Bids**

**Money will need to be de-allocated from other schemes before any new bids of a greater value than the balance available can be approved for the 2016/17 capital programme if members deem these bids to be a higher priority.**

11. **Pendle Cycle Forum Bid – Pendle’s Cycling Legacy Event** (see Appendix 3). This bid was deferred on 7 July 2016 to establish whether or not other area committees had agreed to contribute towards the event.

**Confirmation now received:** Nelson Committee allocated £1,000 but the other three area committees did not agree to contribute.

### **Late Bids**

12. Any late bids to be reported prior to or at the meeting.

## IMPLICATIONS

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2016/17 for Barrowford and Western Parishes Committee.

Appendix 2: List of Section 106 Agreements for Barrowford and Western Parishes.

Appendix 3: Deferred Bid. Pendle's Cycling Legacy Event.

## **LIST OF BACKGROUND PAPERS**

None.

**Barrowford and Western Parishes Committee Commitments for 2016/17**

(Shaded schemes are completed)

<b>Date Allocated and Scheme Details</b>	<b>Lead Officer/ Service Area</b>	<b>c/f from Previous Year/s</b>	<b>Spend to 31/3/2016</b>	<b>Allocation Available 1/4/2016</b>	<b>Allocated 2016/17</b>	<b>Total Allocation</b>	<b>Spend to 30/6/2016</b>	<b>Allocation Remaining in Ledger</b>	<b>Status of Scheme/ Remarks</b>
i) <b>10/06/10</b> Improvement to Barrowford bus shelters	S Farnell (NS)	£94	£0	£94	-£94	£0	£0	£0	Completed. £94 underspend deallocated 09/06/16.
ii) <b>10/06/10</b> Phase 2 of dry-stone walling project	M Wood (Blacko PC)	£971	£0	£971	-£641	£330	£330	£0	Completed. £641 underspend deallocated 09/06/16.
iii) <b>04/07/13</b> Various projects (including refurbishment of Jinny Well and repair of Upper Sparable Lane footpath)	S Grindrod (Goldshaw Booth PC)	£520	£0	£520	£0	£520	£520	£0	Completed April 2016.
iv) <b>03/07/14</b> Church Street/Helton Street ginnel improvements	T Partridge (NS)	£289	£0	£289	£0	£289	£0	£289	Works completed July 2016 – payment to be processed.
v) <b>09/07/15</b> Replacement of damaged walling	M Wood (Blacko PC)	£3,000	£0	£3,000	-£3,000	£0	£0	£0	Scheme cancelled. £3,000 deallocated 09/06/16.
vi) <b>09/07/15</b> Barley car park and toilet block	D Heap (Barley PC)	£1,000	£0	£1,000	£0	£1,000	£1,000	£0	Completed April 2016.

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vii) <b>09/07/15</b> Various projects (including toilet renovation)	S Grindrod (Goldshaw Booth PC)	£500	£0	£500	£0	£500	£150	£350	Works completed June 2016 – payment to be processed.
viii) <b>31/03/16</b> Bull Holme Cricket Pavilion repairs	J Ormerod (Barrowford Cricket Club)	£1,000	£0	£1,000	£0	£1,000	£1,000	£0	Completed May 2016.
ix) <b>12/05/16</b> Lower Clough Fold surfacing improvements	S Whalley (NS)	£2,000	£3,338	-£1,338	£1,330	-£8	£0	-£8	Completed April 2016. (£5,700 contribution from residents.)
x) <b>05/07/12</b> Flood Prevention	L Edwards (NS)	£3,000	£0	£3,000	£0	£3,000	£0	£3,000	Money allocated to cover flooding related problems in Barrowford.
xi) <b>06/09/12</b> Friday Night Football League	T Horsley (NS)	£300	£0	£300	£0	£300	£0	£300	15/07/16 – T Horsley advised this was still under review.
xii) <b>03/07/14</b> Holmefield House car park refurbishment	I Lord (Barrowford PC)	£6,000	£0	£6,000	£0	£6,000	£0	£6,000	18/07/16 – I Lord advised plans to be drawn up as planning permission may be required.
xiii) <b>03/07/14</b> Millennium corner	S Grindrod (Goldshaw Booth PC)	£1,500	£484	£1,016	£0	£1,016	£891	£125	13/07/16 – S Grindrod advised £125 balance to be spent on plants.
xiv) <b>09/07/15</b> Storage building on playing fields	M Tetley (Higham PC)	£3,000	£0	£3,000	£0	£3,000	£0	£3,000	18/07/16 – P Rosthorn advised most of work completed.

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xv) <b>09/06/16</b> Children's play area repairs	M Wood (Blacko PC)				£3,000	£3,000	£0	£3,000	08/07/16 – M Wood advised that a contractor had been asked to undertake the repairs.
xvi) <b>07/07/16</b> Contribution to ride-on mower	I Lord (Barrowford PC)				£5,000	£5,000	£0	£5,000	
xvii) <b>07/07/16</b> Replacement of notice boards	S Grindrod (Goldshaw Booth PC)				£1,000	£1,000	£0	£1,000	
xviii) <b>07/07/16</b> Footpath – Higham Village Green	P Rosthorn (Higham PC)				£2,500	£2,500	£0	£2,500	
xix) <b>07/07/16</b> Floral Fence	R Hey (Old Laund Booth PC)				£1,500	£1,500	£0	£1,500	
xx) <b>07/07/16</b> Town centre premises improvement grants	P Collins (HHED)	£5,111	£1,545	£3,566	£3,000	£6,566	£0	£6,566	07/07/16 – P Collins advised that two applicants were currently working on their applications for a grant.
xxi) <b>07/07/16</b> Riverside Project	M Reed (Roughlee PC)				£1,000	£1,000	£0	£1,000	
xxii) <b>07/07/16</b> Barley Playground upgrade	D Heap (Barley PC)				£1,000	£1,000	£0	£1,000	

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xxiii) <b>07/07/16</b> Steven Burke Sports Hub – Phase 2	K Roberts (NS)				£2,000	£2,000	£0	£2,000	
xxiv) <b>04/06/15</b> Litter and dog waste bins	C Taylor (ES)	£682	£495	£187	£313	£500	£0	£500	07/07/16 – C Taylor advised that the money would be spent throughout the year as required.
xxv) <b>07/07/16</b> Pétanque on playing fields	M Wood (Blacko PC)				£3,000	£3,000	£0	£3,000	
<b>Subtotals</b>		<b>£28,967</b>	<b>£5,862</b>	<b>£23,105</b>	<b>£20,908</b>	<b>£44,013</b>	<b>£3,891</b>	<b>£40,122</b>	
<b>Uncommitted Funds</b>		<b>£559</b>	<b>–</b>	<b>£559</b>	<b>£4,441</b>	<b>£5,000</b>	<b>–</b>	<b>£5,000</b>	
<b>TOTAL FUNDS AVAILABLE 2016/17</b>		<b>£29,526</b>	<b>£5,862</b>	<b>£23,664</b>	<b>£25,349</b>	<b>£49,013</b>	<b>£3,891</b>	<b>£45,122</b>	



## Section 106 Agreements

### Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
13/03/0416P	1610	IA019	29/3/2004	Yes	21/3/2004	Grange Avenue, Barrowford	Future maintenance of land to be transferred to PBC	Barrowford	Date of agreement	9,626.91	9,626.91	9,626.91		None	K Roberts	Site is hard landscaped and well maintained. Money to be used for maintenance	TW 9/10/2014
13/03/0032P		IA064	11/10/2009	Yes	27/10/2009	Wheatley Court	Provision of open space in the locality	Barrowford	5 years from payment	10,000.00	10,000.00			16/01/2017	K Roberts		NW 20/3/2013
13/10/94830	4942	IA060			26/10/210	Land at Gisburn Road, Barrowford	Enhancement of cycling facilities and improvements to bus service serving development	Barrowford	Prior to opening to public	130,000.00	30,000.00	30,000.00		7 years from payment	P Atkinson	ESP producing plans for cycle link improvements in accordance with the Cycling Strategy. £100,000 to LCC for the bus subsidy	Input by BK 21/12/12 updated by TW 21/7/2015
13/98/0325P + 13/00/0563P	LEG/8	IA004	14/3/2000	Yes	13/3/2000	Land at Gisburn Road, Barrowford	Provision of equipped play area	Barrowford	By instalments	48,000.00	780.00			27/07/2007	K Roberts	£780 residual	TW 5/11/2014
13/06/0116P	4088	IA044	12/5/2006	Yes	25/5/2007	Land at Clover Croft Mill, Higham	Provision of public open space in vicinity of development	Barrowford	Prior to the occupation of first dwelling	33,000.00	33,000.00	33,000.00	33,000.00	7 years from final payment	Parish Council	Money was passed to the Parish Council who paid for the facility	VG 22/5/2015

	Needs to be actively monitored
	Progressing according to timescale but requires monitoring
	No concerns as to progress

**BIDS FOR FUNDING FROM AREA COMMITTEES  
CAPITAL (AND REVENUE) PRO FORMA**

**Short Project Title:** Pendle's Cycling Legacy Event

**Bid submitted by:** Tricia Wilson

**On behalf of (please include contact details):** Pendle's Cycle Forum

**Amount requested:** £1,000

**Brief details of Project:** This year we updated Pendle's Cycling Legacy Strategy to follow on from the Tour of Britain which came to Pendle last September. The aim of this strategy is to build on the enthusiasm for cycling that was generated by the Tour of Britain to get more people cycling more, in particular getting new people on a bike and to highlight the environmental, economic and health benefits. One of the best ways to do this is to show that cycling can be fun

We would like to hold an event at the Steven Burke Sports Hub to celebrate cycling and to get people thinking about cycling. The event will take place on 17 September 2016 a year after the Tour of Britain came to Pendle. This will include youth races and there is the possibility of including a sportive that people of all abilities can take part in as well as stalls and cycling activities. What we can put on will depend upon the funding we can achieve. We are asking for £1,000 from each Area Committee.

**Main Outcomes to be Achieved:** To mark the anniversary of the Tour of Britain in Pendle, to raise awareness of the benefits of cycling, to get more new people interested in cycling, to raise awareness of the easy cycling routes in Pendle, and to raise awareness of the Steven Burke Sports Hub

**When will Project be implemented?** Saturday, 17 September 2016 with activities leading up to the event such as guided rides, taster sessions and mini challenges

**Who will undertake the Project works?** Depending on the amount of funding received, it will be managed by Pendle Council officers with support from cycle clubs and organisations such as CDP and CSP. With additional funding, we may have assistance from Pennine Events

**Is the bid for capital or revenue funding?** Revenue

**Is there match funding for the Project from elsewhere?** Yes

**If so, please give details:** There is funding from the Cycle and Parks' budgets of approximately £2,000 which can be used on a small event. If further funding is raised, it will enhance the event

**Are there long-term revenue consequences and how will these be funded?**

None