

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

DATE: 2 AUGUST 2016

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CAPITAL PROGRAMME 2016/17

PURPOSE OF REPORT

To advise members on the Committee's 2016/17 capital budget.

RECOMMENDATIONS

- (1) That members note the current balance for 2016/17 is £19,315.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That members consider the new bids detailed in paragraphs 10 to 12.
- (4) That members consider the underspend detailed in paragraph 14.
- (5) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £231.

Allocation for 2016/17

2. This is £11,740 capital plus £8,220 revenue contribution to capital – totalling £19,960. Plus the £4,697 held back from 2015/16 regarding transfer of assets to town and parish councils which was reinstated by the Executive on 30 June 2016.

Effective Total Allocation for 2016/17

3. This is £24,888.

Commitments for 2016/17

4. These total £5,573 (see Appendix 1 for a detailed breakdown).

Balance for 2016/17

5. This is £19,315.

Population/Electorate Breakdown

6. Brierfield ward – 4,862/3,611; Reedley ward – 5,291/4,279 (2011 Census/2016 Electorate).

Additional Sources of Capital Funding

7. Appendix 3 to this report, for information, is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Brierfield and Reedley Committee area.
8. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

9. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

10. **Clearing up at Railway Terrace, Brierfield:** submitted by Scott Whalley, Neighbourhood Services – £1,480 (see Appendix 3).
11. **Fencing Repair to Bottom of Clitheroe Road, Brierfield:** submitted by Scott Whalley, Neighbourhood Services – £412 (see Appendix 4).
12. **Clearing up at Back 2-18 Sefton Street, Brierfield:** submitted by Scott Whalley, Neighbourhood Services - £500 (see Appendix 5).

Late Bids

13. Any late bids will be reported preferably just prior to or at the meeting.

Existing Bids

Underspend – De-allocate Funding

14. On 7 June 2016 this Committee allocated £250 for repairs to a stone wall on Higher Reedley Road (Appendix 1, item xxix). A further bid of £750 was submitted on 5 July 2016 in order to

carry out the repairs. This bid was refused. A request is therefore made to de-allocate the initial £250.

Overspend – Additional Funding Required

15. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery); and "enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries, professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2016/17 for Brierfield and Reedley Committee.

Appendix 2: List of Section 106 Agreements for Brierfield and Reedley.

Appendix 3: Clearing up at Railway Terrace, Brierfield (Form A).

Appendix 4: Fencing Repair to Bottom of Clitheroe Road, Brierfield (Form A).

Appendix 5: Clearing up at Back 2-18 Sefton Street, Brierfield (Form A).

LIST OF BACKGROUND PAPERS

None.

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/6/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
i) Litter and dog waste bins (2/6/2015 and 1/3/2016)	C Taylor (ES)	£1,331	£478	£853	£0	£853	£0	£853	£500 allocated on 2/6/2015 and a further £500 on 1/3/2016
ii) Town centre premises improvement grants (7/6/2016)	P Collins (HHED)	£7,625	£2,350	£5,275	£3,000	£8,275	£0	£8,275	Ongoing. Currently promoting availability of grants in Brierfield
iii) Flood prevention works within the Brierfield and Reedley area (11/5/2010)	S Whalley (NS)	£2,500	£0	£2,500	£0	£2,500	£0	£2,500	The funds were allocated to help deal with emergency flooding situations. None has been spent to date but may be needed if the rain persists
iv) Maintenance of red grit bins (7/4/2009, 30/3/2010, 8/6/2010, 5/10/2010, 10/5/2011, 4/10/2011 and 2/10/2012)	J Lord (ES)	£2,196	£674	£1,522	£0	£1,522	£0	£1,522	Additional allocation of £401 on 30/3/2010, £459 on 8/6/2010, £3,000 on 5/10/2010, £1,605 on 10/5/2011 and £4,000 on 4/10/2011. £3,000 was allocated on 2/10/2012 for winter 2012/13 to include ordering of new grit bins). Remaining funds for ongoing maintenance for 2014/15
v) Festive decorations for Brierfield (8/4/2014)	S Whalley (NS)	£268	£0	£268	£0	£268	£0	£268	£2,361 allocated for Brierfield on 8/4/2014
vi) Festive decorations for Reedley (8/4/2014)	S Whalley (NS)	£268	£0	£268	£0	£268	£0	£268	£2,361 allocated for Reedley on 8/4/2014
vii) Friday Night Football League (7/8/2012)	T Horsley (NS)	£300	£0	£300	£0	£300	£0	£300	Funding still required for cost of pitch hire. Invoice to be sent

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/6/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
viii) Parking area outside 1–29 Reedley Road, Reedley (4/9/2012)	S Whalley (NS)	£5,470	£0	£5,470	£0	£5,470	£0	£5,470	Allocated on 4/9/2012 (from 2010/11 Reedley balance) subject to LCC contributing remaining £8,500 and approval by BRAC of the plans
ix) Resurfacing of Park Lane/Park Drive, Reedley (6/11/2012, 5/8/2014 and 3/11/2015)	S Whalley (NS)	£9,000	£0	£9,000	£0	£9,000	£0	£9,000	£3,000 allocated on 6/11/2012, £3,000 on 5/8/2014 and a further £3,000 on 3/11/2015
x) Additional festive banners (5/3/2013)	N Yates (NS)	£419	£0	£419	£0	£419	£0	£419	Allocated on 5/3/2013. Spend to date is £662, with £331 contributed from Brierfield Town Council
xi) Lighting column at 11/13 William Street, Brierfield (7/5/2013 and 3/9/2013)	S Farnell (NS)	£350	£0	£350	£0	£350	£0	£350	Allocated on 7/5/2013. Spend to date is £4,085 with Brierfield Town Council contributing £1,000 to scheme. Additional £350 allocated on 3/9/2013
xii) Heyhead Park tennis courts, Brierfield (5/11/2013)	K Roberts (NS)	£55	£0	£55	-£55	£0	£0	£0	£2,000 allocated on 5/11/2013. Final spend was £3,890, with Brierfield Town Council contributing e £1,945. £55 de-allocated on 29/3/2016
xiii) Christmas banners in Brierfield (3/12/2013)	S Whalley (NS)	£5	£0	£5	-£5	£0	£0	£0	£500 allocated on 3/12/2013. Final spend was £495. £5 de-allocated on 29/3/2016

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/6/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xiv) Provision of a speed indicator device (3/12/2013 and 1/3/2016)	S Farnell (NS)	£6,000	£0	£6,000	£0	£6,000	£0	£6,000	£2,500 allocated on 3/12/2013 and £3,500 on 1/3/2016
xv) Improvements to Pendle Way, near Nelson Golf Course (7/1/2014)	T Partridge (NS)	£103	£0	£103	£0	£103	£0	£103	Allocated on 7/1/2014
xvi) Resurfacing of footway at Railway View, Brierfield (5/8/2014)	S Whalley (NS)	£3,500	£2,970	£530	£0	£530	£0	£530	Allocated on 5/8/2014
xvii) Provision of No Through Road signage at Victoria Avenue, Brierfield (31/3/2015)	S Farnell (NS)	£260	£233	£27	-£27	£0	£0	£0	£260 allocated by BRAC on 31/3/2015. Final spend was £233. £27 de-allocated on 29/3/2016
xviii) Replacement LED floodlighting to Tunstill Square Car Park (7/7/2015)	S Farnell (NS)	£225	£0	£225	£0	£225	£0	£225	Allocated by BRAC on 7/7/2015
xix) Purchase of two dog bins and one grit bin at Broadhurst Way and Kings Causeway, Brierfield (3/11/2015)	S Whalley (NS)	£350	£0	£350	£0	£350	£0	£350	£350 allocated by BRAC on 3/11/2015
xx) Bollard at Sefton Street, Brierfield (1/12/2015)	N Yates (NS)	£150	£0	£150	£0	£150	£0	£150	£150 allocated by BRAC on 1/12/2015 for a Blackpool style bollard
xxi) Purchase of one bench and installation of two benches on Sackville Street, Brierfield (2/2/2016)	N Yates (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	£2,000 allocated by BRAC on 2/2/2016

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/6/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxii) Flood prevention on Patterdale Close, Reedley (2/2/2016)	L Edwards (NS)	£750	£0	£750	£0	£750	£0	£750	£750 allocated by BRAC on 2/2/2016 for the construction of a bund to prevent flooding of properties
xxiii) Handrail on steps at Higher Reedley Road, Reedley (2/2/2016 and 5/7/2016)	S Whalley (NS)	£200	£0	£200	£520	£720	£130	£590	£200 allocated by BRAC on 2/2/2016 and £520 on 5/7/2016
xxiv) Highway improvements (unadopted and adopted) (1/3/2016)	S Whalley (NS)	£8,013	£0	£8,013	£0	£8,013	£0	£8,013	£9,000 allocated by BRAC on 1/3/2016; £987 vired to Back Taylor Street. £700 committed for improvements to Higher Reedley Road and £4,500 for resurfacing Hardy Avenue, Brierfield (7/6/2016). £2,813 uncommitted
xxv) Footpaths (1/3/2016)	T Partridge (NS)	£1,200	£0	£1,200	£0	£1,200	£0	£1,200	£1,200 allocated by BRAC on 1/3/2016
xxvi) Lighting (1/3/2016)	S Whalley (NS)	£3,000	£0	£3,000	-£3,000	£0	£0	£0	£3,000 allocated by BRAC on 1/3/2016. Full £3,000 vired to item xxviii to be used on lighting at Back Commercial Street (7/6/2016)
xxvii) Queen's 90 th Birthday Celebrations (29/3/2016)	S Farnell (NS)				£500	£500	£500	£0	£500 allocated by BRAC on 29/3/2016

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/6/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxviii) Lighting column at Back Commercial Street, Brierfield (7/6/2016)	S Whalley (NS)				£3,500	£3,500	£0	£3,500	BRAC resolved on 7/6/2016 that £3,500 be allocated to provide a new lighting column, £3,000 of which to be taken from item xxvi above and £500 as a new allocation from 2016/17
xxix) Collapsed wall at Higher Reedley Road, Reedley (7/6/2016)	S Whalley (NS)				£250	£250	£0	£250	£250 allocated on 7/6/2016. Further bid of £750 submitted on 5/7/2016. Bid was refused and so request made to de-allocate the £250
xxx) Rothesay Road pothole repair (5/7/2016)	S Whalley (NS)				£500	£500	£0	£500	£500 allocated on 5/7/2016
xxxi) Mansfield Crescent to Marsden Heights footpath overlay (5/7/2016)	S Whalley (NS)				£350	£350	£0	£350	£350 allocated on 5/7/2016
xxxii) Repair to shed roof at children's allotment (5/7/2016)	S Farnell (NS)				£40	£40	£0	£40	£40 allocated on 5/7/2016. Cheque posted on 14/7/2016
Subtotals		£55,538	£6,705	£48,833	£5,573	£54,406	£630	£53,776	
Uncommitted Funds		£231	-	£231	£19,084	£19,315	-	£19,315	
TOTAL FUNDS AVAILABLE 2016/17		£55,769	£6,705	£49,064	£24,657	£73,721	£630	£73,091	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
	LEG/8/475	IA006				Higher Reedley Road	Maintenance of green land at Hillingdon Road and Higher Reedley Road	Brierfield	Capital received	40,630.00	26,193.64	24,770.69			K Roberts	Money is being used for ongoing maintenance by Parks	VG 22/5/2015
13/98/0034P	LEG/8	IA018		Yes	5/1/1999	Hillsborough Avenue, Brierfield	Maintenance of land	Brierfield	Date of transfer	9,315.00	9,237.85	9,237.85			K Roberts	Money is being used for ongoing and ad hoc maintenance by Parks	TW 9/10/2014
13/08/0558P & 13/10/0296P	4582		11/5/2010 and 6/8/2010		10/5/2011	Land at Reedley Drive, Reedley	Open space contribution	Brierfield	On transfer of open space land which shall be before 22 dwellings occupied	224,276.00				Any monies not expended five years after the 10 years' maintenance period		22 houses to be built before we receive the money. Barnfield to build pavilion, one football pitch and one cricket pitch as part of the agreement	Input by BK 21/12/2012. Updated by TW 9/10/2014

	Needs to be actively monitored
	Progressing according to timescale but requires monitoring
	No concerns as to progress

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Clearing up at Railway Terrace, Brierfield

Bid submitted by: Scott Whalley, Engineering Manager, Neighbourhood Services,
Elliott House, 9 Market Square, Nelson, BB9 0LX

On behalf of (please include contact details): Cllr Ashraf

Amount requested: £1,480

Brief details of Project: To provide clearance and treatment to vegetation and tree removal to various areas in the vicinity of Railway Terrace, Brierfield

Main Outcomes to be Achieved: To improve the area and improve cleanliness and safety

When will Project be implemented? ASAP

Who will undertake the Project works? Neighbourhood Services

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No
If so, please give details:

Are there long-term revenue consequences and how will these be funded?
No

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Fencing Repair to Bottom of Clitheroe Road, Brierfield

Bid submitted by: Scott Whalley, Engineering Manager, Neighbourhood Services,
Elliott House, 9 Market Square, Nelson, BB9 0LX

On behalf of (please include contact details): Cllr Ashraf

Amount requested: £412

Brief details of Project: To repair damage to existing fenceline with new posts and rails as required

Main Outcomes to be Achieved: To improve the area and improve safety

When will Project be implemented? ASAP

Who will undertake the Project works? Neighbourhood Services

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No
If so, please give details:

Are there long-term revenue consequences and how will these be funded?
No

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Back 2-18 Sefton Street Brierfield.....

Bid submitted by: Scott Whalley

On behalf of (please include contact details): Councillor Iqbal

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Amount requested: £ 500.....

Brief details of Project: Remove overgrown shrubs and chip and leave bark chippings insitu. Tidy site and remove litter

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Main Outcomes to be Achieved: Improve local area

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When will Project be implemented? Within 1 month.....

Who will undertake the Project works? Local Contractor

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Is the bid for capital or revenue funding? Revenue

Is there match funding for the Project from elsewhere? No

If so, please give details:

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Are there long-term revenue consequences and how will these be funded?

Try to get residents to take on maintenance once the area is more manageable.....

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