

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: COLNE AND DISTRICT COMMITTEE

DATE: 9 JUNE 2016

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CAPITAL PROGRAMME 2015/16 AND 2016/17

PURPOSE OF REPORT

To advise members on the Committee's 2015/16 and 2016/17 capital budgets.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members re-consider the bids from the last meeting detailed in paragraph 13 to 15.
- (3) That members consider the new bid detailed in paragraph 16 in conjunction with the overspend detailed in paragraph 18.
- (4) That any late bids be considered by the Committee.
- (5) That members consider the underspend detailed in paragraphs 19 and 20.

REASON FOR RECOMMENDATIONS

To enable the capital programme funding to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2014/15

1. This is £5,522.

Allocation for 2015/16

2. This is £39,150 capital plus £18,260 revenue contribution to capital – totalling £57,410. However, £10,434 of the revenue contribution is being held back as cover in the event that

savings do not materialise from the transfer of some assets to the town and parish councils. At this stage, this gives an effective total allocation for 2015/16 of £46,976.

Effective Total Allocation for 2015/16

3. This is £52,498.

Commitments for 2015/16

4. These total £52,428 (see Appendix 1 for a detailed breakdown of the year-end figures).

Balance for 2015/16

5. This is £70.

New Allocation for 2016/17

6. This is £26,100 capital plus £18,260 revenue contribution to capital – totalling £44,360.

Effective Total Allocation for 2016/17

7. This is £44,430 (the Executive will be considering the funds held back from last year at the meeting on 23 June 2016).

Commitments for 2016/17

8. These total £42,267 (see Appendix 2 for a detailed breakdown).

Please note that the commitments of £7,975 agreed at the last meeting have not been included at this stage, pending a review by councillors.

Balance for 2016/17

9. This is £2,163 (but see paragraphs 18 and 19, which would give a revised balance of £3,155 if approved).

Additional Sources of Capital Funding

10. Appendix 3 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Colne and District Committee area.
11. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

12. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

Members will note that the following bids total £8,575, whereas the uncommitted funds total £2,163. Money will need to be de-allocated from other schemes before any new bids of a greater value than the balance available can be approved for the 2016/17 capital programme if members deem these bids to be a higher priority.

13. **Repairs and upgrade to LED lighting on the path between Windy Bank and Mason Street, Colne:** submitted by Tricia Wilson, Neighbourhood Services – £1,400 (see Appendix 4).
14. **Changing Places Disabled Bathroom Facility:** submitted by John McBeth, Pendle Support – £2,000 (see Appendix 5).
15. **Colne Rhythm and Blues Festival 2016: Town Centre Entertainment:** submitted by Housing, Health and Economic Development – £4,575 (see Appendix 6).
16. **Litter and Dog Waste Bins:** submitted by David Walker, Environmental Services – £600 (see Appendix 7).

Late Bids

17. Any late bids will be reported preferably just prior to or at the meeting.

Existing Bids

Overspend – Additional Funding Required

18. **New and Replacement Litter and Dog Waste Bins (Appendix 2, item xi):** The final spend for 2015/16 was £301, resulting in an overspend of £99. A new bid is attached as Appendix 7. If the bid is approved, £99 of it will be used to offset last year's overspend. If the bid is not approved, members are requested to allocate £99 to cover last year's overspend.

Underspend – De-allocate Funding

19. **No Through Road Signage at Haverholt Road, Colne (Appendix 2, item xxi).** A final payment of £45 is no longer expected and therefore members are requested to de-allocate this amount and return the funds to the capital programme.
20. **Foulridge Lower Reservoir traffic management works (Appendix 2, item xxvii).** £1,500 was provisionally allocated but the invoice has now been received for £553. Members are therefore requested to consider de-allocating £947 and to return the funds to the capital programme.

Horticultural Projects/Events

21. The 2015/16 allocation for horticulture projects/events has been allocated per member as follows (the new allocation for 2016/17 of £1,000 per councillor will appear in the next report. Committee resolved that no funds be spent until January 2017):

Ward	Councillor	2015/16 Allocation	Committed to Date	Balance
Boulsworth	Sarah Cockburn-Price	£500.00	£500.00	£0.00
	Margaret Foxley	£500.00	£500.00	£0.00
	Paul White	£500.00	£500.00	£0.00

Foulridge	Graham Waugh	£500.00	£500.00	£0.00
Horsfield	Smith Benson	£500.00	£500.00	£0.00
	Neil Butterworth	£500.00	£500.00	£0.00
	Jonathan Nixon	£500.00	£500.00	£0.00
Vivary Bridge	David Clegg	£500.00	£500.00	£0.00
	Joe Cooney	£500.00	£500.00	£0.00
	Ian Tweedie	£500.00	£500.00	£0.00
Waterside	Tony Greaves	£500.00	£500.00	£0.00
	Dorothy Lord	£500.00	£500.00	£0.00
	Graham Roach	£500.00	£500.00	£0.00
Total		£6,500.00	£6,500.00	£0.00

August 2015

22. **Foulridge Parish Council:** £500 from Cllr Waugh.

October 2015

23. **Colne in Bloom:** £166.66 from Cllr White and £500 each from Cllrs Clegg, Cooney, Greaves, Lord and Roach.
24. **Laneshaw Bridge Horticultural Projects:** £166.66 from Cllr White.
25. **Trawden Horticultural Projects:** £166.66 from Cllr White.

November 2015

26. **Colne in Bloom:** £500 from Cllr Nixon.

December 2015

27. **Trawden Forest Parish Council:** £250 each from Cllrs Cockburn-Price and Foxley.
28. **Laneshaw Bridge Parish Council:** £100 each from Cllrs Cockburn-Price and Foxley.
29. **Colne in Bloom:** £150 each from Cllrs Cockburn-Price and Foxley.

February 2016

30. **Colne in Bloom:** £500 each from Cllrs Benson and Butterworth.

March 2016

31. **Colne in Bloom:** £0.02 from Cllr White (total allocated £166.68).
32. **Alkincoates Woodland and Nature Reserve:** £500 from Cllr Tweedie.

Possible Future Schemes (no allocation made yet)

33. Possible allocation for three to four **gateway information signs** for Colne (12/10/2006).

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2015/16 for Colne and District Committee.

Appendix 2: Capital Programme Commitments for 2016/17 for Colne and District Committee.

Appendix 3: List of Section 106 Agreements for the Colne and District Committee Area.

Appendix 4: Repairs and upgrade to LED lighting on the path between Windy Bank and Mason Street, Colne (Form A).

Appendix 5: Changing Places Disabled Bathroom Facility (Form B).

Appendix 6: Colne Rhythm and Blues Festival 2016: Town Centre Entertainment (Form A).

Appendix 7: Litter and Dog Waste Bins (Form A).

LIST OF BACKGROUND PAPERS

None.

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
i) Painting of old street nameplates (31/3/2010)	J Hacking (NS)	£676	£0	£676	£0	£676	£326	£350	Ongoing
ii) Planting of wildflowers on Sutherland Street, Colne (12/5/2011 and 8/12/2011)	T Wilson (NS)	£1,222	£0	£1,222	-£1,222	£0	£0	£0	£5,000 allocated on 12/5/2011 with a further £700 allocated on 8/12/2011. Remaining funds were for maintenance but the wildflowers did not take. Members agreed on 9/10/2014 to retain the funds until member/officer discussions have been held. Resolved on 8/10/2015 to de-allocate £1,222
iii) Fencing and clearing and preparation of land at Knotts Lane allotments (1/3/2012)	Colne Town Council	£9,767	£0	£9,767	£0	£9,767	£0	£9,767	The scheme was approved at the CDC meeting on 1/3/2012 and reconfirmed on 8/11/2012. Executive resolved on 22/5/2013 to acquire the land without the need for a Management Agreement with the Town Council The budget of £9,767 needs to be rolled forward. Legal Services has the potential acquisition in hand

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
iv) A Safer Colne Project (14/6/2012)	M Armfield (DLS)	£1,173	£336	£837	£0	£837	£135	£702	Ongoing. Recently purchased a drugs disposal cabinet. The remaining funds will be spent on purchasing cocaine wipes and further sniffer dog operations in licensed premises
v) Gateway premises improvements grants (14/6/2012)	P Collins (HHED)	£6,000	£0	£6,000	£0	£6,000	£4,073	£1,927	£4,073 spent on gateway premises improvement grant but full allocation committed and waiting for works to be completed. The main Premises Improvement Grant scheme is continuing with the Sainsbury's S106 funds (£32,000, with £26,430.50 carried forward to 2015/16). Spend on that this year is £13,891.39. £12,539.11 remaining from S106 funds
vi) Friday Night Football League (9/8/2012)	T Horsley (NS)	£300	£0	£300	£0	£300	£102	£198	Funding still required for cost of pitch hire. Journal transfer being arranged
vii) Signing and lining for residents-only parking at Fothergill Street and part of Cragg Street, Colne (9/5/2013)	S Farnell (NS)	£4,000	£0	£4,000	£0	£4,000	£0	£4,000	£4,000 allocated on 9/5/2013. Awaiting invoice from LCC for advertising of the TRO

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
viii) Provision of missing grate covers (12/5/2011 and 4/7/2013)	S Whalley (NS)	£1,581	£549	£1,032	£0	£1,032	£130	£902	Ongoing. £2,000 agreed by CDC on 4/7/2013
ix) Ball Grove Local Nature Reserve footpath improvements (5/9/2013)	L Cooper (NS)	£1	£0	£1	-£1	£0	£0	£0	£2,015 agreed by CDC on 5/9/2013. Works completed. £1 de-allocated on 6/8/2015
x) Tree grille replacement for Albert Road and town centre (5/9/2013)	S Whalley (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	£2,000 agreed by CDC on 5/9/2013
xi) Snow Angels pilot (10/10/2013)	A Drinkwater (NS)	£384	£73	£311	£0	£311	£0	£311	£1,000 agreed by CDC on 10/10/2013. For winter 2013 a team of volunteers were supplied with equipment, training, instruction manuals and briefed, although the difficult winter weather of previous years did not happen. The equipment purchased is still with volunteers, and the scheme was rolled over into winter 2014
xii) Parkway TRO and lockable bollards (5/12/2013)	S Whalley (NS)	£1,750	£0	£1,750	£0	£1,750	£0	£1,750	£1,750 agreed by CDC on 5/12/2013. LCC about to advertise the TRO. Bollards to be ordered once TRO in place

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xiii) New and replacement litter and dog-waste bins (9/5/2013 and 23/1/2014)	C Taylor (ES)	£647	£445	£202	£0	£202	£301	-£99	Quarterly spend is reported in the Environmental Crime Update reports. Two bins have been replaced in Quarter 3 totalling £301, resulting in a £99 overspend. Journal transfer being arranged
xiv) Boulsworth Environmental Improvement Fund (4/6/2015)	A Drinkwater (NS)	£4,000	£500	£3,500	£3,750	£7,250	£164	£7,086	CDC resolved on 10/4/2014 to top up the balance to £4,000. £3,336 allocated for a bus shelter on Keighley Road, Colne (10/4/2014) (no spend yet). £500 paid for Trawden in Bloom. £164 allocated and paid to Friends of Ball Grove (1/4/2015). New allocation of £3,750 agreed on 4/6/2015. <i>Up to £400 agreed by Boulsworth councillors towards noise abatement on the ball stop fence on the park in Laneshaw Bridge (15/1/2016) (not paid yet)</i> £1,500 allocated and paid towards play equipment at Lanehouse Lane Playground (31/3/2016) (paid in 2016/17) £1,850 uncommitted

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xv) Foulridge Environmental Improvement Fund (4/6/2015)	A Drinkwater (NS)	£1,333	£1,333	£0	£1,250	£1,250	£1,250	£0	CDC resolved on 10/4/2014 to top up the balance to £1,333. All funds were transferred to Foulridge Parish Council. New allocation of £1,250 agreed on 4/6/2015. New funds also to be transferred to Foulridge Parish Council. All funds committed
xvi) Horsfield Environmental Improvement Fund (4/6/2015)	A Drinkwater (NS)	£4,000	£4,145	-£145	£3,750	£3,605	£0	£3,605	CDC resolved on 10/4/2014 to top up the balance to £4,000. Total spend was £4,145, resulting in an overspend of £145. New allocation of £3,750 agreed on 4/6/2015. £3,605 uncommitted
xvii) Vivary Bridge Environmental Improvement Fund (4/6/2015)	A Drinkwater (NS)	£5,950	£900	£5,050	£3,750	£8,800	£3,840	£4,960	Spend to 31/3/2015 comprised two picnic benches at Alkincoats Park for £600 (10/4/2014) and £300 for tree trimming at Rigby Street. Balance was £5,050 but with £1,350 committed towards footpath improvements at Foulridge Lower Reservoir (6/2/2014). Timing of footpath works dependent on water levels reducing and therefore scheme has not started yet. £3,700 allocated towards

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
									Alkincoats Pavilion (1/4/2015) (completed and paid). All funds were committed. A new allocation of £3,750 agreed on 4/6/2015. £340 allocated for improvements at Spring Lane and Priestfield Avenue, Colne (3/3/2016). Of that, £140 paid for Spring Lane. £3,410 uncommitted
xviii) Waterside Environmental Improvement Fund (4/6/2015)	A Drinkwater (NS)	£4,000	£4,000	£0	£3,750	£3,750	£3,750	£0	CDC resolved on 10/4/2014 to top up the balance to £4,000. New allocation of £3,750 agreed on 4/6/2015. Funds transferred to Waterside Neighbourhood Action Group
xix) Festive decorations (10/4/2014)	S Whalley (NS)	£4,380	£2,350	£2,030	-£2,030	£0	£0	£0	£2,030 remaining for 2014/15. De-allocated on 4/6/2015
xx) Grant to Colne in Bloom (12/3/2015 and 8/10/2015)	L Cooper (NS)	£11,996	£11,987	£9	£15,467	£15,476	£11,075	£4,401	£11,000 allocated on 12/3/2015. £3,466.66 vired from item xxxiii (horticultural projects/ events)

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxi) Footpath improvements (5/6/2014)	T Partridge (NS)	£5,000	£4,710	£290	£0	£290	£290	£0	£5,000 fully spent and payments processed as follows: FP 215, Trawden (path to Wycoller) – £2,000 (the main funding for this project was from LCC); FP at Carriers Row – £650; Ferndean Way Bridge repair (also at Carriers Row) – £560; FP 104, Colne (path to Wycoller from Carriers Row) – £1,790 (the main funding for this project was from LCC)
xxii) Town centre improvements (5/6/2014)	S Whalley (NS)	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	That £5,000 be agreed in principle and that a report be submitted regarding costing of improvements on the recent town centre walkabout
xxiii) Street nameplates budget top-up (5/9/2014 and 6/8/2015)	J Hacking (NS)	£1,170	£0	£1,170	£1,170	£2,340	£2,340	£0	£1,170 allocated on 5/9/2014. Original allocation spent and journal transfer to be arranged. New allocation of £1,170 agreed on 6/8/2015
xxiv) White line markings at parking area at Back Lane, Trawden (6/11/2014)	S Whalley (NS)	£300	£0	£300	£0	£300	£0	£300	Allocated on 6/11/2014 subject to clarification of ownership of the land

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxv) Do Not Feed the Pigeons leaflet and poster campaign (4/12/2014)	A Drinkwater (NS)	£200	£0	£200	-£40	£160	£160	£0	Allocated on 4/12/2014. Works completed at a cost of £160. Journal transfer being arranged. £40 de-allocated on 8/10/2015
xxvi) Replacement glazing to the market's glass box (12/3/2015)	T Brown (LPS)	£4,000	£0	£4,000	-£1,149	£2,851	£2,851	£0	Works completed at a cost of £2,851. Journal transfer being arranged. £1,149 de-allocated on 8/10/2015
xxvii) Footpath improvements at Colne Water (1/4/2015)	T Partridge (NS)				£4,500	£4,500	£0	£4,500	Planning and design work has been carried out but the project is currently on hold because LCC (which has agreed 75% funding) has said that there may be a problem with funding the project this year. As soon as this problem is resolved work on the project will continue
xxviii) Footpath improvements at Colne Lane (1/4/2015)	T Partridge (NS)				£1,672	£1,672	£1,672	£0	Work has started on this project, which should be completed by mid-September. Scheme completed at a cost of £6,059.20, with the majority of funding from LCC
xxix) Footpath improvements at Wycoller View (1/4/2015)	T Partridge (NS)				£300	£300	£300	£0	Works completed at a cost of £1,074, with the majority of funding from LCC

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xxx) No Through Road signage at Haverholt Road, Colne (1/4/2015)	J Hacking (NS)				£318	£318	£273	£45	Completed at a cost of £318
xxxi) New commercial oven for Trawden Forest Community Centre (4/6/2015)	M Hunting (NS)				£1,500	£1,500	£0	£1,500	Agreed "in principle" at CDC meeting on 4/6/2015, subject to match funding being sought from Trawden Forest Parish Council. No payment made yet pending Cllr White asking the parish council if they would be willing to make a contribution
xxxii) Colne Rhythm and Blues Festival 2015: town centre entertainment (4/6/2015)	P Collins (HHED)				£7,965	£7,965	£7,965	£0	Agreed at CDC meeting on 4/6/2015. Final spend is confirmed as £7,965. £195 de-allocated on 3/12/2015
xxxiii) Horticultural projects/events (9/7/2015)	M Hunting (NS)				£2,033	£2,033	£1,533	£500	£6,500 agreed at CDC meeting on 9/7/2015. Of this, £4,466.66 has been vired to Colne in Bloom (item xx). Final payment for Cllr Tweedie paid in April and will be reflected on next report
xxxiv) North Valley Holiday Club (9/7/2015)	M Hunting (NS)				£500	£500	£500	£0	Agreed at CDC meeting on 9/7/2015. Cheque posted on 16/7/2015
xxxv) Dog fouling signs at Trawden School and Trawden Rec (5/11/2015)	S Whalley (NS)				£300	£300	£300	£0	Agreed at CDC meeting on 5/11/2015

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 31/3/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxxvi) Lakeside Café and toilet signs at Ball Grove Park, Colne (5/11/2015)	S Whalley (NS)				£550	£550	£241	£309	Agreed at CDC meeting on 5/11/2015
xxxvii) Teacher training courses for Colne Swimming Club (3/12/2015)	M Hunting (NS)				£2,370	£2,370	£2,370	£0	Agreed at CDC meeting on 3/12/2015
xxxviii) New waste bin for Market Street, Colne (3/12/2015)	D Walker (ES)				£259	£259	£0	£259	Agreed at CDC meeting on 3/12/2015, subject to a second waste bin being provided by Environmental Services
xxxix) Provision of CCTV for Colne Football Club (7/1/2016)	M Hunting (NS)				£500	£500	£500	£0	Agreed at CDC meeting on 7/1/2016
xl) New dog waste bin on Knotts Mount, Colne (4/2/2016)	D Walker (ES)				£116	£116	£116	£0	Agreed at CDC meeting on 4/2/2016 to provide a new dog bin at the end of Knotts Mount, Colne, where it meets with the Persimmon development
xli) Colne Cricket Club internal alterations (3/3/2016)	M Hunting (NS)				£400	£400	£400	£0	£400 agreed at CDC meeting on 3/3/2016. Payment being processed
xlii) Colne Gala 2016 (3/3/2016)	M Hunting (NS)				£700	£700	£700	£0	£700 agreed at CDC meeting on 3/3/2016. Payment made
Subtotals		£80,830	£31,328	£49,502	£52,428	£101,930	£47,657	£54,273	
Uncommitted Funds		£5,522	-	£5,522	-£5,452	£70	-	£70	
TOTAL FUNDS AVAILABLE 2015/16		£86,352	£31,328	£55,024	£46,976	£102,000	£47,657	£54,343	

This table represents the agreed end-of-year financial position for 2015/16

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
i) Painting of old street nameplates (31/3/2010)	J Hacking (NS)	£676	£326	£350	£0	£350	£0	£350	Ongoing
ii) Fencing and clearing and preparation of land at Knotts Lane allotments (1/3/2012)	Colne Town Council	£9,767	£0	£9,767	£0	£9,767	£0	£9,767	The scheme was approved at the CDC meeting on 1/3/2012 and reconfirmed on 8/11/2012. Executive resolved on 22/5/2013 to acquire the land without the need for a Management Agreement with the Town Council The budget of £9,767 needs to be rolled forward. Legal Services has the potential acquisition in hand
iii) A Safer Colne Project (14/6/2012)	M Armfield (DLS)	£837	£135	£702	£0	£702	£0	£702	Ongoing. Recently purchased a drugs disposal cabinet. The remaining funds will be spent on purchasing cocaine wipes and further sniffer dog operations in licensed premises
iv) Gateway premises improvements grants (14/6/2012)	P Collins (HHED)	£6,000	£4,073	£1,927	£0	£1,927	£0	£1,927	£4,073 spent but full allocation committed and waiting for works to be completed
v) Friday Night Football League (9/8/2012)	T Horsley (NS)	£300	£102	£198	£0	£198	£0	£198	Funding still required for cost of pitch hire. Journal transfer being arranged

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
vi) Signing and lining for residents-only parking at Fothergill Street and part of Cragg Street, Colne (9/5/2013)	S Farnell (NS)	£4,000	£0	£4,000	£0	£4,000	£0	£4,000	£4,000 allocated on 9/5/2013. Awaiting invoice from LCC for advertising of the TRO
vii) Provision of missing grate covers (12/5/2011 and 4/7/2013)	S Whalley (NS)	£1,032	£130	£902	£0	£902	£0	£902	Ongoing. £2,000 agreed by CDC on 4/7/2013
viii) Tree grille replacement for Albert Road and town centre (5/9/2013)	S Whalley (NS)	£2,000	£0	£2,000	£0	£2,000	£120	£1,880	£2,000 agreed by CDC on 5/9/2013. £120 has been spent testing the tree pit surrounds. A further trial is being arranged
ix) Snow Angels pilot (10/10/2013)	A Drinkwater (NS)	£311	£0	£311	£0	£311	£0	£311	£1,000 agreed by CDC on 10/10/2013. For winter 2013 a team of volunteers were supplied with equipment, training, instruction manuals and briefed, although the difficult winter weather of previous years did not materialise for 2014 or 2015. The equipment purchased is still with volunteers
x) Parkway TRO and lockable bollards (5/12/2013)	S Whalley (NS)	£1,750	£0	£1,750	£0	£1,750	£0	£1,750	£1,750 agreed by CDC on 5/12/2013. LCC to advertise the TRO. Bollards to be ordered once TRO in place

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xi) New and replacement litter and dog-waste bins (9/5/2013 and 23/1/2014)	C Taylor (ES)	£202	£301	-£99	£0	-£99	£0	-£99	Quarterly spend is reported in the Environmental Crime Update reports. Two bins were replaced in Quarter 3 totalling £301, resulting in a £99 overspend. New bit submitted for consideration
xii) Boulsworth Environmental Improvement Fund (31/3/2016)	M Hunting (NS)	£7,250	£164	£7,086	£4,000	£11,086	£1,500	£9,586	Spend in 2015/16 consisted of £164 to Friends of Ball Grove. Of the £7,086 remaining, £3,336 is committed for a bus shelter on Keighley Road, Colne (10/4/2014) (no spend yet); up to £400 agreed by Boulsworth councillors towards noise abatement on the ball stop fence on the park in Laneshaw Bridge (15/1/2016) (no spend yet); £1,500 allocated and paid towards play equipment at Lanehouse Lane Playground (31/3/2016) – £1,850 uncommitted New allocation of £4,000 agreed on 31/3/2016). Boulsworth councillors have agreed to support the creation of a garden area at White Lee Avenue, Trawden – £1,920 (18/5/2016), and

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
									memorial garden at Laneshaw Bridge – £1,508.39 (18/5/2016) £2,421.61 uncommitted
xiii) Foulridge Environmental Improvement Fund (31/3/2016)	M Hunting (NS)	£1,250	£1,250	£0	£1,333	£1,333	£0	£1,333	New allocation of £1,333 agreed on 31/3/2016. Funds to be transferred again to Foulridge Parish Council. All funds committed
xiv) Horsfield Environmental Improvement Fund (31/3/2016)	M Hunting (NS)	£3,605	£0	£3,605	£4,000	£7,605	£0	£7,605	No spend in 2015/16. New allocation of £4,000 agreed on 31/3/2016. £7,605 uncommitted

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xv) Vivary Bridge Environmental Improvement Fund (31/3/2016)	M Hunting (NS)	£8,800	£3,840	£4,960	£4,000	£8,960	£0	£8,960	Spend to 31/3/2015 consisted of £3,700 for Alkincoats Pavilion and £140 for works at Spring Lane. Of the £4,960 carried forward, £1,350 is committed towards footpath improvements at Foulridge Lower Reservoir (6/2/2014) (timing of works dependent on water levels reducing – scheme has not started yet); £200 for improvements at Priestfield Avenue, Colne (3/3/2016). New allocation of £4,000 agreed on 31/3/2016. Vivary Bridge councillors have agreed £500 towards Alkincoats Park bowling greens and surrounds (26/5/2016). £6,910 uncommitted
xvi) Waterside Environmental Improvement Fund (31/3/2016)	M Hunting (NS)	£3,750	£3,750	£0	£4,000	£4,000	£0	£4,000	£3750 allocated for 2015/16 and transferred to Waterside NAG. New allocation of £4,000 agreed on 31/3/2016. Funds being transferred to Waterside NAG. All funds committed

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xvii) Grant to Colne in Bloom (12/3/2015 and 8/10/2015)	L Cooper (NS)	£15,476	£11,075	£4,401	£0	£4,401	£0	£4,401	£11,000 allocated on 12/3/2015. £3,466.66 vired from item xxxiii (horticultural projects/ events)
xviii) Town centre improvements (5/6/2014)	S Whalley (NS)	£5,000	£0	£5,000	£0	£5,000	£0	£5,000	That £5,000 be agreed in principle and that a report be submitted regarding costing of improvements on the recent town centre walkabout
xix) White line markings at parking area at Back Lane, Trawden (6/11/2014)	S Whalley (NS)	£300	£0	£300	£0	£300	£0	£300	Allocated on 6/11/2014 subject to clarification of ownership of the land
xx) Footpath improvements at Colne Water (1/4/2015)	T Partridge (NS)	£4,500	£0	£4,500	£0	£4,500	£0	£4,500	Planning and design work has been carried out but the project is currently on hold because LCC (which has agreed 75% funding) has said that there may be a problem with funding the project this year. As soon as this problem is resolved work on the project will continue
xxi) No Through Road signage at Haverholt Road, Colne (1/4/2015)	J Hacking (NS)	£318	£273	£45	£0	£45	£0	£45	Completed at a revised cost of £273. Request made to de-allocate £45

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxii) New commercial oven for Trawden Forest Community Centre (4/6/2015)	M Hunting (NS)	£1,500	£0	£1,500	£0	£1,500	£0	£1,500	Agreed "in principle" at CDC meeting on 4/6/2015, subject to match funding being sought from Trawden Forest Parish Council. No payment made yet pending Cllr White asking the parish council if they would be willing to make a contribution
xxiii) Horticultural projects/events (9/7/2015)	M Hunting (NS)	£2,033	£1,533	£500	£13,000	£13,500	£500	£13,000	£6,500 agreed at CDC meeting on 9/7/2015. Of this, £4,466.66 was vired to Colne in Bloom (item xvii). Outstanding payment for Cllr Tweedie paid in April
xxiv) Lakeside Café and toilet signs at Ball Grove Park, Colne (5/11/2015)	S Whalley (NS)	£550	£241	£309	£0	£309	£0	£309	£550 agreed at CDC meeting on 5/11/2015
xxv) New waste bin for Market Street, Colne (3/12/2015)	D Walker (ES)	£259	£0	£259	£0	£259	£0	£259	Agreed at CDC meeting on 3/12/2015, subject to a second waste bin being provided by Environmental Services

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/4/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxvi) Premises improvement grants (31/3/2016)	P Collins (HHED)				£10,434	£10,434	£0	£10,434	£10,434 allocated on 31/3/2016. In addition, there is Sainsbury's S106 funds (£32,000, with £12,539.11 carried forward to 2016/17). Spend on that this year is £1,020.70. £11,518.41 remaining from S106 funds
xxvii) Foulridge Lower Reservoir traffic management works (31/3/2016)	S Whalley (NS)				£1,500	£1,500	£0	£1,500	That £1,500 be provisionally allocated for traffic management works to enable repairs to be made to a wall adjacent to Foulridge Lower Reservoir on Skipton Road, Foulridge, but in the meantime other funding streams also be identified. No other funding available and invoice now received for £553. Request made to de-allocate £947
Subtotals		£81,466	£27,193	£54,273	£42,267	£96,540	£2,120	£94,420	
Uncommitted Funds		£70	-	£70	£2,093	£2,163	-	£2,163	
TOTAL FUNDS AVAILABLE 2016/17		£81,536	£27,193	£54,343	£44,360	£98,703	£2,120	£96,583	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
13/99/0418P	LEG/8	IA007	7/10/1999	Yes	6/10/1999	Land at Corporation Street, Colne	Brownfield site development fund	Colne	Before land used as car park	34,735.00	34,735.00			None	D Morris	Money to be spent on employment land	TW 9/10/2014
13/05/0267P	2124	IA040	3/6/2005	Yes	26/9/2006	Land to Rear of Barrowford Road, Colne	Play area in the proximity	Colne	Prior to the occupation of first dwelling	16,000.00	960.88			10 years from payment	K Roberts	Any remaining money to go towards maintenance	TW 9/10/2014
13/09/0078P		IA054	11/7/2008	No	No	Former Coach House Antiques, Windsor Street, Colne	Transport and public realm improvements. Improvement to bus service	Colne	Prior to store opening	390,500.00	53,607.70	53,607.70			P Atkinson	Update report required by ESP. Sainsbury's	TW 21/7/2015
13/04/0979P	2045	IA032	27/6/2005	Yes	21/3/2005	Simpson's Garage, Knotts Lane	Provision of/ improvements to public open space in locality	Colne	Prior to the occupation of first dwelling	35,000.00	5,468.95	5,468.95		10 years from payment	K Roberts	Knotts Drive Gateway scheme. Completed. £5,821.22 of £11,290.17 spent this year. Residual money of £5,468.95 to be used by Parks for maintaining the site	TW 21/7/2015
13/98/0224P	LEG/8	IA002	30/11/1998	Yes	30/11/1998	Land off Knotts Lane Colne	Nothing specified in Deed? Provision of play area, Knotts Lane	Colne	Prior to occupation	10,420.00	20.00			09/02/2008	K Roberts	£20 residual	TW 5/11/2014
13/99/0557P	LEG/8	IA013	31/3/2000	Yes	31/3/2000	North Valley Retail Park	Lighted footpaths 100 year maintenance work. North Valley	Colne	Prior to occupation	60,000.00	0.00	640.00	640.00	18 months of payment - construction of footpaths - maintenance/ landscaping - None	P Atkinson	EAG to maintain the footpath until the money is used and then can be removed from list	VG 22/5/2015

Needs to be actively monitored
 Progressing according to timescale but requires monitoring
 No concerns as to progress

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Repairs and upgrade to LED lighting on path between Windy Bank and Mason Street, Colne

Bid submitted by: Tricia Wilson, Neighbourhood Services, Elliott House, 9 Market Square, Nelson

On behalf of (please include contact details): Scott Whalley, Neighbourhood Services, Elliott House, 9 Market Square, Nelson
Tel No: 661050, Email: scott.whalley@pendle.gov.uk

Amount requested: £1,400

Brief details of Project: The lights on the path between Windy Bank and Mason Street in Colne need repairing to make the site safe at night. At the same time the lights will be upgraded to LED for a brighter, more energy efficient light

Main Outcomes to be Achieved: The path will be safer at night

When will Project be implemented? As soon as possible

Who will undertake the Project works? LCCG, the lighting contracting arm of Lancashire County Council

Is the bid for capital or revenue funding? Revenue

Is there match funding for the Project from elsewhere? No
If so, please give details: N/A

Are there long-term revenue consequences and how will these be funded?
None

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Changing Places Disabled Bathroom Facility

Bid submitted by: John McBeth

On behalf of (please include contact details): Pendle Support, Stanley Villas, 63 Albert Road, Colne, BB8 0BP 01282 504504

Brief Details of the Organisation's Constitution and Financial Standing:

Pendle Support is a private business trading for over 11 years and we support over 80 children and adults with learning disabilities from the Pendle area and beyond (east Lancashire)

Amount requested: £2,000

Brief details of Project: To enable the completion of a disabled bathroom and toilet facilities which will be a designated "Changing Place" the only one in Pendle and the surrounding area (see MAP attached). LCC has already given £15,000 to assist with the funding of this facility

The facility will be available to the people that need it in the community, not just the people that Pendle Support provides a service to. It will be a community asset. This asset will help people that may be awaiting a disabled facilities grant, for example to adapt their own home but currently have no facilities to access. This facility will allow people to be in the community for longer rather than close to home because they need to access specialised equipment to help them use the toilet or to receive personal care

This facility will be the only one in Pendle

Changing Places are Mencap-approved facilities

The Changing Places Consortium launched its campaign in 2006 on behalf of the quarter of a million people who cannot use standard accessible toilets. This includes people with profound and multiple learning disabilities, motor neurone disease, multiple sclerosis, cerebral palsy, as well as older people



To use the toilet in safety and comfort, many people need to be able to access a Changing Places, which have more space and the right equipment, including a height adjustable changing bench and a hoist

Main Outcomes to be Achieved: To support disabled residents of Pendle and the wider area to have an accessible place to use a toilet and receive other forms of personal care, such as washing and showering, thus allowing them to use the community more and to have a better quality of life

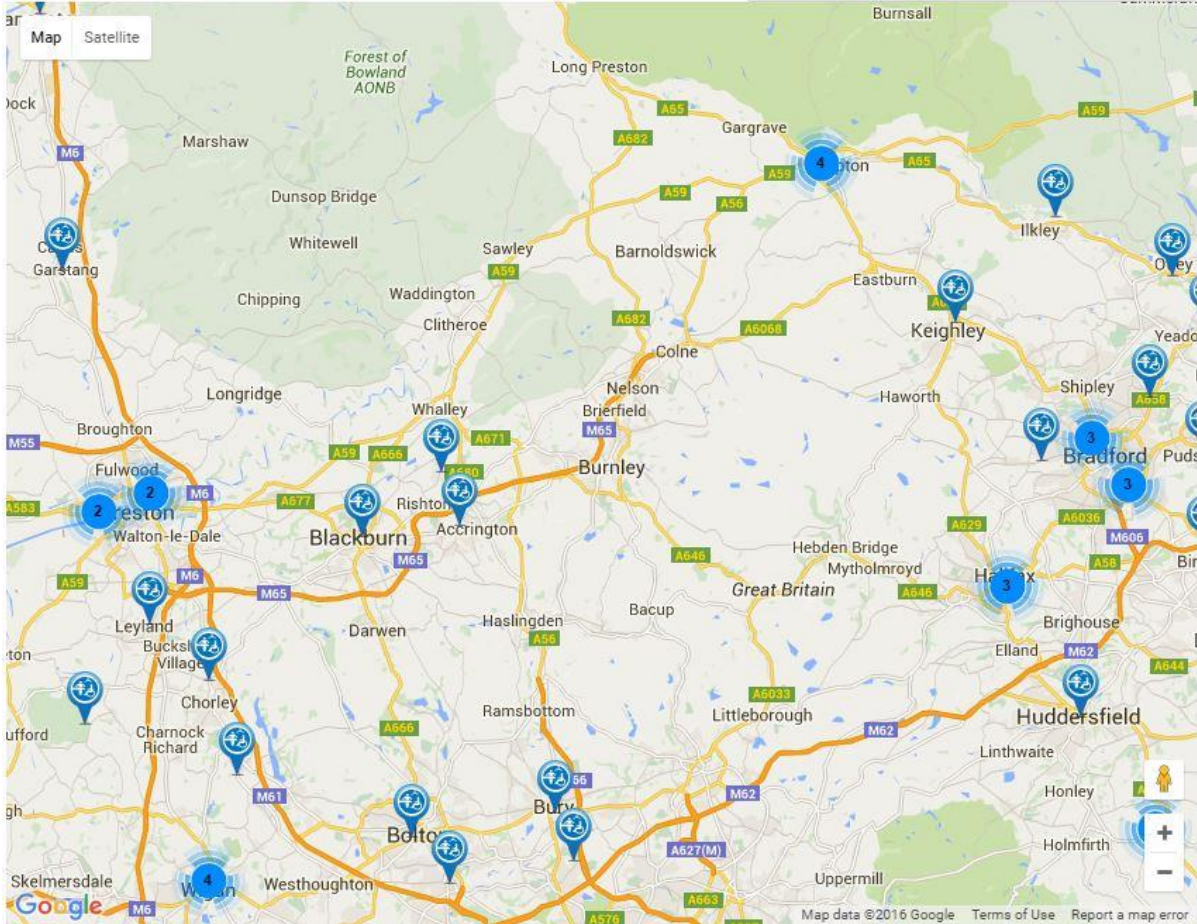
When will Project be implemented? Within two months

Who will undertake the Project works? Astor Bannerman, a specialised company which fits disabled bathrooms

Is the bid for capital or revenue funding? Capital Funding

Is there match funding for the Project from elsewhere? Yes
If so, please give details: Lancashire County Council has given £15,000

Are there long-term revenue consequences and how will these be funded? Cost to service the equipment to be borne by Pendle Support



(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Colne Rhythm and Blues Festival 2016: Town Centre Entertainment

Bid submitted by: Housing, Health and Economic Development

On behalf of (please include contact details): Pendle Leisure Trust, Colne Town Hall

Amount requested: £4,575

- Town Centre Stage Sunday, (2pm–5pm) – £4,575

1.	Stage	Stage	£1,7000
2.	PA, etc	Stage	£1,000
3.	Lighting	Stage	£900
4.	Backline	Stage	£300
5.	Stage manager	Stage	£75
6.	Bands	Stage	£450
7.	Porta Loos	Stage	£150
			£4,575

- Fairground to be located on the Dockray Street Car Park. Committee approval required to close the car park on a temporary basis, same as the previous years, with strict opening and closing times. The payments received from the fairground operators are added to the overall Blues festival budget – **no cost**
- It is proposed that the town centre stage will be in place for just one day (Sunday) rather than two days as in 2015. This would free up the Parliament Street Car Park on Saturday and Monday allowing parking access.

At a recent Colne Town Centre Forum meeting the group briefly discussed the town centre activities over the festival weekend. Overall, there was a mixed response to the fairground and stage. Many businesses did not like to see both town centre car parks closed for the entire weekend

Main Outcomes to be Achieved: Generate a festival atmosphere in the town centre that complements the music festival taking place in other venues, and offering value for money and free attractions to festival goers and local people

Entertainment to be aimed at families and local residents, to entice visitors into the town centre and therefore increase footfall and trade to local businesses

- Visitors from outside the borough to be encouraged into the town centre as part of the festival experience. The festival is comprehensively marketed and actively promotes Colne

- The festival attracts new visitors to the town, who may become regular return visitors
- Spread the benefits of the festival throughout Colne town centre, and reduce the perception that the festival organisers only focus on the areas between the Leisure centres and Municipal Hall
- Positive comment received from Colne Town Centre Forum, including a number of businesses opening outside existing open hours, and businesses targeting festival goers with additional product ranges such as blues themed books at Colne Bookshop
- No adverse comment received regarding fairground

When will Project be implemented? 26–29 August 2016

Who will undertake the Project works? Pendle Leisure Trust and Pendle Borough Council

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No
If so, please give details:

Are there long-term revenue consequences and how will these be funded?
N/A

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Litter and Dog Waste Bins – Colne and District Committee

Bid submitted by: David Walker, Environmental Services Manager

On behalf of (please include contact details): Environmental Services,
Pendle Borough Council, Tel 01282 661746
email david.walker@pendle.gov.uk

Amount requested: £600

Brief details of Project: To provide new litter and dog waste bins for the financial year 2016/17

Main Outcomes to be Achieved: To provide sufficient waste receptacles to help keep Pendle's streets cleaner and to be able to respond to demand for such receptacles from members of the public, council members, etc

When will Project be implemented? 2016/17

Who will undertake the Project works? Environmental Services

Is the bid for capital or revenue funding? £480 capital and £120 revenue.

Is there match funding for the Project from elsewhere? No

If so, please give details:

Are there long-term revenue consequences and how will these be funded?

Emptying of existing bins is currently funded via Environmental Services' revenue budget. Any increases in the number of bins will need additional revenue costs

All requests that we receive for bins to be put out in a new location are assessed by officers from Environmental Services. There must be sufficient demand and need for a new bin to be put out. The revenue cost of this bid is for the installation costs of bins

Please note that, once erected, Environmental Services will incur the cost of maintaining or replacing damaged receptacles which is a further burden on the budget