



# EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing  
1<sup>st</sup> June, 2016

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

17<sup>th</sup> June, 2016

18<sup>th</sup> July, 2016

18<sup>th</sup> August, 2016

16<sup>th</sup> September, 2016

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £50,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £50,000 or more, or
- ❑ a contract worth £50,000 or more; or
- ❑ a new or unprogrammed capital scheme of £50,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right hand column of the Plan. Alternatively you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7.00 p.m. on the dates shown below. **If you wish to speak at the meeting you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail [jane.watson@pendle.gov.uk](mailto:jane.watson@pendle.gov.uk) by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's web-site at least five working days before the meeting. A list of background papers will be set out in each report.

**Published: 13<sup>th</sup> May, 2016**

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	EXECUTIVE DIRECTORS AND CONTACT OFFICERS
Transfer of Services to Town and Parish Councils	To receive an update on progress.	30.06.2016	No	Finance and Devolved Services	Philip Mousdale, Corporate Director Tel: 661634 <a href="mailto:philip.mousdale@pendle.gov.uk">philip.mousdale@pendle.gov.uk</a>
Recommended Write-Offs	Sundry Debtors, Housing Benefit, Council Tax and Non Domestic Rate.	30.06.2016	No	Finance and Central Services	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>
PEARL Development Programme 2016/17	To agree the programme for 2016/17.	30.06.2016	No	Leader and Housing Regeneration	Dean Langton Strategic Director Tel: 661602 E-mail: <a href="mailto:dean.langton@pendle.gov.uk">dean.langton@pendle.gov.uk</a>
Sustainable Urban Drainage Assessment (SuDs)	To consider the implications/impact of SuDs assessments on the Council.	30.06.2016	No	Neighbourhood Services and Community Safety	Peter Atkinson Neighbourhood Services Manager Tel: 661063 <a href="mailto:peter.atkinson@pendle.gov.uk">peter.atkinson@pendle.gov.uk</a>
Empty Homes Action Plan	To approve an updated Action Plan.	30.06.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 <a href="mailto:julie.whittaker@pendle.gov.uk">julie.whittaker@pendle.gov.uk</a>
Disposal of Sites	To propose that further sites are declared surplus for housing development.	30.06.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038

					<a href="mailto:julie.whittaker@pendle.gov.uk">julie.whittaker@pendle.gov.uk</a>
Brownfield Sites Fund	To approve the establishment of a grant programme.	30.06.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 <a href="mailto:julie.whittaker@pendle.gov.uk">julie.whittaker@pendle.gov.uk</a>
Colne Health Centre	To agree how the site is taken forward.	30.06.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 <a href="mailto:julie.whittaker@pendle.gov.uk">julie.whittaker@pendle.gov.uk</a>
General Fund – Provisional Revenue Outturn 2015/16	To review a report on the Council's revenue outturn position for 2015/16.	30.06.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>
Capital Programme – Provisional Outturn 2015/16	To review a report on the Council's capital outturn position for 2015/16.	30.06.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>
Gearing up for Growth	To agree the future programme.	30.06.2016	No	Finance and Devolution	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 <a href="mailto:julie.whittaker@pendle.gov.uk">julie.whittaker@pendle.gov.uk</a>
Recommended Write-Offs	Sundry Debtors, Housing Benefit, Council Tax and On Domestic Rate.	18.08.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>

Strategic Monitoring 2016/17 – Quarter 1	To consider the Strategic Monitoring Report for the first quarter of 2016/17.	18.08.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>
Treasury Management Outturn 2015/16	To consider the outturn position for 2015/2016.	18.08.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 <a href="mailto:vince.green@pendle.gov.uk">vince.green@pendle.gov.uk</a>