



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing
1st April, 2016

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

15th April, 2016

13th May, 2016

17th June, 2016

18th July, 2016

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £50,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £50,000 or more, or
- ❑ a contract worth £50,000 or more; or
- ❑ a new or unprogrammed capital scheme of £50,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor

Portfolio

Nadeem Ahmed

Communities, Parks and Recreation

David Clegg

Environmental Services

Tony Greaves

Finance and Devolution

Mohammad Hanif

Housing

Julie Henderson

Planning and Development

Mohammed Iqbal

Leader and Economic Development

Mohammad Sakib

Partnership Services

Ian Tweedie

Communication and Tourism

David Whalley

Health and Wellbeing

David Whipp

Neighbourhood Services and Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right hand column of the Plan. Alternatively you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7.00 p.m. on the dates shown below. **If you wish to speak at the meeting you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's web-site at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 18th March, 2016

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	EXECUTIVE DIRECTORS AND CONTACT OFFICERS
Transfer of Services to Town and Parish Councils	To receive an update on progress.	26.05.2016	No	Finance and Devolved Services	Philip Mousdale, Corporate Director Tel: 661634 philip.mousdale@pendle.gov.uk
Recommended Write-Offs	Sundry Debtors, Housing Benefit, Council Tax and Non Domestic Rate.	26.05.2016	No	Finance and Central Services	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
PEARL Business Plan 2015/16	To agree the programme for 2015/16	26.05.2016	No	Leader and Housing Regeneration	Dean Langton Strategic Director Tel: 661602 E-mail: dean.langton@pendle.gov.uk
Financial Strategy 2016/17	To agree the work programme for 2016/17	26.05.2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk

Sustainable Urban Drainage Assessment (SuDs)	To consider the implications/impact of SuDs assessments on the Council.	26.05.2016	No	Neighbourhood Services and Community Safety	Peter Atkinson Neighbourhood Services Manager Tel: 661063 peter.atkinson@pendle.gov.uk
Empty Homes Action Plan	To approve an updated Action Plan.	26.05.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Bankhouse Road, Bradley CPO	To approve the making of a Compulsory Purchase Order.	26.05.2016	No	Housing	Julie Whittaker Housing, Health & Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
General Fund – Provisional Revenue Outturn 2015/16	To review a report on the Council's revenue outturn position for 2015/16.	June, 2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Capital Programme – Provisional Outturn 2015/16	To review a report on the Council's capital outturn position for 2015/16.	June 2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Draft Annual Governance Statement 2015/16	To review the draft Annual Governance Statement.	June 2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Strategic Monitoring 2016/17 – Quarter 1	To consider the Strategic Monitoring Report for the first quarter of 2016/17.	July 2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867

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Treasury Management Outturn 2015/16		July 2016	No	Finance and Devolution	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk