

**MINUTES OF A MEETING OF THE
PERFORMANCE MONITORING PANEL
HELD AT NELSON TOWN HALL
ON 25th FEBRUARY 2015**

PRESENT –

Councillors

*D. Clegg
J. Cooney
J. Starkie
S. Wicks*

Officers in Attendance

<i>Dean Langton</i>	<i>Head of Central and Regeneration Services</i>
<i>Marie Mason</i>	<i>Performance Management Officer</i>
<i>Kath Haydock</i>	<i>Scrutiny Manager</i>
<i>Kevin Stansfield</i>	<i>Audit and Performance Manager</i>
<i>Sarah Waterworth</i>	<i>Committee Administrator</i>



7. APPOINTMENT OF CHAIRMAN

RESOLVED

That Councillor J. Starkie be appointed Chairman of the Panel for this meeting

Councillor J. Starkie – Chairman (In the Chair)

8. DECLARATION OF INTERESTS

Members were reminded of the legal requirements concerning the declaration of interests.

9. MINUTES

RESOLVED

That the Minutes of the meeting held on 29th October 2014 be agreed as a correct record and signed by the Chairman.

**10. PERFORMANCE INDICATOR (PI) REPORT –
1st APRIL – 31st DECEMBER 2014**

The Head of Central and Regeneration Services submitted a report which provided the Panel with details of performance for the period 1st April, 2013 to 31st December, 2014. It was reported that of the 83 measurable PIs 49 (59%) were performing on or above target whilst 41% were underperforming (24 (29%) were red and 10 (12%) were amber). The report outlined that performance had generally deteriorated since the last report. There were 4 PIs that performed well on quarters 1 and 2 which showed an underperformance that were detailed in appendix 1 of

Performance Monitoring Panel (25.02.15)

the report. The Head of Central and Regeneration Service reported that on a positive note 3 PIs that were underperforming during previous quarters were now on target. These were:

AP3 - % of PIs reported that were activated in Covalent before agreed deadlines

AP4 - % of Council Taxpayers paying by DD

WM3 – Number of FPN's issued

4 PIs had already exceeded the target for the year by the end of Quarter 2. As a result Management Team agreed that the original targets be reviewed and increased appropriately.

RESOLVED

- (1) That the underperforming key PIs identified and related commented detailed in appendix 1 of the report be noted.
- (2) That the revised targets for those PIs that had already exceeded their annual target by the end of Quarter 2, 2014/15 be noted. (see point 12 of the report)

REASON

To ensure that the Council retains focus on its priorities and delivers good quality, accessible services.

6. STRATEGIC PLAN REVIEW – QUARTER 2, 2014/15 (1ST APRIL – 31ST DECEMBER 2014)

The Head of Central and Regeneration Services submitted a report to the Panel which detailed progress made in achieving the Council's strategic priorities.

The Strategic Plan Review detailed the progress achieved to date (up to the 31st December 2014) in delivering each of the actions from the Service Plans which directly contribute to the key priorities for the current financial year.

Actions which had been identified as not being on target were detailed in Appendix 1 of the report. Members queried the action relating to contaminated land and asked how it was linked to the risk register.

RESOLVED

- (1) That any issues of concern on the performance monitoring information provided in Appendix 1 to the report relating to actions that could not be delivered during the period be noted.
- (2) That the progress made on all completed actions identified in the Strategic Plan as detailed in Appendix 2 to the report be noted.

REASON

To inform the Panel of performance monitoring information in relation to the Council's Strategic Plan

Chairman _____