



**REPORT FROM: CENTRAL AND REGENERATION SERVICES
DEMOCRATIC AND LEGAL MANAGER**

TO: SPECIAL BUDGET EXECUTIVE

DATE: 10TH FEBRUARY, 2015

Report Author: Lynne Rowland (Committee Administrator)

Tel. No: 01282 661648

E-mail: lynne.rowland@pendle.gov.uk

TENDERS

PURPOSE OF REPORT

To report, for information, tenders which have been received and accepted and to report any exemptions from the requirements of the Contract Procedure Rules.

RECOMMENDATION

That the Executive -

- (1) notes the tender which has been received and accepted;
- (2) notes the sealed bid which has been received and agrees to approve acceptance of the highest offer as set out in the report.

REASONS FOR RECOMMENDATION

To agree acceptance of tenders in accordance with Contract Procedure Rules.

ISSUE

Award of Contracts

1. Following the relevant procurement process, tenders have been received and accepted in relation to the following project:-

(a) Multi-Function Device (MFD) Replacement

In accordance with the Council's Contract Procedure Rules, tenders have been received for the replacement of the Council's fleet of Multi-Function Devices (MFDs). The Council's Management Team have agreed to award to Canon UK. Details of the tenders received for the whole life costs over the 5 year term are as follows:

| Tenderer | Tender Figure (£) |
|----------------------------|--------------------------|
| Canon UK | 64,990 |
| Trinity Service | 88,510 |
| Azzurri Communications Ltd | 89,150 |

The contract will run for 5 years and will be funded from within existing budgets.

Sale of Assets

2. Following the relevant process offers have been received in relation to the following site :-

(a) 108 Scotland Road, Nelson

The Executive agreed at its meeting held on 23rd October, 2014 to declare 108 Scotland Road, Nelson surplus to the Council's requirements to be marketed for sale in its current condition. Liberata Property Services advertised the property on 13th November, 2014 with a deadline of 9th January, 2015 for sealed bids.

An offer of £60,000 has been received with proof of funding provided by the offeror. The Executive is asked to approve acceptance of this offer.

IMPLICATIONS

| | |
|--------------------------------|---|
| Policy: | None arising directly from the report. |
| Financial: | The financial implications are generally as provided in the report. |
| Legal: | None arising directly from the report. |
| Risk Management: | None arising directly from the report. |
| Health and Safety: | None arising directly from the report. |
| Sustainability: | None arising directly from the report. |
| Community Safety: | None arising directly from the report. |
| Equality and Diversity: | None arising directly from the report. |

APPENDICES

None