



**REPORT FROM: CENTRAL AND REGENERATION SERVICES
DEMOCRATIC AND LEGAL MANAGER**

TO: EXECUTIVE

DATE: 22ND JANUARY, 2015

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TENDERS

PURPOSE OF REPORT

To report, for information, tenders which have been received and accepted and to report any exemptions from the requirements of the Contract Procedure Rules.

RECOMMENDATION

That the Executive -

- (1) notes the tenders which have been received and accepted;
- (2) notes the sealed bids which have been received and agrees to approve acceptance of the highest offers as set out in the report.

REASONS FOR RECOMMENDATION

To agree acceptance of tenders in accordance with Contract Procedure Rules.

ISSUE

Award of Contracts

1. Following the relevant procurement process, tenders have been received and accepted in relation to the following projects:-

(a) Greenfield Road, Colne – Surfacing Improvements

Tenderer	Tender Figure (£)
O'Callaghan Limited	13,862.82
Monk of Colne Limited	16,787.32

Marchbridge Builders Limited	17,379.91
Colin Braithwaite Excavators Limited	19,334.92

The contract has been awarded to O'Callaghan Limited and will be funded from the Council's capital programme.

(b) Improvements to footpath at Railway Terrace, Brierfield

Tenderer	Tender Figure (£)
Monk of Colne Limited	5,348.48
O'Callaghan Limited	5,609.34
Colin Braithwaite Excavators Limited	6,284.30
Marchbridge Builders Limited	6,469.87

The contract has been awarded to Monk of Colne Limited and will be funded from Empty Homes Cluster Funding.

(c) Improvements to footpath link from Victory Park to Greenberfield Road, Barnoldswick

Tenderer	Tender Figure (£)
Colin Braithwaite Excavators Limited	20,934.59
O'Callaghan Limited	26,333.45
Monk of Colne Limited	26,790.01
Marchbridge Limited	30,207.17

The contract has been awarded to Colin Braithwaite Excavators and will be funded from Lancashire Environment Fund Grant and West Craven Committee.

(d) Fuel Card and Associated Services

Appendix A outlines the OJEU compliant procurement process for this contract. It is proposed to award the contract to J R Rix & Sons Limited who ranked highest when evaluated against the criteria set for the procurement.

The contract will be for 12 months with the potential for a further extension of 12 months; it will be funded from within existing budgets.

Sale of Assets

2. Following the relevant process offers have been received in relation to the following sites :-

(a) 19-21 Carr Road, Nelson

The Executive agreed at its meeting held on 14th November, 2013 to declare 19-21 Carr Road, Nelson surplus to the Council's requirements to be marketed for sale in its current condition. Liberata Property Services advertised the property at offers in the region of £130,000, and offers of £69,000 and £70,000 were received. Best and final sealed bids were invited from the offerors and two other interested parties by 2nd April, 2014. Four offers were received ranging from £51,100 to £106,000 and the highest offer was accepted by the Executive on 26th June, 2014.

The offer at £106,000 did not proceed and the property was re-advertised on 5th November 2014 with a deadline of 5th December, 2014 for sealed bids. Offers have been received at £24,000, £45,000, £49,000 and £79,500 and the Executive is asked to approve acceptance of the highest offer, subject to proof of funding being provided by the purchaser by Friday 6th February, 2015.

(b) Miscellaneous small sites in Nelson

The Executive agreed at its meeting held on 26th June, 2014 to declare a number of miscellaneous small sites in Nelson surplus to the Council's requirements.

Liberata Property Services advertised the sites and sealed bids were invited to be submitted by Friday 31st October, 2014. Final sealed bids were invited by 12th December, 2014 for the following sites. The best and final offers are as indicated -

Site	Figure (£)
Land adjoining 72 Derby Street, Nelson	1,100.00
Land adjoining 35 Burns Street, Nelson	700.00

The Executive is asked to approve acceptance of the highest offers.

(c) Public Conveniences

The Executive agreed at its meeting held on 26th June, 2014 to declare a number of public convenience buildings surplus to the Council's requirements.

Liberata Property Services advertised the sites and sealed bids were invited to be submitted by Friday 21st November, 2014. The highest offer received for the public conveniences on Colne Road, Brierfield is **£6,000** for use as a sandwich and ice cream shop.

Late tenders, higher than the highest tenders received by the closing date, were received within 15 working days of the notified last date for tenders for the public conveniences known as 'The Fleece', Gisburn Road, Barrowford and those at Market Street, Nelson. Therefore, best and final sealed bids were invited. The highest best and final sealed bid for the Barrowford public conveniences is **£40,150** and the proposed use is A1 retail. The highest best and final sealed bid received for the public conveniences in Market Street Nelson is **£8,502** for use as a sandwich and ice cream shop.

The Executive is asked to approve acceptance of the highest offers.

IMPLICATIONS

Policy:	None arising directly from the report.
Financial:	The financial implications are generally as provided in the report.
Legal:	None arising directly from the report.
Risk Management:	None arising directly from the report.
Health and Safety:	None arising directly from the report.

Sustainability: None arising directly from the report.

Community Safety: None arising directly from the report.

Equality and Diversity: None arising directly from the report.

APPENDICES

Appendix A – Fuel Card and Associated Services

Fuel Card and Associated Services

1. A full OJEU compliant tender began in September 2014. A PIN (Prior Information Notice) was posted on the OJEU Notice website to inform potential suppliers of our intent to perform a tendering process. Suppliers who wished to express an interest in taking part in the tendering process were asked to register on 'The Chest', online tendering portal. 'The Chest' was used to manage the next steps in the process.
2. The tender schedule was fulfilled under an open procedure, where any supplier was able to bid for the service. Completed proposals were received from six potential suppliers by the deadline of 1st December 2014.
3. Proposals were completed in three sections to assess their suitability for the council's requirements. The sections were as follows:-
 - Location. With a 40% weighting this section was used to assess the convenience of sites where fuel would be accessible with each supplier;
 - Pricing Offer. With a 50% weighting this section was used to evaluate the average pence per litre saving on offer with each supplier;
 - Ancillary Charges. With a 10% weighting this section was used to take account of all other service charges and additional fees which would be incurred with each supplier.
4. All proposals received were evaluated and scored using the weightings described above. The Table below shows how each proposal scored. One supplier provided two different proposals, which were evaluated separately. The scores, out of 100, were ranked from 7 (being the lowest) to 1.

Proposer	Location Score out of 100 40% Weighting	Pricing Offer Score out of 100 50% Weighting	Ancillary Charges Score out of 100 40% Weighting	Overall Score Out of 100	Score Ranking
BWOC (Proposal 1)	48	75	86	65.3	4
BWOC (Proposal 2)	45	75	100	65.5	3
J R Rix & Sons Limited	86	75	43	76.1	1
NWF Fuels Ltd	47	25	43	35.4	6
Shell UK Oil Products Ltd	17	38	43	30	7
The Fuelcard People	86	50	14	60.7	5
UK Fuels Ltd	86	75	29	74.7	2

5. J R Rix & Sons Limited ranked the highest, with an overall score of 76.1 out of 100. It is therefore recommended that J R Rix & Sons Limited be award the contract to be the Council's Fuel Card provider.