

**REPORT FROM: REGENERATION SERVICES
ENGINEERING AND SPECIAL PROJECTS MANAGER**

TO: BARROWFORD AND WESTERN PARISHES COMMITTEE

DATE: 8 SEPTEMBER 2011

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CAPITAL PROGRAMME 2011/12

PURPOSE OF REPORT

To advise members on the Committee's 2011/12 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That the new bid at item 8 be considered by the Committee.
- (3) That any late bids be considered by the Committee.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2010/11

1. This is £0.

Allocation for 2011/12

2. This is £36,200 capital plus £8,450 revenue contribution to capital – totalling £44,650.

Effective Total Allocation for 2011/12

3. This is £44,650.

Commitments

4. £42,735 (see Appendix 1 for a detailed breakdown).

Balance

5. This is £1,915.

Additional Source of Capital Funding

6. Appendix 2 to this report for information is a list of current Section 106 (Planning) Agreements provided by Planning and Legal Services relating to the Barrowford and Western Parishes area.

Financial Advice

7. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New Bids

8. **Enhanced Security at Blacko Recreation Ground:** submitted by Blacko Parish Council – £1,148.36 (see bid form at Appendix 3).

Late Bids

9. Any late bids will be reported preferably just prior to or at the meeting.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2011/14.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities

2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barrowford and Western Parishes Committee.

Appendix 2: List of Section 106 Agreements for Barrowford and Western Parishes.

Appendix 3: Enhanced Security at Blacko Recreation Ground (Form B).

LIST OF BACKGROUND PAPERS

None.

Scheme Details	Lead Officer and Service Area	Original Allocation	Spend to 31/3/2011	Allocation Available 1/4/2011	Allocated 2011/12	Total Allocation	Spend to 31/7/2011	Allocation Remaining	Status of Scheme/ Remarks
i) (Slipped from 2009/10) Flood alleviation (8/5/2008)	P Sellers (ESP)	£2,500	£0	£2,500	£0	£2,500	£0	£2,500	Some work may be carried out in 2010/11 but will likely need to be slipped
ii) (Slipped from 2009/10) Scheme in Barrowford Park to be identified (5/3/2009)	I Lord (Friends of Barrowford Memorial Park)	£750	£700	£50	£0	£50	£0	£50	Completed – to be invoiced
iii) (Slipped from 2009/10) Old Laund Booth village hall repairs		£4,000	£0	£4,000	£0	£4,000	£0	£4,000	Works now to proceed following completion of legal transfer of the village hall from the County Council and management agreement between Pendle and the Village Hall Committee
iv) (Slipped from 2009/10) Sabden Road car park (11/6/2009)	Higham PC	£4,000	£0	£4,000	£0	£4,000	£4,000	£0	Completed
v) (Slipped from 2010/11) Asset maintenance of Barrowford bus shelters (10/6/2010)	S Farnell (ESP)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	No spend anticipated, subject to no damage occurring before April
vi) (Slipped from 2010/11) Barrowford festive decorations (10/6/2010)	S Whalley (ESP)	£6,835	£4,390	£2,445	£0	£2,445	£0	£2,445	Resolved on 12/5/2011 that balance of £2,445 be used for festive lighting for Newchurch village centre

Scheme Details	Lead Officer and Service Area	Original Allocation	Spend to 31/3/2011	Allocation Available 1/4/2011	Allocated 2011/12	Total Allocation	Spend to 31/7/2011	Allocation Remaining	Status of Scheme/ Remarks
vii) (Slipped from 2010/11) Access and amenity safety improvements (10/6/2010)	J Parsons (Goldshaw Booth PC)	£3,000	£890	£2,110	£0	£2,110	£1,654	£456	Works ongoing
viii) (Slipped from 2010/11) Maintenance of village green and car park (10/6/2010)	D Heap (Barley PC)	£3,500	£0	£3,500	£0	£3,500	£0	£3,500	
ix) (Slipped from 2010/11) Village gateway enhancement and equipment for dealing with planning matter (10/6/2010)	R Hay (Old Laund Booth PC)	£3,500	£1,232	£2,268	£0	£2,268	£0	£2,268	Works ongoing
x) (Slipped from 2010/11) Replacement stone walling and information board at car park (10/6/2010)	B Nelson (Roughlee PC)	£2,840	£1,845	£995	£0	£995	£955	£40	Works completed. Further payment to be processed
xi) (Slipped from 2010/11) Phase 2 of dry-stone walling project (10/6/2010)	C Barnes (Blacko PC)	£4,000	£0	£4,000	£0	£4,000	£0	£4,000	Works ongoing – expected completion in Spring 2011. Some funds may require slipping
xii) (Slipped from 2010/11) Software for electronic planning applications (12/8/2010)	C Barnes (Blacko PC)	£149	£0	£149	£0	£149	£149	£0	Completed

Scheme Details	Lead Officer and Service Area	Original Allocation	Spend to 31/3/2011	Allocation Available 1/4/2011	Allocated 2011/12	Total Allocation	Spend to 31/7/2011	Allocation Remaining	Status of Scheme/ Remarks
xiii) (Slipped from 2010/11) New name to War Memorial (3/2/2011)	R Hey (Old Laund Booth PC)	£265	£0	£265	£0	£265	£0	£265	
xiv) Litter and dog waste bins (7/7/2011)	C Taylor (EARS)				£1,400	£1,400	£0	£1,400	
xv) Festive decorations (7/7/2011)	S Whalley (ESP)				£4,035	£4,035	£0	£4,035	
xvi) Resiting of Old Laund Street gate and landscaping/planting (7/7/2011)	R Hey (Old Laund Booth)				£2,500	£2,500	£0	£2,500	
xvii) Painting of street lighting columns on Gisburn Road (7/7/2011)	H Dean (Blacko PC)				£3,000	£3,000	£0	£3,000	
xviii) Maintenance of car park, landscape and walls (7/7/2011)	C Heap (Barley PC)				£1,500	£1,500	£0	£1,500	
xix) Fence improvements at Roughlee village centre grounds (7/7/2011)	B Nelson (Roughlee PC)				£1,500	£1,500	£0	£1,500	
xx) Holmefield House improvements (7/7/2011)	I Lord (Barrowford PC)				£20,000	£20,000	£0	£20,000	
xxi) Bus shelter improvements (7/7/2011)	B Ingham (Higham PC)				£2,500	£2,500	£0	£2,500	

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xxii) Spenbrook Road landscaping, playing field benches and footpath improvements (7/7/2011)	J Parsons (Goldshaw Booth PC)				£1,500	£1,500	£0	£1,500	
xxiii) Toilet hire for diamond jubilee event (7/7/2011)	J Parsons (Pendleside Diamond Jubilee Committee)				£800	£800	£0	£800	
xxiv) Alice Nutter sculpture (7/7/2011)	M Williams (EHR)				£4,000	£4,000	£0	£4,000	
Subtotals		£37,339	£9,057	£28,282	£42,735	£71,017	£6,758	£64,259	
Uncommitted Funds		£0		£0	£1,915	£1,915		£1,915	
TOTAL FUNDS AVAILABLE 2011/12		£37,339	£9,057	£28,282	£44,650	£72,932	£6,758	£66,174	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
Provision of Open space																	
13/06/0116P	4088	IA044	12/5/2006	Yes	25/5/2007	Land at Clover Croft Mill, Higham	Provision of public open space in vicinity of development	Barrowford	Prior to the occupation of first dwelling	33,000.00	6,000.00			7 years from payment	C Patten	No dwelling built	
Insert Above this Line																	
										Sub-Total	33,000.00	6,000.00	0.00	0.00			

Commuted Sums for Maintenance

13/03/0416P	1610	IA019	29/3/2004	Yes	21/03/2004	Grange Avenue, Barrowford	Future maintenance of land to be transferred to PBC	Barrowford	Date of agreement	9,626.91	9,626.91	9,626.91		None	C Patten		
Insert Above this Line																	
										Sub-Total	9,626.91	9,626.91	9,626.91	0.00			

Completed 106 But No Funds Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount Due	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	
Transport																	
13/08/0390P			8/9/2008	No	No	Park Mill, Gisburn Road, Barrowford	Cycle way improvement	Barrowford	Prior to commencement of development	30,000.00		0.00				Development is understood to be commencing shortly	10/2/2010
13/08/0390P			8/9/2008	No	No	Park Mill, Gisburn Road, Barrowford	Bus service improvements to services 109 and 110	Barrowford	Prior to commencement of development	100,000.00		0.00				Development is understood to be commencing shortly	10/2/2010
Insert Above this Line																	
										Sub-Total	130,000.00	0.00	0.00	0.00			

- Needs to be actively monitored
- Progressing according to timescale but requires monitoring
- No concerns as to progress

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Blacko Recreation Ground Enhanced Security

Bid submitted by: Hazel Dean, Clerk Blacko Parish Council

On behalf of (please include contact details): The Clerk to Blacko Parish Council,
c/o 21 Holme Bank Mews, Nelson, BB9 8SX
Tel No 01282 449979; Email: hgd1@sky.com

Brief Details of the Organisation's Constitution and Financial Standing:
Parish Council supported through Pendle Borough Council annual grant and precept paid by residents through council tax. Some reserves are held for local projects

Amount requested: £1,148.36 one-off cost of installation

Brief details of Project: Provision of bollards at the entrance to the recreation ground. Early in the school holidays travellers attempted to gain access to the recreation ground for an unauthorised encampment. This attempt was prevented

Main Outcomes to be achieved: The provision of additional security will ensure that the site is safe from trespass in future

When will Project be implemented? This is a retrospective request. The work being urgent and essential has been completed on 27 July 2011

Who will undertake the Project works? Blacko Parish Council

Is the bid for capital or revenue funding? Capital contribution

Is there match funding for the Project from elsewhere? If so, please give details: Blacko Parish Council has paid for the additional security from the current grant and precept allocation for 2011/12. However, this expenditure was not foreseen because this attempt at trespass was not predictable, and consequently the expenditure is not planned for within the current year's budget. The Parish Council has limited reserves

Are there long-term revenue consequences and how will these be funded?
No long-term revenue consequences