

VARIATION OF DESIGNATED PREMISES SUPERVISOR (DPS)

Only the holder of the Premises Licence may apply to vary the DPS. The holder of the Premises Licence shall complete the application form and the proposed DPS shall complete and sign the consent form.

The proposed DPS must have the right to work in the United Kingdom and should supply their nationality, date and place of birth on the form. The Premises Licence holder(s) commit an offence if employing a DPS that does not have the right to work in the UK.

The completed application form, consent form, fee of £23.00 (cheque payable to 'Borough of Pendle') and original Premises Licence, Part A and Part B, should be returned to Pendle Council at –

Pendle Borough Council
Town Hall
Market Street
NELSON
Lancs.
BB9 7LG

A copy of the application form and the consent form should be sent to the Police at –

The Licensing Team
Lancashire Constabulary
Pennine Division Headquarters
Burnley Police Station
Parker Lane
BURNLEY
Lancs.
BB11 2BT

In order to assist the Police when processing your application, it would be appreciated if you could complete the enclosed Enquiry Form. You are not required to volunteer the information by law, but the provision of the information will speed up the application process.