

Borough of Pendle

2008/09 BUDGETS

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Financial Manager

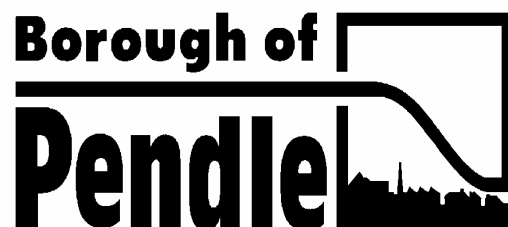


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INTRODUCTION

BUDGET OVERVIEW



Budget Overview 2008/09

1. Introduction

- 1.1 On 26th February 2008 the Council approved a Budget Requirement for 2008/09 of £17.268m (compared to £16.647m for the previous year).
- 1.2 In order to fund this Budget Requirement, the Council set the Band D Council Tax rate for 2008/09 for the District at £240.38 (£229.04 in 2007/08), a rise of £11.34 or 4.95% compared to 2007/08.
- 1.3 The total Band D Council Tax for 2008/09 (i.e. inclusive of the precepts for Lancashire County Council, the Lancashire Police Authority, the Lancashire Combined Fire & Rescue Authority and the average precept for parish/town councils) is £1,522.54 an increase of £56.65 or 5.47% compared to 2007/08. The actual rate will vary according to the precept issued for each Town and Parish Council area.

2 General Fund Revenue Budget 2008/09

- 2.1 The Council's Budget Requirement of £17.268m was set within the context of the Council's Medium Term Financial Plan. This provided for:
 - pay inflation of 2.75%;
 - staff increments payable as per current grades/contracts;
 - non pay inflation of 2.5% (although some budgets were cash limited);
 - pension contributions of 20.6%;
 - contract inflation as per amounts agreed in contracts;
 - fees and charges determined following the Income Review undertaken in October 2007.
- 2.2 Other key features of the budget include:
 - an increase in the budget requirement of £621k (or 3.7%);
 - additional Government Funding through the Formula Grant of £264k (or 2.49%)
 - an agreed contribution from the Budget Strategy Reserve of £750k in accordance with the Council's Balances and Reserves Strategy;
 - an agreed use of other specific reserves totalling £570k; and
 - service efficiencies, savings and income generation proposals estimated to reduce the overall budget by c£400k in 2008/09 (see page 29);
- 2.3 A full summary of the Council's General Fund Revenue Budget is provided on page 41 of the Budget Book while a full copy of the report on the Council's General Fund Revenue Budget, that was presented to the meeting of the Council's Executive on 12th February 2008, is provided at pages 4 to 40.

3 Council Tax 2008/09

3.1 The table below illustrates how the Council Tax for 2008/09 has been calculated:

		£	Band D £
Budget Requirement		17,268,380	661.75
<i>Less</i>			
Revenue Support Grant		(1,328,040)	(50.89)
Re-distributed Business Rates		(9,539,990)	(365.59)
Collection Fund Surplus		(127,630)	(4.89)
Balance from Council Taxpayers	A	6,272,720	240.38
Council Tax base (number of properties)	B	26,095	
Council Tax for District Services	(A/B)	240.38	
<i>Add</i>			
Lancashire County Council		1,077.06	
North Yorkshire Police Authority		135.96	
North Yorkshire Fire & Rescue Authority		60.16	
Average Parish/Town Council		8.98	*1
TOTAL COUNCIL TAX (at Band D)		1,522.54	*1

*1 – Rates will vary according to Town/Parish Council area

3.2 Pendle Borough Council has increased its share of the Council Tax charge by 4.95% in 2008/09.

4. Capital Programme 2008/09

4.1 The Council's Capital Programme for 2008/09 totals £15.335m made up as follows:-

	Programme 2008/09 £000
Elevate	9,410
Private Sector Housing	3,763
Asset Renewal	463
Parks and Recreation	780
Resource Procurement	130
Others	
- Area Committee	300
- IT Strategy	100
- Replacement Telephony	150
- Environmental Improvements	35
- Other Miscellaneous Works	204
TOTAL	15,335

4.2 A full analysis of the Capital Programme, together with the means of financing, is provided on pages 161 to 163.

6. Key Features of the Presentation of the Budget Book

- 6.1 Continuing the progress towards greater accountability for financial performance, the presentation of the budget has a number of features:
- a list of Budget Managers is provided at page 42;
 - for each budget head, the relevant Budget Manager has been included within the heading;
 - For each scheme within the Capital Programme, the Lead Officer has been included;
- 6.2 It is expected that Service Managers will delegate greater responsibility for budget management to certain nominated Officers where this arrangement does not already exist within Service Units. Not only should this bring about a greater degree of 'ownership' of budgets but also will ensure that those Officers closest to the point of service provision contribute fully to budget preparation and budgetary control.
- 6.3 Improvements in presentation continue to be sought and any comments and feedback in this regard are welcomed.

Dean Langton, CPFA
Chief Finance Officer
March 2008

GENERAL REVENUE ACCOUNT

REVENUE BUDGET REPORT

REPORT OF: MANAGEMENT TEAM

TO: THE EXECUTIVE

DATES: 12th FEBRUARY 2008

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GENERAL FUND REVENUE BUDGET 2008/09

PURPOSE OF REPORT

1. The purpose of this report is to:-
 - a) inform the Executive of the details of the Local Government Finance Settlement (LGFS) for 2008/09, 2009/10 and 2010/11 and the implications for the Council;
 - b) consider the proposed General Fund Revenue budget for 2008/09;
 - c) provide details of the Council's Medium Term Financial Plan for the period 2008/12 and, in broad terms, to set out a proposed Financial Strategy for that period;
 - d) enable the Executive to make a recommendation to Council at its meeting on 26th February 2008 on the level of Council Tax to be set for the financial year 2008/09.

RECOMMENDATIONS

2. The Executive is recommended to:-
 - a) have regard to [Appendix J](#) to this report in respect of the robustness of Council's budget estimates and adequacy of reserves when considering recommendations (e) to (i) below;
 - b) note the outcome of the Local Government Finance Settlement for 2008/09 and the provisional settlement figures for 2009/10 and 2010/11;
 - c) note the projected outturn position in the current financial year;

- d) agree to pay additional grant of up to £380,000 to the Leisure Trust in 2007/08 and give delegated authority to the Financial Manager to make the necessary adjustments to reflect this in the Council's budget in 2007/08 and to determine the amount and timing of any payments to the Trust;
- e) agree to provide a grant to the Leisure Trust of £1,831,570 for 2008/09;
- f) note the proposal to maintain the General Fund Minimum Working Balance at £1.250m;
- g) make recommendations to the full Council on 26th February 2008 on the General Fund Budget Requirement for 2008/09 having regard to the recommended budget as set out in this report (and detailed at [Appendix F](#));
- h) require each Service to operate within its budget for 2008/09, once approved, and that these budgets be cash limited and subject to regular monitoring and control;
- i) subject to the Executive's consideration of the budget proposals in this report, to recommend to Council on 26th February 2008, an increase in the Band D Council Tax for 2008/09 of 4.95% (an increase of £11.34) from £229.04 to £240.38;
- j) request that a further report be brought back to a future meeting of the Executive updating the Financial Strategy and Medium Term Financial Plan for 2009/12.

REASONS FOR RECOMMENDATION

- 3. To comply with statutory requirements to determine a balanced budget and council tax for the forthcoming year.

ISSUE

- 4. The budget process is a key element of the Council's strategic planning process and, as part of the service and financial approach adopted by the Council, is a means of ensuring that resources are best placed to enable the Council to meet its objectives as set out in the Strategic Plan.
- 5. This report follows on from the First Budget Report (distributed to all Members and submitted to the Executive on 18th December 2007) which explained the main issues in the current budget round. Amongst other things, that report provided details of:-
 - the provisional local government finance settlement for 2008/09 with details also provided of the provisional financial settlements for 2009/10 and 2010/11. As explained in the First Budget Report, the provision of settlement data for the next three years is a move by the Government to provide stability and predictability in government grant to help local authorities to plan more effectively;
 - the development of the Council's Base Budget for 2008/09;
 - the requirement to develop a plan for a sustainable budget for future years, consistent with the Council's objectives and priorities.
- 6. The resolutions of the first budget meeting are shown at [Appendix A](#).
- 7. This report seeks to provide an update of the most recent information in relation to the development of the budget and proposes a budget strategy for 2008/09 to enable the Executive to make a recommendation to Council on both the budget requirement and Council Tax for forthcoming financial year.

Local Government Finance Settlement 2008/09 (2009/10 and 2010)

8. Details of the provisional Local Government Finance Settlement (LGFS) for this Council were received in late November 2007 and reported to the Executive on 18th December 2007. In addition to providing details of the proposed 2008/09 settlement, the Government also released details of the provisional settlements for 2009/10 and 2010/11. This is the first time that the Government has provided forward estimates of the LGFS and is part of its strategy to provide local government with predictability and stability in grant funding.
9. Following consideration of the First Budget Report on 18th December 2007, the Executive resolved, amongst other things, to give delegated authority to the Finance Manager, in consultation with the Executive Member for Resources, to respond to the Government's consultation on the provisional settlement. A copy of the response is provided at [Appendix B](#).
10. On 24th January 2008, following the conclusion of the consultation period on the LGFS, the Government announced details of the final settlement. Details of the Council's Formula Grant Allocation for 2008/09 along with indicative allocations for 2009/10 and 2010/11 are provided in Table 1 below:-

Table 1: Formula Grant Allocation 2008/09, 2009/10 and 2010/11

	2007/08 Actual £000	Actual 2008/09 £000	Indicative 2009/10 £000	Indicative 2010/11 £000
Formula Grant Allocation	10,604	10,868	11,017	11,124
Change from Previous Year (£)	+441	+264	+149	+107
Change from Previous Year (%)	4.34%	2.49%	1.37%	0.97%
Real Terms Change from Previous Year (%)	-	(0.24%)	(1.34%)	(1.73%)

11. As expected, the final settlement remains unchanged from the figures provided in November 2007 and, for 2008/09, reflects the amount of grant payable to the Council. The provisional grant figures for 2009/10 and 2010/11 are equally expected to be the amount of grant payable to the Council for those years; although it has been mooted, there is no suggestion at this stage that the Government intends providing additional funding to local government to supplement the Formula Grant other than those funding streams already known.
12. As Table 1 above indicates, the year-on-year change in funding reflects the much expected tightening of future financial settlements. Whilst in cash terms, there will be an increase in funding, this diminishes over the life of the settlement and, in real terms taking into account the effects of inflation, the proposed settlements represent an overall year-on-year reduction in resources available.
13. It is worthwhile reiterating that, as in previous years, the Government has chosen to continue using the 'floors' methodology as part of the mechanism to ensure that all local authorities receive a minimum increase in grant funding. This means that the Council's grant allocation for 2008/09 has been reduced by c£291,000 in order to contribute towards the allocations for those authorities whose formula grant, without adjustment, would be below the minimum annual increase afforded to all authorities; the general assertion is, however, that the Government should adequately fund local authorities as a whole rather than any shortfall in funding being taken from other local authorities. Table 2 below shows the cumulative effect of the reductions in Formula Grant:-

Table 2: Formula Grant Allocation Withheld to pay for floor increase

	Actual 2003/04 to 2007/08 £000	Actual 2008/09 £000	Indicative 2009/10 £000	Indicative 2010/11 £000	Total £000
Formula Grant Allocation	48,701	11,159	11,175	11,195	82,230
Cash Grant Withheld	(2,593)	(291)	(158)	(71)	(3,113)
Actual Cash Grant Received	46,109	10,868	11,017	11,124	79,117

14. As the table shows, the amount of grant withheld diminishes over the 3 year period beginning 2008/09 as the level of the 'floor' reduces; in 2008/09 the 'floor' is 1.0% whilst in 2009/10 and 2010/11 it is 0.5% in both years. Given the limited year-on-year increase in grant proposed, it is unlikely that the Council will recover the grant withheld even as the effects of the 'floor' mechanism unwind.
15. It is also worthwhile noting that the following funding streams will either end at the end of the current financial year or will be substantially reduced:-
- Local Authority Business Growth Incentive (LABGI) – Since 2005/06, like most local authorities, the Council has received a share of the additional proportion of the increase in value of business rates in each year. However, this scheme will not operate in 2008/09 and whilst it is expected to be reintroduced from 2009/10 onwards, the amount of funding available nationally will reduce from £1bn to £150m. For the Council, this is a loss of c£350k when compared to the current financial year;
 - Planning Delivery Grant (PDG) – PDG will no longer be available at the end of the current financial year and will be replaced by the Housing and Planning Delivery Grant (HPDG). Given the proposed focus of the HPDG, there is a possibility grant receivable by the Council will be substantially reduced.

Other Grant Funding 2008/09, 2009/11 and 2010/11

16. In the report to the Executive on 18th December 2007, details were provided of additional grant funding that will be payable to the Council in 2008/09, 2009/11 and 2010/11. Where these are applicable to the Council, details are again provided below:-
- **Working Neighbourhoods Fund (WNF)** – This Fund has been established to deal primarily with the issue of 'worklessness', a term which is generally used to describe all those who are out of work but who would like a job. WNF will be paid direct to the Council as part of the new Area Based Grant system and will be a non-ringfenced general grant providing maximum flexibility to the Council to design local programmes to meet local needs. Initial indications are that the Council will receive £1.232m in 2008/09, £1.624m in 2009/10 and £1.718m in 2010/11.
 - **Cohesion Funding** – This funding also forms part of the Area Based Grant allocation that will be paid direct to the Council. The funding for Cohesion will be £116k in 2008/09, £214k in 2009/10 and £330k in 2010/11;

It should be noted that work is underway to determine how both the WNF and Cohesion Funding should be used and a further report on this matter will be presented to the Executive in due course. In the meantime, summary details of how the funding is to be used to support the Council's General Fund Revenue budget are considered in para 46 below.

- **New Concessionary Fares Scheme 2008** – Further to a consultation on the proposed distribution of additional grant in November 2007, the Department for Transport has confirmed the amount of grant payable to each local authority over the next three years. The Council will receive £264k in 2008/09, £274k in 2009/10 and £281k in 2010/11. These amounts are broadly in line with those assumed in the Medium Term Financial Plan;
- **Housing and Council Tax Benefit Administration Subsidy** – As previously announced, the amount of Housing and Council Tax Benefit Administration Subsidy has been reduced, albeit by less than the 5% previously mooted. The Council will receive £922k in 2008/09 and £900k in 2009/10 and 2010/11.

17. At the time of writing, the Government has yet to release allocations for a number of other specific and special grants e.g. Housing and Planning Delivery Grant. Should details of any other specific or special grants payable to the Council become available before the meeting of the Executive, a verbal update will be provided at the meeting.

Forecast General Fund Outturn 2007/08

18. At the meeting of the Executive on 18th December 2007, Members approved the Revised Estimates for 2007/08. At that time, it was estimated that the outturn position on the General Fund Revenue Budget would be c£321k less than the original estimate for the year, a position that would result in an equivalent reduction in the contribution from the Budget Strategy Reserve in order to balance the budget.
19. Monitoring of the Council's budget for the year has continued since the Revised Budget was agreed and Table 3 provides a summary of the position as at the end of December 2007:-

Table 3: Forecast Outturn 2007/08

	Revised Budget 2007/08 £000	Forecast Outturn 2007/08 £000	Variance £000	Variance %
Net Cost of Services	17,237	17,178	(59)	(0.34)
Corporate Income and Expenditure	104	104	-	-
Net Expenditure	17,341	17,282	(59)	(0.34)
Budget Requirement	16,647	16,647	-	-
Net Contribution to/(from) Reserves	(694)	(635)	59	8.50

20. Since the Revised Budget was agreed, the Leisure Trust has indicated that, on the basis of its Revised Budget for 2007/08, it requires additional grant funding of £380k for 2007/08 from the Council. Members should note that, as reported to the Executive in June 2007, it was expected the Trust would have a funding shortfall in 2007/08, primarily as a result of the time required to establish the facilities in the new Wavelengths extension, and funding of £100k was set aside in a specific reserve for this purpose. Discussions have been held with the Leisure Trust to consider both the request for additional grant and grant required in 2008/09 – more details of which are provided below. In the meantime, the Executive is requested to agree a supplementary revenue estimate of up to £380k to increase the grant to the Leisure Trust and to give delegated authority to the Finance Manager to implement the necessary budget adjustments in 2007/08 and to determine the timing and amount of additional payments to the Trust.

21. The Forecast Outturn as shown in table 3 above reflects the best estimate of the likely outturn position for 2007/08. Work will continue on the monitoring of the budget in the remainder of the financial year and any further variations will be reported as part of the regular Corporate Monitoring reports.

Balances and Reserves

22. The position with Balances and Reserves is largely unchanged from that set out in the First Budget Report.
23. The development of the Council's budget must take into consideration what available balances and reserves the Council has and the policy and strategy that has been adopted in relation to how they are used. A report on this matter was presented to the Executive at its meeting on 22nd March 2007.
24. A summary of the Council's Balances and Reserves is provided at [Appendix C](#). The key issues to note are:-
- it is assumed at this stage that the minimum working balance (the General Fund Balance) will remain unchanged at £1.250m (currently comprising £1m in the General Fund Working Balance and £250k in the Housing Revenue Account Working Balance);
 - at the 31st March 2007, the Budget Strategy Reserve was £1.968m. The agreed policy is that it is currently planned to use the reserve at a rate of £750k in 2008/09 and £500k pa for the subsequent two years of the planning period;
 - the Housing Revenue Account (HRA) will be closed at the end of 2007/08 and, subject to the final accounting adjustments for this during 2007/08, should result in balances of c£1.167m being transferred to the General Fund;
 - certain specific reserves (eg Concessionary Fares Reserve, VAT Partial Exemption Reserve and the Change Management Reserve) are being held as part of the Council's management of risks associated with the related areas of activity;
 - estimates have now been included in the analysis at [Appendix C](#) for the amounts expected to be received in relation to the VAT Shelter. It should be noted that the profile of this income over the life of the MTFP is not known with any certainty at this stage and this may, therefore, need revisiting.
25. It is presently assumed that c£1.320m will be used primarily from the Budget Strategy/VAT Shelter Reserve to support the budget. Similarly, in 2009/10, the amount assumed to be used will be £1.0m and in 2010/11 it is estimated to be £1.0m. In essence, therefore, it is currently estimated that the Council will be spending in excess of c£1m above its ongoing resource level and a key part of the Financial Strategy will need to be the implementation of measures that, over time, will reduce the dependency on reserves.

Base Budget 2008/09

Development of Budget Estimates 2008/09

26. As outlined in the report to the Executive on 18th December 2007, the Base Budget for 2008/09 has been prepared on the basis of the Council's existing policies, strategic objectives and related priorities. The main assumptions used in the development of the Budget Estimates are set out in the First Report. However, since the last report, work has continued to 'firm up' the Base Budget for 2008/09 (and future years). The results of this work are provided below.
27. A number of issues were raised in the previous report where information was not available or funding was subject to confirmation. An update on these issues as follows:-
- **Capital Programme 2008/09** – the proposed capital programme for 2008/09 is provided elsewhere on the Agenda for this meeting. The estimated revenue costs of the proposed programme for 2008/09 are factored into the budget estimates referred to in this report;
 - **Discover Pendle Visitor Centre** – Details of the financial plan for the Discover Pendle Visitor Centre were reported to the Executive on 18th December 2007 and, where necessary, these have been factored into the Council's budget as required;
 - **Planning Fees** – Details of the new Planning Fee Rates for 2008/09 are still awaited from the Government. Once these are confirmed, further work may be required to assess the impact for the Council;
 - **Parkwise** – As indicated in the First Budget Report, as a result of a forecast deficit on the Parkwise Account for Lancashire overall, work is underway to review the operating costs of the Partnership and to develop options to improve the financial position of the Scheme overall. This work is expected to be concluded in the coming months at which point further information will be provided to Members;
 - **Town and Parish Council Revenue Grants** – At the meeting of the Executive on the 18th December 2007, Members resolved to maintain revenue grants to Parish Councils at their current level.

Leisure Trust

28. The Leisure Trust submitted its request for grant funding for the next financial year in early January 2008. Meetings have since been held between representatives of the Executive and the Trust's Board to discuss the Leisure Trust grant requirement for 2008/09 and, as a result of these meetings, the Leisure Trust has indicated that a grant of £1.831m for 2008/09 (an increase of £182,460 when compared to the original grant allocation for 2007/08) should be sufficient to continue providing the present level of service. This is subject to the implementation a various efficiency savings identified by the Trust and agreed with the Council.
29. As part of the development of the Council's Medium Term Financial Plan (MTFP), it was assumed that the grant would increase by 5% and therefore a budget increase of £82,460 had already been incorporated into the Plan. A further amount of £100,000 is, therefore, being requested and Members are asked to consider this as part of their deliberations on the budget.

Other 'Firming Up' Adjustments

30. In addition to the matters referred to above, there have been a number of other 'firming up' adjustments since the First Budget Report was produced. A summary of these adjustments is provided at [Appendix D](#).

Net Expenditure 2008/09

31. Table 4 below provides a summary of the proposed net expenditure for 2007/08 and takes into consideration any adjustments arising out the issues referred to above:-

Table 4: Revised Net Expenditure 2008/09

	Base Budget 2008/09 £000	Base Budget 2009/10 £000	Base Budget 2010/11 £000
Net Expenditure as at 18 th December 2007	19,217	20,407	21,367
'Firming Up' Adjustments (as per Appendix D)	138	197	241
Revised Net Expenditure 2008/09	19,355	20,603	21,608

Source: Appendix D

Service Development, Savings and Income Generation Proposals

32. Excluded from the Revised Net Expenditure figures provided in Table 4 above is any budget growth from service development proposals or any proposed efficiency savings. In the First Budget Report, details were provided for a number of service developments and initiatives where additional investment was sought along with a range of efficiency savings identified by Service Managers.
33. Further work has since been undertaken to refine these proposals and as discussed in more detail below, Management Team's recommendation is that, as part of the Budget Strategy for 2008/09, there should be no budget growth in the next financial year. In respect of budget savings, the recommendation is that the savings proposals outlined at [Appendix E](#) should be implemented in full.

Financial Strategy 2008/12

34. The First Budget Report emphasised the need to have a sound Financial Strategy in order to achieve a balanced budget without impacting severely on the delivery of Council services. The issue here is the extent to which the Council is currently spending above its ongoing resource level, thereby utilising finite balances and reserves to balance the budget, and how sustainable this is over the medium term.
35. Also, as part of the annual Use of Resources Assessment, it is important that the Council can demonstrate that it has a robust Financial Strategy and that its spending plans are aligned to ongoing resources rather than being dependent on the use of reserves. This is not to suggest that reserves should not be used in order to smooth peaks of expenditure from year to year; it is about ensuring that ongoing expenditure commitments are not reliant on non recurring funding as is presently the case.

36. When considering the budget at this time last year, the Council faced a significant degree of uncertainty with proposals for local government restructuring being considered by the Government and both the Lyons Inquiry and the Comprehensive Spending Review 2007 due to report later in the year. As a consequence, the Council chose to employ a 'bridging' strategy which allowed the Council to continue providing the current high quality services whilst work commenced to reduce the reliance on reserves to fund ongoing expenditure and align the current budget to ongoing resources.
37. As the Executive will be aware, restructuring now looks unlikely in the short to medium term and the recommendations arising out of the Lyons Inquiry have been largely dismissed by the Government. The Comprehensive Spending Review 2007, however, signaled a tightening of investment in public services, in particular in local government, and this has been reflected in the generally poor financial settlement, especially for District Councils like Pendle.
38. The three-year financial settlement does, as intended, provide the Council with a degree of predictability with Government funding, at least until 2010/11. Equally, the extent to which the Council can raise income through Council Tax is also known, subject to there being no relaxation of 'capping' where Council Tax increases exceed 5% and decisions by Members on the actual level of Council Tax. So, notwithstanding the Council's ability to raise additional income from fees and charges, which to some degree is already factored into the Medium Term Financial Plan, the Council has a relatively clear picture of its net revenue income for the next three years.
39. In view of this, therefore, the key variables for the Council over the next three years are the current and predicted level of net expenditure required to deliver the level of service to meet the Council's strategic objectives and the extent to which reserves can be used in a way that will allow expenditure to be aligned with ongoing resources without impacting severely on service delivery.
40. The use of reserves is determined by the Council's Balances and Reserves Policy and Strategy. As indicated above, this was approved by the Executive in March 2007. Notwithstanding the statutory requirement for the Financial Manager to undertake an annual review of the adequacy of reserves and balances, as set out at [Appendix J](#), it is proposed to undertake a review of the Council's Strategy on the use of reserves following the conclusion of the present budget process and as part of the Council's continuous review of the Financial Strategy. The outcome of this review will be reported to the Executive in due course.
41. In relation to reviewing ongoing net expenditure, various options for this were set out in the First Budget Report. These are repeated below and provide the basis of work that will need to start in earnest once the budget for 2008/09 has been approved.
- a) adopting a cash limited budget allowing budget growth only where it is matched by equivalent savings proposals. The key objective here is to ensure the Council's resources are directed towards its major priorities at the expense of lower priorities;
 - b) extending the Spending Reviews to a wider range of services and, indeed, facilitating base budget reviews with a clear commitment to reduce service expenditure where possible;
 - c) exploring the scope to increase charges by more than inflation or even introducing new charges for services. The Council recently adopted a new policy on setting fees and charges and any review of charges will be undertaken within the scope of the Policy;

- d) generating additional cashable efficiencies from further outsourcing of services, eg Waste Management (potential partnership with Burnley and Veolia), Grounds Maintenance;
 - e) reviewing the scope for Shared Service provision as a means of sharing/reducing costs;
 - f) cessation of low priority services (combined with some 'shifting' of resources to higher priorities where this is feasible) or discretionary services;
 - g) establishing whether any further cashable efficiencies can be obtained from procurement initiatives or re-letting of contracts (eg work is expected to start on a review of Fleet Management in Waste Management later in the year);
 - h) focusing on reducing the cost of services that are shown to have high costs in comparison to, say, the Council's family group of 'like' authorities. Examples include Highways and Waste Management. Work has already started on this with an initial review of the Council's cost of services compared to other authorities. This 'Value for Money' work has been started and proposals will be brought forward to future meetings of the Executive where it is necessary to do so;
 - i) exploiting the use of new technology such as the Customer Relationship Management System to bring about cashable efficiencies in service provision;
 - j) transfer of responsibility for assets to the voluntary sector (aka the 'Quirk Review – Making Assets Work'). No research has been undertaken on this matter as yet and therefore it is not possible to indicate what, if any, impact this might have. Intuitively, whilst this may be feasible, the Council is likely to want to retain some control over these assets and will inevitably be required to provide support, financial or otherwise.
 - k) disposal of capital assets resulting in capital receipts that can be used to reduce the Council's underlying debt and/or need to borrow for capital investment.
42. The options set above are not intended to be exhaustive and comprise some operational issues along with more strategic proposals, some which may take time to develop and implement.
43. In essence, therefore, the crux of the Financial Strategy for 2008/09 and beyond is combining a prudent use of reserves over the medium term, which should allow the Council to continue providing the current high quality services, whilst work continues on the alignment of the revenue budget to ongoing resources.

Management Team Recommendation

44. In the context of the Strategy referred to above, Management Team recommend that proposal as set out at **Appendix F**, and summarised in Table 5 below, should be implemented for 2008/09:-

Table 5: Recommended Budget 2008/09

	Base Budget 2008/09 £000
Revised Net Expenditure 2008/09 (per Table 4 above)	19,355
Proposed Service Efficiency Savings (as per Appendix E)	(452)
Other Efficiency Savings	(241)
Use of Working Neighbourhoods/Cohesion Funding	(150)
Net Revenue Expenditure	18,512
Use of Reserves	(1,244)
Recommended Budget Requirement	17,268

Source: Appendix F

45. As indicated below, the recommended budget as set out in the table above assumes an increase in Council Tax of 4.95%.
46. Integral to Management Team's recommendation is the proposed use of both the Working Neighbourhoods Fund and the Cohesion Funding that the Council will receive. Whilst a more detailed report on the proposed use of these funds will be submitted to the Executive in due course, as table 5 above shows, it is proposed to use £150,000 from these funds to support the Council's Base Budget on an ongoing basis.

Prospects for Future Years

47. Notwithstanding the proposed strategy outlined above, Members will appreciate that any decision on the budget for 2008/09 should be taken within the context of the medium term financial position of the Council. Assuming Management Team's recommended budget is adopted, the impact on the Council's medium term financial position is as shown in Table 6 below:-

Table 6: Budget 2008/09 and Medium Term Financial Plan

	Base Budget 2008/09 £000	Forecast Budget 2009/10 £000	Forecast Budget 2010/11 £000	Forecast Budget 2011/12 £000
Budget Requirement	17,268	18,824	19,842	20,775
Funding				
Formula Grant	(10,868)	(11,018)	(11,125)	(11,125)
Council Tax (incl Est Coll Fund Surplus)	(6,400)	(6,717)	(7,078)	(7,424)
Total Estimated Funding	(17,268)	(17,734)	(18,203)	(18,549)
Budget Shortfall	0	1,090	1,639	2,226

*1 – Assumes Management Team Recommendations are implemented

Cumulative Budget Shortfall	0	1,090	2,729	4,955
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Table 7: Council Tax Assumptions

Estimated Taxbase	26,095	26,225	26,357	26,357
Estimated Council Tax (Band D)	240.38	252.28	264.77	277.88
% Council Tax Increase	4.95%	4.95%	4.95%	4.95%

Band D Council Tax for 2007/08 is £229.04

48. As the table indicates, the Medium Term Financial Position to 2011/12 shows a cumulative deficit of £4.9m. The key assumptions supporting this position were set out in the First Budget Report but are worth reiterating here:-
- Government funding is as per the indicative figures released as part of the LGFS 2008/09 (except for 2011/12 where it is assumed to remain the same as 2010/11);
 - pay is assumed to increase by 2.75% in 2008/09 and by 2.5% thereafter and pension contributions are as per the most recent triennial valuation on the Lancashire Pension Fund;
 - there is no specific service budget growth in either the General Fund Revenue Budget or the Capital Programme. The forecast for 2009/10 onwards does, however, include an additional c£200k for the anticipated operating cost of the ACE Centre;
 - there is a planned use of reserves assumed to be £1.0m in each year of the plan.
49. Given the medium term financial position outlined in Table 6 above, the Council will need to consider how it can align the budget to ongoing resources on a sustainable basis. The position set out above will further deteriorate if there are lower Council Tax increases than currently assumed or there is requirement for further investment in services, whether funded from revenue or capital.
50. The funding gap shown above has already been reduced through a contribution of c£1m from reserves each year; this is considered to be a prudent use of reserves bearing in mind that an unrestrained use of reserves at an early stage will inevitably make the task of balancing future years' budgets more difficult and does not solve the ongoing problem.

Housing Revenue Account

51. As indicated in the First Budget Report, the Council has now received consent from the Department for Communities and Local Government to close the Housing Revenue Account at the end of the current financial year. Once the HRA is closed, any residual funds and balances will be transferred to the General Fund. At this stage, this is estimated to be c£1.167m although this is subject to any final transactions on the account being processed.

Capital Programme 2008/09

52. A report elsewhere on the Agenda for this meeting provides more details of the Council's Capital Programme for 2008/09.

Estimated Collection Fund Surplus 2007/08

53. The Collection Fund Account is required to account for precepts and the income collected from council tax and business ratepayers by the Council acting as the Billing Authority. As budgets and associated precepts represent estimates at a point in time variations can occur which result in either actual surpluses or deficits. These must be shared between the major precepting bodies (County, District, Police and Fire Authority).
54. Overall, the Collection Fund for 2007/08 is estimated to make a surplus £791,750 of which £127,630 is attributable to Pendle Borough Council and can be used in the Council's budget calculations.

Council Tax Base 2008/09

55. The Council Tax Base for the 2008/09 financial year has been calculated in accordance with the relevant regulations at 26,095 Band D equivalent dwellings (25,969 in 2007/08) and the Executive approved this at its meeting on 18th December 2007.

Council Tax 2008/09

56. As in recent years, the Government is continuing to allow each Council the discretion to determine its own Council Tax increase although it does retain reserve-capping powers to designate those Councils it considers approve excessive tax increases.
57. The Minister for Local Government has, as part of his announcement on the LGFS for 2008/09, stated that *'[The Government] expects the average council tax increase in England [for the next year] to be substantially below 5 per cent. We will not hesitate to use our capping powers as necessary to protect council tax payers from excessive increases'*. This message was reiterated at the Annual Local Government Finance Conference in December 2007 at which the Minister stated that *'Keeping council tax under control remains a high priority for the Government. We made clear, I made clear, the Chancellor made clear in the announcement of CSR that we expect the average council tax increase in England to be substantially below 5 per cent next year.'*
58. In determining the level of Council Tax Members have to balance the demands from Government insofar as keeping increases in Council Tax to *'on average in England to substantially below 5%'* with the Council's Medium Term Financial position, which, as indicated in Table 6 above, is showing a deficit of £4.9m despite the assumption that Council Tax increases by 4.95% each year. In previous years, the Government has not hesitated to 'cap' the budgets of those local authorities that have increased their Council Tax by more than 5%. It is also worthwhile noting that:-
- a) no interpretation of *'substantially below 5% per cent'* has, as yet, been provided by the Government;
 - b) the grant settlement for each year over the next three years is, in real terms, a reduction in funding and to maintain service levels as a result, the Council has to maximize its own income streams where possible;
 - c) the Council's grant, as a consequence of being above a 'floor' level of grant determined by the Government, has been reduced to meet the cost of providing a minimum increase in grant to other local authorities. As indicated above, grant of c£3m will have been withheld from the Council in the seven years to 2010/11 which could otherwise have been used to either improve services or impact on Council Tax;
59. In view of this, the recommended Council Tax for 2008/09 is 4.95% which, if approved, will result in a Band D Council Tax for Pendle's services of £240.38 (Band A will be £160.25). This represents an increase of £11.34 for the year or 22p per week (or for Band A properties, it represents an increase of £7.56 or 15p per week).
60. However, the level of Council Tax is a matter for Members to determine and the Executive may wish to consider an alternative level of Council Tax. To assist Members in their deliberations on this matter, [Appendix G](#) shows a range of budget requirements and associated Council Tax levels, combined with the impact on the budget, at different tax levels.

61. Also, for information, a 1% change in Council Tax equates to a change in income of c£60,000 and it should be recognised that any variation in the percentage change in Council Tax will have a cumulative effect on the Medium Term Financial Plan. For example, a change of 1% in year 1 (2008/09) of the plan, will result in a change in income of c£190k over the life of the MTFP. No increase in Council Tax in 2008/09 would, on the basis of current estimates, result in an additional cost over the life of the MTFP of c£1.3m (increasing the forecast deficit to £6.2m).
62. In relation to other District Council's within Lancashire, there is a mixed picture on proposed Council Tax increases. The range is between no increase at all and 4.95% with the average around 4.0% although, it should be stressed, these are indicative estimates. Similarly, the County Council is considering an increase of 2.95%, the Combined Fire Authority upwards of 4.75% and the Police Authority possibly exceeding a 5% increase although all of these are subject to approval by the respective Authorities and are therefore subject to change.

Group Proposals

63. On 12th February the Executive will make recommendations to the Council on budgets and council tax for 2008/09.
64. As Members will be aware, meetings have been held between the Groups following the request made by the Leader of the Council at the meeting of Council in December 2007 for participation in the budget process. It is possible that each Group will present its proposals to the meeting of the Executive at which this report will be considered.
65. Subject to the outcome of the meeting of the Executive, each Group will have the opportunity to present an agreed set of proposals, or its own proposals, to the meeting of Council on 26th February 2008.
66. Notwithstanding this, as in previous years, advice can be provided to the Groups on a confidential basis.

Precepts, Printing Council Tax Bills etc

67. The Fire and Police Authorities meet on 13th and 26th February respectively to set their budget and Council Tax whilst the County Council meets on 14th February. This Council's meeting is fixed for 26th February. Parish and town councils are currently considering their precepts for 2008/09 (to be added to the council tax in their area). Should it be available, an update of the information provided at [Appendix H](#) will be given verbally at the meeting of the Executive.
68. The scheduled date for bills and accompanying leaflets to be sent to the printers is late February/early March to enable bills to be issued by 12th March.

Consultation

69. A range of consultation has been undertaken on the Council's budget proposals. The conclusions of other Committees on issues arising from the First Report are shown in [Appendix I](#).
70. In relation to the Business Community, budget papers have been sent to the East Lancashire Chamber of Commerce, who has submitted no comments on the budget proposals. Copies of budget papers have also been issued to the Unions and a presentation on the budget for 2008/09 (and medium term financial prospects) was also given to the Scrutiny Management Team on 22nd January 2008.

Statement on the Robustness of the Council's Budget Calculations and the Adequacy of Financial Reserves

71. As indicated in the Legal Implications below, section 25 of the Local Government Act 2003 requires the Financial Manager, as the officer having responsibility for the administration of the Council's financial affairs, to report to the Council on the robustness of the budget estimates and the adequacy of proposed financial reserves when determining its budget requirement under the LGFA 1992. A draft copy of the statement that will be reported to Council on 26th February is provided at [Appendix J](#) and the Executive is requested to consider this when making proposals in relation to the budget.
72. As part of the preparatory work in relation to the statement on the adequacy of the Council's financial reserves, work has been undertaken to review the level of the Council's General Fund Working Balance. The outcome of this work is that it is proposed to maintain the Minimum Working Balance at £1.250m. The rationale for the Minimum Working Balance is provided at [Appendix K](#).

IMPLICATIONS

Policy

73. The Council's Strategic Plan is consistent with the priorities identified by the Council and Pendle Partnership in Pendle's Community Strategy. Details of the Strategic Plan, with its primary aim of "putting people first in Pendle", were given in the First Budget Report. Also provided was an explanation of how the Strategic Plan has been developed around the following three corporate objectives :
- ***successfully engaging and leading our community***
 - ***achieving successful regeneration and sustainable development***
 - ***delivering accessible services of good value and quality***
74. In accordance with the Council's Corporate Planning and Performance Framework, detailed Service Plans have been updated and are consistent with the Council's Strategic Plan, setting out both achievements and key developments. Key priorities include:-
- ***creating a strong housing market***
 - ***reducing crime and anti social behaviour***
 - ***providing cleaner streets, an improved environment and more recycling***
 - ***improving town centres and the local economy, and celebrating Pendle's heritage, character and local culture***
 - ***improved customer and citizen access***
75. The Council's General Fund Revenue Budget for 2008/09 (and Medium Term Financial Plan 2008/11) have been developed in conjunction with the corporate planning process recognising that a key element of the process is to ensure resources are allocated in a such a way that will lead to the achievement of the Council's objectives, both in relation to the forthcoming year and preparing for following years. The process therefore affects all services and the work being undertaken by the Council, all partnerships, and takes into account various best value reviews, the CPA process, and performance management issues. The aim is for adequate resources to be available to achieve the strategic objectives so that there is continuous improvement, high quality and sustainable service provision.

Financial

76. The financial implications are as given in the report.

Legal

77. In accordance with s32 and s43 of the Local Government Finance Act 1992 (LGFA 1992), annually the Council must calculate and approve its budget requirement for the forthcoming financial year.
78. Section 25 of the Local Government Act 2003 also requires the Financial Manager, as the officer having responsibility for the administration of the Council's financial affairs, to report to the Council on the robustness of the budget estimates and adequacy of financial reserves when determining its budget requirement under the LGFA 1992. This is considered in [Appendix J](#) and will be reported to Council on 26th February 2008 when the budget is considered for approval.

Risk Management

79. The development of the Council's budget is a complex task and is based on estimates of future income and expenditure. Members will appreciate that these estimates are made on the basis of the best information known when undertaking the work. It is necessary, for example, to assume a certain level of increase in pay (albeit the pay award is determined nationally), to estimate the likely interest rates and make forecasts of demand for, and therefore income from, the use of Council services.
80. Whilst every effort is made to ensure these estimates are robust, Members should be aware there is a risk that both internal and external factors may have an impact on budgetary performance. To minimise and control the impact of this, the Council has in place various mechanisms including for example, financial and contract procedure rules, budgetary control and monitoring arrangements.
81. The budget for 2008/09 includes a range of proposals for service efficiencies. These proposals have been identified through the Council's Service and Financial Planning process and represent areas where it is considered possible to reduce the Council's budget whilst maintaining service delivery at a level capable of achieving the Council's corporate priorities. The risk of not approving these service efficiencies is, subject to compensating savings not being identified, the increased reliance on reserves which, as indicated in the report, are already assumed to be used at a rate of £1m pa. Equally, in approving service efficiency proposals, there needs to be action to ensure they are implemented on time and in full and this will need to be monitored throughout the coming year.
82. Details of the impact on the proposed budget for 2008/09 on the Council's Medium Term Position are provided elsewhere in the report. Members should be aware that, whilst the budget proposed for 2008/09 is balanced, the Medium Term position continues to show a deficit. In addition to the budget strategy for 2008/09 presented in this report, work is currently underway on a Financial Strategy and further work will be required to develop this Strategy into a realistic set of options for the Council to pursue, in conjunction with the corporate planning process, in order to ensure that the objective of the Strategy, the achievement of a balanced budget over the medium term, is achieved.

Health and Safety:

83. There are no Health and Safety implications arising directly from the contents of this report. The budget does, however, include provision for ensuring the Council can meet its health and safety obligations as required.

Sustainability:

84. As with health and safety implications, there are no sustainability implications arising directly from this report but the proposed budget includes provision, where necessary, to progress issues of sustainability for the Council.

Community Safety:

85. There are no community safety issues arising directly from the contents of this report.

Equality and Diversity:

86. The Council is currently considered to be at Level 3 of the Equality Standard and has ambitions to achieve Level 4. Where it has been necessary to do so, the budget includes sufficient provision to ensure that the Council is make progress to achieve Level 4 during 2008/09. Equality impact assessments have been undertaken across the Council and where these have resulted in a requirement for investment, these have been considered as part of the budget process.

APPENDICES

- Appendix A – First Budget Report - Resolutions of the Executive on 18th December 2007
- Appendix B – Response to Consultation on the Local Government Finance Settlement 2008/09
- Appendix C – Analysis of the Council's Balances and Reserves
- Appendix D – 'Firming Up' Adjustments
- Appendix E – Savings Proposals 2008/09 – Management Team Recommendations
- Appendix F – Budget 2008/09 – Management Team Recommendations
- Appendix G – Council Tax Exemplifications
- Appendix H – Town and Parish Council Precepts
- Appendix I – Response to Area Committee Consultation
- Appendix J – Draft Statement from the Financial Manager on the Robustness of Estimates and Adequacy of the Council's Reserves and Balances
- Appendix K – Review of the Council's Minimum Working Balance

LIST OF BACKGROUND PAPERS

First Budget Report – Presented to the Executive on 18th December 2007
Local Government Finance Settlement 2008/09

Appendix A

EXTRACT FROM MINUTES OF A MEETING OF THE EXECUTIVE HELD AT THE TOWN HALL, NELSON ON 18th DECEMBER, 2007

13. GENERAL FUND REVENUE BUDGET 2008/09

Management Team submitted a report which detailed the provisional Local Government Finance Settlement for 2008/09 along with details of the indicative settlement figures for 2009/10 and 2010/11. The revised estimates for 2007/08 and the Base Budget submissions for 2008/09 were included in the report.

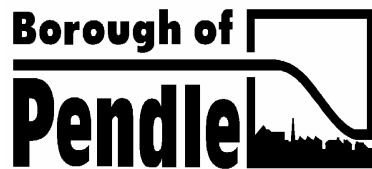
RESOVLED

- (1) That delegated authority be granted to the Financial Manager, in consultation with the Executive Member for Resources, to prepare and submit a response to the consultation on the Local Government Finance Settlement 2008/09 on behalf of the Council.
- (2) That the revised estimates for 2007/08 be approved.
- (3) That the Base Budget submissions for 2008/09, the forecast Medium Term Financial Plan and the assumptions underpinning both be noted.
- (4) As part of the development of the Budget Strategy for 2008/09 the following be agreed:
 - the Member Budget Working Group (made up of representatives from all three parties) be requested to undertake the following work and report back to the next meeting of the Executive:

-	the savings proposals identified at Appendix G appended to the report be examined;
-	review the Base Budget submission for 2008/09 to identify any areas of service provision where they would like further savings proposals to be brought forward for consideration as part of the current budget process;
-	review the proposed budget growth for 2008/09 as shown at Appendix F appended to the report with a view to minimising any new expenditure for the year;
-	consider the scope for reducing the cost of debt charges and the amount of revenue contribution to capital expenditure by limiting growth in the capital programme for 2008/09;
-	review the amount of revenue funding for Area Committees proposed in 2008/09;
-	review discretionary spending to determine what scope there is to reduce expenditure in this area.

Appendix A

- (5) That in the context of the Council's medium term financial prospects, the member Budget Working Group be requested to consider the following options in more detail and report back to the next meeting of the Executive:
- the extension of Service, Spending and Efficiency reviews to other services as a means of exploring opportunities to achieve efficiencies in the delivery of services.
 - Identify low priority and discretionary services where investment can either be reduced or, in certain circumstances, redirected to higher priority service provision.
 - the feasibility, timing and cost of subjecting both the Waste Management Service and the Grounds Maintenance Service to competitive tender.
 - the scope to reduce the ongoing revenue cost of the capital programme (including consideration of the impact this would have on overall capital investment).
- (6) That in the context of the financial position set out above, it be agreed that the revenue grants to existing Parish and Town Councils be maintained at the current (2007/08) level;
- (7) This Executive accepts the evidence received from the Citizen Panel as the basis of consultation on the budget process;
- (8) That the outline timetable for the remainder of the budget process as shown at Appendix 1 appended to the report be noted.



FINANCIAL SERVICES

Elliot House, 9 Market Square, Nelson, Pendle, Lancashire BB9 0LX

Dept for Communities and Local Government
Zone 5/J2
Eland House
Bressenden Place
London
SW1E 5DU
FAO Ms Nikki Hinde

Date: 7th January 2008
Our Ref:
Ask for: Dean Langton
Direct Line: (01282) 661866
E-Mail: dean.langton@pendle.gov.uk
Service Manager: Dean Langton

BY E-MAIL

Dear Ms Hinde,

REVENUE SUPPORT GRANT FOR 2008/09, 2009/10 AND 2010/11 RESPONSE TO CONSULTATION

I am writing in response to your consultation on the Local Government Finance Settlement for 2008/09, 2009/10 and 2010/11.

The Formula Grant Methodology

The arguments for and against the current Formula Grant Methodology are well versed and I do not propose to comment on them in detail in this response other than to say that, despite attempts to simplify the methodology, the derivation of the Formula Grant remains complex and difficult to understand. We had hoped that the outcome of the Lyons Inquiry would offer some positive and more equitable solutions to the system of funding local government but it would appear that the Government has largely dismissed the recommendations of the inquiry and changes to the system of funding are unlikely in the near future. This is disappointing, particularly given the time and apparent effort involved in undertaking the Inquiry and its predecessor, the Balance of Funding Review.

The Provisional Revenue Support Grant Settlement

Turning to the proposed financial settlement for Pendle Borough Council, there are the following issues that we wish to comment upon.

The Council welcomes the decision to provide a three year settlement; given the present balance of funding, predictability and stability in government funding are the cornerstones of good financial planning and this is long overdue. Saying that, at the time of writing, it would appear that details of the allocation of capital grants to individual local authorities have still to be released. Given the relationship between revenue and capital budget planning, it would be helpful to have details of these allocations, particularly for the Regional Housing Pot, Housing Market Renewal and Disabled Facilities Grants, as soon as possible so that the Council is able to complete its budget planning.

Appendix B

Overall, the proposed changes in the formula grant for Pendle are extremely disappointing, particularly given the continued expectation to develop and improve services. As the table below shows, whilst on a cash basis there is a year on year increase in funding, in real terms there is a year on year reduction and this is likely to have a serious impact on the continued delivery of some Council services.

	Provisional 2008/09 £000	Indicative 2009/10 £000	Indicative 2010/11 £000
Grant Payable	10,868	11,017	11,124
Change from Previous Year (£)	+264	+149	+107
Cash Change from Previous Year (%)	2.49%	1.37%	0.97%
Real Terms Change from Previous Year (%) *1	-0.35%	-1.34%	-1.73%

*1 – Assuming a GDP Deflator of 2.75%

We would also like to reiterate a point raised in last year's consultation response to the consultation on the Revenue Support Grant. The Council's formula grant will again be reduced as a result of the damping arrangements. For 2008/09, the Council's Formula Grant should actually be £11.158m; however, this has been reduced by £291,000 as a consequence of the damping arrangements. Looking back over previous years, our Council has suffered significantly as a result of this mechanism being applied and, on the basis of the proposed grant figures up to 2010/11, grant of at least £3.1m will have been withheld from the Council. There is no doubt that, had the Government provided the amount of grant funding to Pendle Borough Council at the level determined by the formula grant methodology (and its predecessors), the quality of services provided by the Council to local residents would have improved at a greater rate than has already been achieved. Alternatively, Council Tax could be substantially lower than at present.

The Council would, therefore, like to reaffirm the view made previously to the Department that local authorities should receive adequate funding to deliver services locally and the burden of providing a minimum increase in grant should be funded directly by the Government and not arbitrary reductions in grant for authorities like Pendle.

Again, it is noticeable that the grant allocation for fixed costs of £325,000 also remains unchanged over the life of the three year settlement. This amount has not changed since 2006/07. Notwithstanding the arguments about the adequacy of this amount, given the increasing burdens being placed on local authorities by Government, we would have expected there to be at least an inflationary increase in the amount for 2008/09 and each year thereafter.

Other Grant Funding Streams

In addition to a poor grant settlement, we are also concerned about the loss of funding from other grant streams. In particular, the Council will experience:-

- a loss of income from the Local Authority Business Growth Incentive with no scheme operating in 2008/09 and the likely available resources from 2010/11 being significantly lower than that experienced in the last three years;

Appendix B

- a reduction in available funding from the Housing and Planning Delivery Grant (with the proposed new scheme appearing to weight the allocation of grant towards those authorities that are housing growth areas whereas housing development in Pendle has been subject to a moratorium imposed by the Government);
- a cash reduction in the DWP Benefit Administration Grant of 3%pa over the next three years.

We also note with some concern that whilst the Government is considering the introduction of the Supplementary Business Rates (SBR), District Councils like Pendle will not be permitted to levy the additional rates. The introduction of the SBR could, potentially, be a vital source of additional income to invest in the Borough's Town Centres and we believe that the Council should at least have an opportunity to determine whether the Borough's business would be willing to make this investment.

Funding for Concessionary Fares

In relation to Concessionary Fares, we welcome the decision to pay the additional resources by Special Grant. On the basis of the figures provided, the Council will receive additional grant of £264,000. Our estimate of the additional cost to the Council for 2008/09 is £350,000 resulting in a funding shortfall of £86,000. It is our view that, given the Department's New Burdens Doctrine, the Council should not have to fund this additional cost and that the Government should, again, provide adequate funding.

Indeed, in view of the general perception by local government that the amount of funding made available by the Government is insufficient to meet the additional costs of the new scheme, we believe that the Government should commit to undertake a review of the Scheme after the first year of operation and, in the event it is proven insufficient funding has been provided, further funding allocations should be made.

Efficiencies

We would also like to take the opportunity to comment on the Government's proposals for the achievement of efficiencies in local government. Pendle Borough Council has been extremely successful in identifying and implementing efficiencies and is recognised as a top performing authority.

The Council has also made significant progress towards the Government's model of a Council that commissions services, rather than continuing to deliver services direct. This has resulted in the development of a leisure trust, disposal of its housing stock to a Registered Social Landlord and, more recently, a public private partnership that delivers a range of services and is recognised nationally as a beacon of best practice. The Council has also recently achieved an overall of score of 4 in the Use of Resources Assessment with a score of 4 on Value for Money.

A consequence of the strategy pursued by the Council is, however, that the cost base on which it is possible to make further efficiencies has reduced and it is therefore much more difficult to achieve any further substantial gains without impacting on service delivery; in essence, the Council is potentially being penalised for its own success.

Appendix B

Population Estimates

Whilst I recognise that the DCLG has used population estimates for 2008 as per the Registrar General, we remain concerned that these are based on inaccurate estimates of the District's population. As indicated last year, the Council's population is increasing year on year – which is reflected in actual census figures – and we believe there is a significant inward migration of people into the District. Particularly notable is the growth in the District's Eastern European population. Whilst the Council accepts its responsibility to provide services to these migrants, we do not believe that the population estimate, and therefore the formula grant, reflects accurately the District's population and this only serves to exacerbate the inadequacy of funding referred to above.

I trust that you will take these comments into consideration before finalising the grant allocations for 2008/09, 2009/10 and 2010/11.

Yours sincerely

Dean Langton
Financial Manager

Councillor David Whipp
Executive Member for Resources

Appendix C

Pendle Borough Council General Fund - Forecast Amounts of Specific Reserves and Balances

Line No		2007/08					2008/09				2009/10				2010/11			
		Balance 01/04/2007 £	Estimate Utilised £	Estimate Contribution £	Re-classify (from HRA) *1 £	Estimated Balance 31/03/2008 £	Estimate Utilised £	Estimate Contribution £	Re-classify £	Estimated Balance 31/03/2009 £	Estimate Utilised £	Estimate Contribution £	Re-classify £	Estimated Balance 31/03/2010 £	Estimate Utilised £	Estimate Contribution £	Re-classify £	Estimated Balance 31/03/2011 £
	General Fund Specific Reserves																	
1	Competition Reserve	-				-				-				-				-
2	Death in Service Reserve	86,839				86,839				86,839				86,839				86,839
3	Personnel Restructuring Reserve	-				-				-				-				-
4	VAT Partial Exemption Reserve	200,000				200,000				200,000				200,000				200,000
5	Concessionary Fares Reserve	219,000				219,000	-			219,000				219,000				219,000
6	Revenue Expenditure Reserve	476,409	(192,990)			283,419				283,419				283,419				283,419
7	Change Management Reserve	600,000				600,000				600,000				600,000				600,000
8	Repairs and Renewals Reserve	718,427				718,427				718,427				718,427				718,427
9	DLO/DSO Reserve	200,000			-	200,000				200,000				200,000				200,000
10	VAT Shelter Reserve	300,000		870,000		1,170,000	(500,000)	870,000		1,540,000	(500,000)	750,000		1,790,000	(500,000)	750,000		2,040,000
11	Pendle Leisure Trust Reserve	100,000				100,000				100,000				100,000				100,000
12	Local Development Framework Reserve	100,000				100,000				100,000				100,000				100,000
13	Pensions Reserve	200,000				200,000				200,000				200,000				200,000
14	Building Control Reserve	3,590	(3,000)			590												
15	LABGI Reserve	224,000	(224,000)	104,000		104,000	(70,000)			34,000				34,000				34,000
16	Budget Strategy Reserve	1,968,448	(822,820)	59,000	916,499	2,121,127	(750,000)			1,371,127	(500,000)			871,127	(500,000)			371,127
		-				-				-				-				-
17	Total General Fund Specific Reserves	5,396,713	(1,242,810)	1,033,000	916,499	6,103,402	(1,320,000)	870,000	-	5,652,812	(1,000,000)	750,000	-	5,402,812	(1,000,000)	750,000	-	5,152,812
	Working Balances																	
18	General Fund	1,000,252			250,000	1,250,252				1,250,252				1,250,252				1,250,252
	Housing Revenue Account																	
19	Miscellaneous	159,292			(159,292)	-				-				-				-
20	Housing Repairs Fund	515,230			(515,230)	-				-				-				-
21	Housing Reserve	205,418			(205,418)	-				-				-				-
22	Total Housing Revenue Account	879,940	-	-	(879,940)	-	-	-	-	-	-	-	-	-	-	-	-	-
	Working Balances																	
23	Housing Revenue Account	286,559			(286,559)	-				-				-				-
24	Total Working Balances	286,559	-	-	(286,559)	-	-	-	-	-	-	-	-	-	-	-	-	-
25	Total Housing Balances	1,166,499	-	-	(1,166,499)	-	-	-	-	-	-	-	-	-	-	-	-	-
26	TOTAL RESERVES AND BALANCES	7,563,464	(1,242,810)	1,033,000	-	7,353,654	(1,320,000)	870,000	-	6,903,064	(1,000,000)	750,000	-	6,653,064	(1,000,000)	750,000	-	6,403,064

Pendle Borough Council
General Fund Revenue Budget 2008/09 - 'Firming Up' Adjustments

Line No		Base Budget 2008/09 £	Base Budget 2009/10 £	Base Budget 2010/11 £
1	Net Expenditure as reported to Executive in December 2007	19,217,360	20,406,510	21,367,130
	<u>Firming Up Adjustments</u>			
2	Homelessness Grant	(50,000)	(50,000)	(50,000)
3	Homelessness Expenditure (met from Grant)	50,000	50,000	50,000
	Miscellaneous Growth Items			
4	- Earby Recreation Ground	14,000	14,420	14,850
5	- Knotts Lane	5,570	5,740	5,910
6	- Neighbourhood Management Grot Spots - Ongoing Maintenance	5,510	5,680	5,850
7	Pension Increase - Liberata (following results of triennial review of Pension Fund)	30,000	60,000	90,000
8	Additional Budget Provision for Discover Pendle	50,000	51,650	53,350
16	Increase in External Audit Fees	15,000	15,000	15,000
17	Taxi Licencing Income - Reduction	2,850	2,930	3,020
18	Assume Additional Housing/Council Tax Benefit Subsidy	(100,000)	(100,000)	(100,000)
19	Anti-Social Behaviour (Fund from SRB in 2008/09 and Working Neighbourhoods Fund)	(20,000)	(20,000)	(20,000)
20	Introduction of Nelson and Colne Parish Councils	35,000	50,000	50,000
21	Pendle Leisure Trust Deficit	100,000	111,250	123,060
22	Revised Net Expenditure as reported to Executive on 12th February 2008	19,355,290	20,603,180	21,608,170

Appendix E

Pendle Borough Council

Service and Financial Planning - Indicative Service Efficiency Proposalsv.5

	2008/09 £	Revenue 2009/10 £	2010/11 £
INDICATIVE BUDGET SAVINGS			
1 Reduction in Mainstreaming & Sustainability Budget	2,000	2,000	2,000
2 Efficiencies arising out of CCTV Spending Review	500	1,000	1,000
3 Reduction in Community Safety Grants Budget	2,000	2,000	2,000
4 Restructure of Chief Executive's Policy Unit	15,000	15,000	15,000
5 Rationalise Supplies and Services Budget in Service Unit	3,000	3,000	3,000
6 Reduced cost of Telephony (following upgrade of Telephony System)	10,000	40,000	40,000
7 Hold Current Vacancy in Chief Executive's Policy Unit (for 1 year only)	35,000	-	-
8 TOTAL CHIEF EXECUTIVE'S POLICY UNIT	67,500	63,000	63,000
9 Withdrawal of Non Statutory Discretions on Concessionary Fares	26,500	27,830	29,220
10 Reduction in Miscellaneous Grants Budgets	9,000	9,000	9,000
11 TOTAL FINANCIAL SERVICES	35,500	36,830	38,220
12 Revision of Legal Fees and Charges	2,000	2,000	2,000
13 Revised Procurement of Legal Textbooks	3,000	3,000	3,000
14 Restructure of Democratic and Legal Services/Possible Joint Working with Burnley	30,000	30,900	31,830
15 TOTAL DEMOCRATIC AND LEGAL SERVICES	35,000	35,900	36,830
16 Reduction in IT Budget	17,500	17,500	17,500
17 Delete Administrative Officer post	-	16,930	17,440
18 TOTAL PLANNING AND BUILDING CONTROL	17,500	34,430	34,940
19 Net Reduction in cost of Community Halls (Revised Pricing Policy)	40,000	40,000	40,000
20 Reduction in Operating Costs for Dog Warden Service	2,000	2,000	2,000
21 Reduction in budget arising from Waste Management Review	132,000	132,000	132,000
22 TOTAL OPERATIONAL SERVICES	174,000	174,000	174,000
23 Reduction in Cost of Quality Assurance Audits (Service Area)	4,000	4,000	4,000
24 Reduction in Contaminated Land Budget	8,000	8,000	8,000
25 Procurement Savings - Analyst for Air Pollution Monitoring	3,000	3,000	3,000
26 Review of Fees charged for Immigration Inspections	3,000	3,000	3,000
27 Review of Fees charged for Pest Control Inspections	2,000	2,000	2,000
28 TOTAL ENVIRONMENTAL HEALTH	20,000	20,000	20,000
29 Delete Administrative Officer post (currently vacant)	14,450	15,170	15,930
30 Delete Head of Private Sector Housing Post (savings in 2008/09 used to meet cost of Housing Condition Sur	-	39,140	40,310
31 Reduce Overheads for Housing Needs Team	2,100	2,160	2,230
32 TOTAL HOUSING REGENERATION	16,550	56,470	58,470
33 Delete Administrative Officer post (currently vacant)	13,080	13,470	13,870
34 TOTAL ECONOMIC DEVELOPMENT AND TOURISM *1	13,080	13,470	13,870
35 Reduction in budget for Dropped Kerb Crossings Budget - LCC Function	1,500	1,500	1,500
36 Reduction in budget for Highways Grounds Maintenance - LCC Function	5,500	5,500	5,500
37 Reduction in budget for Derelict Vehicles	2,000	2,000	2,000
38 Reduction in Dangerous Roads Budget - LCC Function	3,000	3,000	3,000
39 Reduction in Bus Station Repairs and Maintenance Budget	4,710	4,710	4,710
40 TOTAL ENGINEERING AND SPECIAL PROJECTS	16,710	16,710	16,710
41 TOTAL SAVINGS PROPOSALS	395,840	450,810	456,040

Appendix F

Pendle Borough Council General Fund Revenue Budget 2008/09 Management Team Recommendation

Line		Base Budget 2008/09 £
1	Net Expenditure as per to Executive on 18th December 2007	19,217,360
2	Firming Up Adjustments	137,930
3	Revised Net Expenditure 12th February 2008	19,355,290
	<u>Proposed Budget Savings</u>	
4	Revenue Savings Proposals (as per Appendix E)	(395,840)
5	Efficiency Savings in Grounds Maintenance DSO	(75,000)
	Reduction in Discretionary Spending:-	
6	- Shop Mobility	(410)
7	- East Lancashire Together	(12,000)
8	- Pendle Enterprise Trust	(5,000)
9	Reduction in Area Committee Revenue Budget	(30,000)
10	Implementation of Luncheon Club Review	(18,660)
11	Revenue Contribution to Capital Expenditure	(100,000)
12	Total Savings	(636,910)
	<u>Proposed Budget Growth</u>	
13	Revenue Growth Proposals	20,000
	<u>Use of External Funding</u>	
14	Economic Development (Funded from Working Neighbourhoods Fund)	(103,250)
15	Multi Racial Playbus Scheme (Funded from Cohesion Funding)	(18,500)
16	Modern Apprentices (Funded from Working Neighbourhoods Fund)	(28,250)
17	Total Use of External Funding	(150,000)
18	Proposed Net Expenditure 2008/09	18,588,380
19	Use of Reserves	(1,320,000)
20	Draft Final Budget Requirement 2007/08	17,268,380
	<u>Funding</u>	
21	Formula Grant Allocation (Revenue Support Grant and Business Rates)	(10,868,030)
22	Council Tax Income	(6,272,720)
23	Collection Fund Surplus	(127,630)
	Total Funding	(17,268,380)

Assumption on Increase in Council Tax	4.95%
Council Tax Base	26,095.00
Band D Council Tax	240.38

Band A Council Tax	160.25
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Pendle Borough Council Exemplifications of Council Tax Increases

The following table shows the effect of different spending levels on the Council Tax - both the Borough's share and the overall Band D Council Tax inclusive of the major preceptors. Column 9 - Budget Requirement Variance - shows the change in budget requirement arising if the Borough's Council Tax increase is more or less than 4.95% as recommended

Column Ref:	Budget Requirement 1	Borough Council Tax %age Increase 2	Borough Council Tax 3	Estimated Band D Council Tax Lancashire County Council *1 4	Lancashire Police Authority *1 5	Lancashire Fire Authority *1 6	Total 7	Overall %age Increase 8	Budget Requirement Variance 9	Overall Band D Increase pw p	Overall Band A Increase pw p	Pendle Band D Increase pw p	Pendle Band A Increase pw p
2007/08	16,647,220	0.00%	229.04	1046.20	125.95	57.44	1458.63		£	p	p	p	p
2008/09	16,972,460	0.00%	229.04	1,077.06	132.25	60.17	1,498.52	2.73%	(295,920)	0.77	0.51	0.00	0.00
	17,002,340	0.50%	230.19	1,077.06	132.25	60.17	1,499.67	2.81%	(266,040)	0.79	0.53	0.02	0.01
	17,032,230	1.00%	231.33	1,077.06	132.25	60.17	1,500.81	2.89%	(236,150)	0.81	0.54	0.04	0.03
	17,062,110	1.50%	232.48	1,077.06	132.25	60.17	1,501.96	2.97%	(206,270)	0.83	0.56	0.07	0.04
	17,091,990	2.00%	233.62	1,077.06	132.25	60.17	1,503.10	3.05%	(176,390)	0.86	0.57	0.09	0.06
	17,121,880	2.50%	234.77	1,077.06	132.25	60.17	1,504.25	3.13%	(146,500)	0.88	0.58	0.11	0.07
	17,139,810	2.80%	235.45	1,077.06	132.25	60.17	1,504.93	3.17%	(128,570)	0.89	0.59	0.12	0.08
	17,145,920	2.90%	235.68	1,077.06	132.25	60.17	1,505.16	3.19%	(122,460)	0.89	0.60	0.13	0.09
	17,151,760	3.00%	235.91	1,077.06	132.25	60.17	1,505.39	3.21%	(116,620)	0.90	0.60	0.13	0.09
	17,157,740	3.10%	236.14	1,077.06	132.25	60.17	1,505.62	3.22%	(110,640)	0.90	0.60	0.14	0.09
	17,163,720	3.20%	236.37	1,077.06	132.25	60.17	1,505.85	3.24%	(104,660)	0.91	0.61	0.14	0.09
	17,169,690	3.30%	236.60	1,077.06	132.25	60.17	1,506.08	3.25%	(98,690)	0.91	0.61	0.15	0.10
	17,175,670	3.40%	236.83	1,077.06	132.25	60.17	1,506.31	3.27%	(92,710)	0.92	0.61	0.15	0.10
	17,181,650	3.50%	237.06	1,077.06	132.25	60.17	1,506.54	3.28%	(86,730)	0.92	0.61	0.15	0.10
	17,187,620	3.60%	237.29	1,077.06	132.25	60.17	1,506.77	3.30%	(80,760)	0.93	0.62	0.16	0.11
	17,193,600	3.70%	237.51	1,077.06	132.25	60.17	1,506.99	3.32%	(74,780)	0.93	0.62	0.16	0.11
	17,199,580	3.80%	237.74	1,077.06	132.25	60.17	1,507.22	3.33%	(68,800)	0.93	0.62	0.17	0.11
	17,205,550	3.90%	237.97	1,077.06	132.25	60.17	1,507.45	3.35%	(62,830)	0.94	0.63	0.17	0.11
	17,211,530	4.00%	238.20	1,077.06	132.25	60.17	1,507.68	3.36%	(56,850)	0.94	0.63	0.18	0.12
	17,241,410	4.50%	239.35	1,077.06	132.25	60.17	1,508.83	3.44%	(26,970)	0.97	0.64	0.20	0.13
	17,256,460	4.75%	239.92	1,077.06	132.25	60.17	1,509.40	3.48%	(11,920)	0.98	0.65	0.21	0.14
	17,268,380	4.95%	240.38	1,077.06	132.25	60.17	1,509.86	3.51%	-	0.99	0.66	0.22	0.15
	17,270,800	4.99%	240.47	1,077.06	132.25	60.17	1,509.95	3.52%	2,420	0.99	0.66	0.22	0.15
	17,271,300	5.00%	240.49	1,077.06	132.25	60.17	1,509.97	3.52%	2,920	0.99	0.66	0.22	0.15

*1 Lancashire County Council precept estimated to increase by 2.95%, Lancashire Police Authority by 5.0% and Lancashire Combined Fire Authority by 4.75%

Appendix H

Pendle Borough Council Town and Parish Council Precepts 2008/09

	Parish	Precept 2007/08 £	Precept 2008/09 £	Change %	2008/09 Tax Base (@ 98%)	Band D Council Tax 2007/08 £	Band D Council Tax 2008/09 £	%
1	Barnoldswick	72,500	92,000	+21.20	3,150	23.02	29.21	+21.19
2	Barrowford	37,593	53,800	+30.12	2,239	16.79	24.03	+30.13
3	Blacko	2,205		+0.00	287	7.68	0	+0.00
4	Brierfield	30,000	36,170	+17.06	2,264	13.25	15.98	+17.08
5	Earby	16,570	22,570	+26.58	1,236	13.41	18.26	+26.56
6	Foulridge	7,650	8,030	+4.73	565	13.54	14.21	+4.71
7	Goldshaw Booth	3,000	3,000	+0.00	116	25.86	25.86	+0.00
8	Higham with West Close Booth	5,286		+0.00	341	15.50	0	+0.00
9	Kelbrook and Sough	-		+0.00	349	0	0	+0.00
10	Laneshaw Bridge	885		+0.00	295	3.00	0	+0.00
11	Old Laund Booth	2,250	3,017	+25.42	624	3.61	4.83	+25.26
12	Reedley Hallows	820		+0.00	717	1.14	0	+0.00
13	Roughlee Booth	3,400	4,170	+18.47	155	21.94	26.9	+18.44
14	Salterforth	-	-	+0.00	248	0	0	+0.00
15	Trawden Forest	6,000	-	+0.00	857	7.00	0	+0.00
16	TOTAL	188,159	222,757					

Appendix I

Area Committee Resolutions on Budget 2008/09

Brierfield and Reedley Area Committee (8th January 2008)

REVENUE BUDGET 2008/09

The Financial Manager submitted a report on the Committee's Revenue Budget for 2008/09. The Committee was asked to consider its base budget, identify options for reductions and pass on any comments to the Executive.

RESOLVED

That the Committee's Revenue Budget be noted.

Nelson Area Committee (7th January 2008)

REVENUE BUDGET 2008/09

The Financial Manager submitted a report on the Committee's Revenue Budget for 2008/09. The Committee was asked to consider its base budget, identify options for reductions and pass on any comments to the Executive.

RESOLVED

That the Committee's Revenue Budget be noted.

Barrowford and Western Area Committee (10th January 2008)

REVENUE BUDGET 2008/09

The Financial Manager submitted a report on the Committee's Revenue Budget for 2008/09. The Committee was asked to consider its base budget, identify options for reductions and pass on any comments to the Executive.

RESOLVED

That the Committee's Revenue Budget be noted.

Appendix I

West Craven Area Committee (8th January 2008)

REVENUE BUDGET 2008/09

The Financial Manager submitted a report on the Committee's Revenue Budget for 2008/09. The Committee was asked to consider its base budget, identify options for reductions and pass on any comments to the Executive.

RESOLVED

That the Executive be notified of savings of non domestic rates and cleaning costs due to public conveniences in the former pavilion at Victory Park being demolished.

Colne and District Area Committee (10th January 2008)

REVENUE BUDGET 2008/09

The Financial Manager submitted a report on the Committee's Revenue Budget for 2008/09

RESOLVED

That the report be noted

Draft Statement on Robustness of Estimates and Adequacy of Reserves

1. In accordance with Section 25, the Financial Manager has produced the following statements in respect of the proposed budget requirement for 2008/09. Council is asked to consider these statements when considering the budget for 2008/09.

Statement on the Robustness of the Council's Budget Calculations

"The Financial Manager reports that the estimates of income and expenditure forming the Council's General Fund Revenue Budget for 2008/09 have been prepared on the basis of existing plans, known current and future commitments and the financial implications of the proposals for service development, improvement and efficiencies. The budget for 2008/09 is consistent with the delivery of current and proposed levels of service required to achieve the Council's corporate objectives.

Where it has been necessary to do so, in the case of certain budgets (e.g. pay, investment income and income from fees and charges), assumptions have been used for inflation, interest rates and service take-up that, on the basis of current and predicted levels of activity, are considered to be reasonable and prudent.

However, Members will appreciate that some budgets are more sensitive and responsive to changes in demand, often caused by factors outside of the Council's control. Examples include income from services such as the Planning, Building Control and Local Land Charges. In the event of any downturn in income it may be necessary to take corrective action and the effectiveness of this relies on good systems of budgetary control, monitoring and risk management. Equally, there are certain areas of expenditure where limited information is available on which to base budget estimates. These include:-

- *Concessionary Fares – A new Concessionary Travel Scheme starts on the 1st April 2008. Under the new scheme, the Council will be responsible for the concessionary travel cost of all journeys that start in the Borough. This differs from the present scheme where costs are incurred on concessionary travel taken by Pendle residents only (albeit across Lancashire as a whole). Whilst the County Council has attempted to provide estimates of the likely cost of concessionary travel from 1st April, it is accepted that given the changes in the Scheme, actual costs may differ from those estimates;*
- *Parkwise – Current financial estimates of the Parkwise Scheme indicates an overall deficit of £1m by September 2009. Work is currently underway to audit existing costs and identify ways in which this forecast deficit can be ameliorated but the outcome of this work is unknown.*

Appendix J

It is important, therefore, to review actual performance against budget on a regular basis in order to ensure budgets remain on track, including the realisation of savings/efficiency proposals as well as being proactive in identifying emerging risks and responding accordingly, taking remedial action where this is appropriate.

Set within this wider control framework and the adequacy of the Authority's financial arrangements generally, the Financial Manager considers the Council's budget estimates for 2008/09 to be robust. The medium term position facing the Council remains extremely challenging and this needs to be considered in the context of a likely downturn in the overall national economy, with the impact that might have on areas such as income from fees and charges, the collection of Council Tax and increased demand for services from vulnerable areas of the community.

With regard to the medium term, Members will be aware of a number of pressures facing the Council (e.g. implementation of the Local Development Framework, continued focus on waste minimisation and increased recycling and delivery of the private sector housing policy) as well as major projects such as Housing Market Renewal, increased investment in parks and maintaining the Council's own asset base.

These need to be considered in the context of the national framework being applied to local government, which, amongst other things, requires increasing efficiencies and restrictions on council tax increases. Against this backdrop and in the knowledge of future estimates of government grant, future years budgets will come under increasing pressure with a growing emphasis on prioritisation, efficiency, innovation and collaboration in service delivery. Members may therefore face difficult decisions in later years in order to sustain a balanced budget over the medium term.

Whilst this has been reflected in part within the current service and financial planning framework the work required is likely to intensify for subsequent budget rounds. Initial work to address this has already begun and will feature in the next update to Members on the Financial Strategy and medium-term financial plan in Summer 2008."

Statement on the Adequacy of Financial Reserves

"The Financial Manager reports that, having conducted a review of the Council's requirement for the minimum working balance, taking into consideration various matters including:-

- the Council's spending plans for 2008/09 and the medium term financial position;*
- adequacy of estimates of inflation, interest rates;*
- treatment of demand led pressures;*
- impact of external partnerships;*
- the need to respond to emergencies.*

Appendix J

- *Capital programme variations.*

an amount of £1.25m is considered adequate for this purpose.

In relation to other financial reserves, a review has also been conducted to determine their adequacy. The review concluded that the level of such reserves is adequate based on current information, existing commitments and known future plans. However, the extent to which reserves are being used to support the General Fund Revenue Budget is not sustainable over the medium term without a need to align expenditure more closely with ongoing resources. In particular, additional spending pressures arising due to, amongst other things, the local development framework, recycling and waste minimisation will mean that the use of reserves to support the budget will need to be maintained under review to ensure sufficient resources are available to complete the necessary work.

This statement is made on the understanding that any use of reserves and balances is undertaken in accordance with the Council's existing Financial Procedure Rules"

The Level of General Fund Working Balance

Introduction

1. CIPFA considers that a case for introducing a statutory minimum level of reserves, even in exceptional circumstances has not been made. The Institute believes that Local Authorities, on the advice of their Chief Finance Officers, should make their own judgements on such matters taking into account all the relevant local circumstances. Such circumstances vary and there is a broad range within which authorities might reasonably operate depending on their particular circumstances.
2. There is no definitive guidance as to the minimum level of balances or reserves, either as an absolute amount or as a proportion of expenditure, since each local authority is independent, operates in a unique local environment and the decision is one of a number of inter-related decisions taken as part of its financial strategy. Section 32 of the Local Government Act 1992 requires billing authorities (such as Pendle) to have regard to the level of reserves needed for meeting estimated future expenditure when calculating the budget requirement. Budgets are based upon forecasts of pay and price inflation, changes in interest rates, and the demand for and levels of service to be provided.
3. The existence of balances provides for unexpected changes from these forecasts. Consequently the provision of an appropriate level of balances is a fundamental part of prudent financial management over the medium term.

What is an appropriate level of General Fund Minimum Working Balance for Pendle Borough Council ?

4. The current Council policy for the General Fund Minimum Working Balance provides for an amount of £1.250m. This represents c6% of net expenditure and around 1% of gross expenditure.
5. When assessing what an appropriate level of General Fund Minimum Working Balance for the Council, consideration has been given to the the Council's policy on Balances and Reserves and in particular the 'Principles of Assessing the Adequacy of Balances and Reserves'. These principles underpin a risk based approach to determining what level of balance is adequate to meet costs arising from unforeseen, unexpected and emergency situations.
6. Using this risk based approach, an assessment of the appropriate level of General Fund Minimum Working Balances has been undertaken as follows:-

Appendix K

- Adequacy of Inflation

Budgetary provision is made for inflation in respect of pay, prices (in relation to certain budgets, but not all) and contract expenditure. An adverse variance of, say, 1% in the assumptions made to these forms of expenditure would result in additional expenditure of **£150,000** in any one year.

- Adequacy of Interest Rate Assumptions

The Council is currently a net investor of funds, ie amounts held under investment generally exceeds the level of outstanding debt. In both cases, however, given the nature of the Council's cashflow, there is scope for adverse variances in interest rates to affect both debt charges and interest income. Assuming a 1% adverse variance, this would increase budgeted expenditure by **£50,000**

- Treatment of Demand Led Pressures

Demand volatility can affect both expenditure (eg the take up of housing benefits) and income (eg the number of planning applications). Housing Benefits are a significant item of expenditure for the Council estimated at c£xx.xm in 2008/09, the majority of which is met by government subsidy. The estimate of subsidy is complex and, therefore, could be considered relatively 'high risk'. There have been a number of regulatory changes in recent years aimed to encourage take up and it is considered prudent, therefore, to allow for some fluctuation in the net costs of benefit reflecting subsidy variations, demand changes and changes in regulations. A figure of **£250,000** (or c1.5%) is considered adequate.

With regard to income from fees and charges, the major income budgets are those relating to, for example, planning and building control, cemeteries, car parking (re Parkwise), Licencing and Markets

There is a risk that expected income will not materialise and a moderate fall in demand of c3% would lead to a reduction in income of **£150,000**.

- Responding to Emergencies

The Council has to be in a position to respond to unforeseen, unexpected and emergency situations circumstances and to have adequate resources do so quickly if necessary. As a local authority, the Council can in certain circumstances gain protection from the Government's Bellwin Scheme. However, this only reimburses eligible expenditure above a specified threshold. An amount of **£250,000** is considered adequate cover for emergencies.

Appendix K

- External Funded Schemes

The Council has successfully obtained a range of external funding for the delivery of initiatives in the Pendle District. There are, however, risks inherent in any external funding stream and whilst the Council has in place robust arrangements to mitigate these risks, it is considered prudent to maintain a contingency against the loss of funding, at least in the short term. An amount of **£250,000** is considered sufficient although this will remain under review.

- Capital Programme Variations (including LSVT warranties)

The Council's Capital Programme has, in recent years, increased significantly, particularly as a consequence of the HMR capital works. In 2007/08 the programme is around £21m and in 2008/09 it will be upwards of c£15m. Whilst the Council has robust monitoring and project management arrangements in place, the size, scale and complexities of some of the capital projects that the Council embarks on gives the potential for variations in costs arising from unforeseen and unexpected events. Equally, included within the transfer agreements for the disposal of the Council's housing stock to Housing Pendle were a range of warranties given by the Council in relation to the condition of the stock and the land upon which it is situated. In the unlikely event these warranties are called upon, the Council may need resources to deal with matters as they arise. An amount of **£150,000** is considered sufficient for these risks at this stage.

7. The table below summarises the individual components of the General Fund Working Balance:-

Item	£
Price fluctuations	150,000
Interest rate fluctuations	50,000
Variations in demand led services	
- Variations in Expenditure Budgets	250,000
- Variation in Income Budgets	150,000
Capacity to respond to emergencies	250,000
External partnerships – funding risks	250,000
Capital Programme Variations	150,000
Total Minimum Working Balance	1,250,000

GENERAL REVENUE ACCOUNT

**GENERAL FUND REVENUE
BUDGET 2008/09**

GENERAL FUND REVENUE BUDGET 2008/09

Page No.		2007/08 Approved Estimate	2007/08 Revised Estimate	2008/09 Original Estimate
		£	£	£
	Departmental Net Cost Of Services			
44	Directorate	(42,650)	(42,410)	-
46	Chief Executive's Policy Unit	6,350,940	6,096,020	6,159,930
70	Financial Services	1,761,060	2,145,460	2,035,120
82	Democratic & Legal Services	738,190	732,300	830,320
91	Planning & Building Control	954,430	900,390	1,161,120
97	Operational Services	4,140,110	3,807,570	3,885,330
111	Environmental Health Service	1,032,490	968,900	1,049,300
117	Parks & Recreation Services	1,513,880	1,770,780	1,715,330
126	Housing Regeneration Services	512,580	443,270	544,890
132	Economic Development & Tourism	550,950	515,560	415,320
139	Engineering & Special Projects	698,600	709,650	746,080
	TOTAL NET COST OF SERVICES	18,210,580	18,047,490	18,542,740
	Corporate Income and Expenditure			
	Contingencies	88,500	88,500	100,000
	Area Committees	100,000	100,000	70,000
	Housing Stock Transfer	(192,920)	(191,920)	(50,000)
	Partnership Working	(50,000)	-	-
	Revenue Contribution to Capital	103,000	13,000	400,000
	Minimum Revenue Provision	415,390	237,850	415,390
	Transfer from AMRA			
	External Interest Payable	159,270	240,100	315,060
	Amortised Premiums and Discounts	10,510	11,860	12,470
	Depreciation	(776,710)	(812,620)	(762,010)
	Interest and Investment Income	(412,950)	(400,000)	(360,000)
	Repayments of Principal	7,360	7,660	7,980
	NET REVENUE EXPENDITURE	17,662,030	17,341,920	18,691,630
	Contribution to (from) Reserves			
	Budget Strategy Reserve	(822,820)	(502,710)	(1,250,000)
	LABGI Reserve (from)	(100,000)	(100,000)	(70,000)
	LABGI Reserve (to)	104,000	104,000	-
	Building Control Reserve	(3,000)	(3,000)	-
	Revenue Expenditure Reserve	(192,990)	(192,990)	-
	Working Neighbourhoods Fund	-	-	(103,250)
	BUDGET REQUIREMENT	16,647,220	16,647,220	17,268,380
	Less Government Grants			
	NNDR Pool	9,079,780	9,079,780	9,539,990
	Revenue Support Grant	1,523,780	1,523,780	1,328,040
	Government Grants	10,603,560	10,603,560	10,868,030
	Less Share of Surplus/Deficit on Collection Fund	104,880	104,880	127,630
	BOROUGH COUNCIL PRECEPT	5,938,780	5,938,780	6,272,720

GENERAL REVENUE ACCOUNT

GENERAL FUND SUMMARY

GENERAL FUND SUMMARY 2008/09

Page No.	Cost Centre	Budget Holder		2007/08 Approved £	2007/08 Revised £	Estimate 2008/09 £
45	S01 S01RD1	S. Barnes S. Barnes	Directorate Service Areas	(42,650)	(42,410)	-
47	S10 S101	G. Dodds S. Barnes	Chief Executive's Policy Unit Corporate Management	2,368,010	2,368,010	2,335,940
48-49	S102	K. Stansfield	Facilities operated by Pendle Leisure	2,089,050	2,089,050	2,289,270
50	S103	G. Dodds	Development & Sustainability	37,290	37,290	35,800
50	S104	P. Mousdale	Contact Centre	50,000	50,000	50,000
51	S1051	G. Whitehead	CCTV	127,490	127,490	126,990
51	S1052	G. Whitehead	Community Safety Partnership	236,680	236,680	224,330
52	S106	H. Nuttall	Central Telephones	-	-	(10,000)
53	S10RD2	G. Dodds	Service Areas	42,640	63,750	-
				4,951,160	4,972,270	5,052,330
			Liberata (Commissioned Services)			
	S121	S. Tyer	Human Resources			
54	S1211	S. Tyer	Employment Schemes	36,250	36,250	-
54	S1212	S. Tyer	Other Employee Issues	77,160	80,580	78,270
55	S121RL1	S. Tyer	Service Areas	42,770	50,580	-
	S122	D. Beesley	Information Technology			
56	S122RL2	D. Beesley	Service Areas	89,510	88,920	-
	S123	S. Livesey	Property Services			
57-58	S1231	S. Livesey	Administrative Buildings	(4,860)	18,940	19,090
59	S1232	S. Livesey	Allotments	3,220	3,900	1,330
60	S1233	S. Livesey	Estates & Properties	72,540	64,740	49,060
61-62	S1234	S. Livesey	Markets	(72,640)	(71,620)	(40,550)
63	S123RL3	S. Livesey	Service Areas	14,790	13,610	-
	S124	A. Simm	Revenue Services			
64-66	S1241	S. Simm	NNDR Cost of Collection	49,970	51,630	52,100
64-66	S1242	S. Simm	Council Tax	512,180	512,180	503,880
64-66	S1243	S. Simm	Benefits : Council Tax	147,370	129,890	153,850
67	S1244	A. Simm	Rent Allowances	378,370	109,590	297,840
68	S1246	A. Simm	Housing Advances	7,300	(10,610)	(7,270)
69	S124RL4	A. Simm	Service Areas	45,850	45,170	-
				1,399,780	1,123,750	1,107,600
	S11	D. Langton	Financial Services			
71	S1101	R. Latham	Subscriptions	120,920	114,290	107,740
72-73	S1102	R. Latham	Donations	424,120	426,870	356,070
74	S1103	C. Tyer	Financial Service Costs	(165,630)	(129,420)	(175,940)
75	S1104	B. Hindman	Additional Allowances	272,930	313,620	334,810
75	S1105	B. Hindman	Earby & Salterforth Drainage Board	3,590	3,500	3,590
76	S1106	B. Hindman	Parish Grants	105,960	105,960	129,850
77	S1107	B. Hindman	Concessionary Fares	1,018,890	1,120,430	1,206,980
78	S1108	B. Hindman	Burnley & Pendle Transport Company	-	-	-
79	S1109	B. Hindman	Insurances	-	-	-
80	S11RG1	B. Hindman	Service Area Holding Account	(33,330)	188,950	72,020
81	S11RH1	D. Langton	Service Areas	13,610	1,260	-
				1,761,060	2,145,460	2,035,120
	S12	R. Townson	Democratic & Legal Services			
83	S1201	G. Yates	Mayoralty & Member Services	592,970	590,550	581,870
84-85	S12021	G. Hartley	Registration of Electors	108,310	106,130	114,430
84-85	S12022	G. Hartley	Council Elections	148,590	136,900	157,770
86	S1203	G. Wilcock	Local Land Charges	(145,810)	(117,430)	(86,070)
87	S1204	J. Pate	Licensing (Exc Taxis)	26,450	39,010	59,210
88	S1205	G. Yates	Town Twinning & Civic Expenses	7,680	8,070	8,110
89	S1206	G. Yates	Print Unit	-	-	-
90	S12RH2	R. Townson	Service Areas	-	(30,930)	(5,000)
				738,190	732,300	830,320
	S13	N. Watson	Planning & Building Control			
92	S1301	J. Mannion	Building Control	144,330	121,330	142,730
93	S1302	P. Whittingham	Development Control	453,060	436,280	529,940
94-95	S1303	C. Douglas	Planning Policy	141,130	204,590	262,490
94-95	S1304	C. Binney	General Environmental Enhancement	215,910	218,050	225,960
96	S13RH3	Neil Watson	Service Areas	-	(79,860)	-
				954,430	900,390	1,161,120

BOROUGH OF PENDLE

GENERAL FUND SUMMARY

Page No.				2007/08 Approved £	2007/08 Revised £	Estimate 2008/09 £
	S14	I. McNery	Operational Services			
98-99	S1401	J. Lord	Street Cleansing	1,012,220	1,008,940	1,013,180
100	S14021	J. Lord	Domestic Waste Collection	1,312,960	1,309,000	1,273,940
101	S14022	J. Lord	Trade Waste	92,380	52,090	71,990
102	S14023	J. Lord	Recycling Initiatives	969,570	870,060	954,810
103	S1403	J. Lord	Dog Warden	113,180	106,080	109,370
104	S1404	J. Lord	Conveniences	171,380	172,920	156,640
105	S1405	S. Czapowski	Luncheon Clubs	105,760	106,180	62,010
106	S1406	S. Czapowski	Social/Community Centres	231,100	240,490	191,870
107	S1407	S. Czapowski	Christmas Events for the Elderly	7,470	7,470	7,470
108	S1408	I. McNery	Emergency Planning	56,000	56,000	35,000
109	S1409	A. Mort	Community Bus Scheme	53,090	22,460	9,050
110	S14RH4	I. McNery	Service Areas	15,000	(144,120)	-
				4,140,110	3,807,570	3,885,330
	S15	T. Mitton	Environmental Health Service			
112	S1501	S. Arnott	Food Hygiene	167,920	167,920	181,390
113-115	S15021	L. Miller	Air Pollution	57,610	57,610	82,900
113-115	S15022	L. Miller	Noise Control	114,880	114,890	118,070
113-115	S15023	P. Foley	Occupational Health	75,980	75,980	89,150
113-115	S15024	P. Foley	Public Health	439,090	439,500	423,830
113-115	S15025	P. Foley	Pest Control	177,010	170,960	157,960
116	S15RH5	T. Mitton	Service Areas	-	(57,960)	(4,000)
				1,032,490	968,900	1,049,300
	S16	C. Patten	Parks & Recreation Services			
118-120	S16011	K. Roberts	Playing Fields	305,290	333,520	344,950
118-120	S16012	K. Roberts	Fisheries	6,950	7,660	8,120
118-120	S16013	K. Roberts	Parks Games	188,580	190,560	198,690
118-120	S16014	J. Hibbert	Sporting Events	-	-	-
121-123	S16021	K. Higson	Parks	588,610	782,500	686,380
121-123	S16022	K. Higson	Open Spaces	134,400	137,760	158,190
121-123	S16023	K. Higson	Playgrounds	123,550	130,520	127,110
121-123	S16024	K. Higson	Picnic Sites	22,000	21,950	22,590
124	S1603	F. Stewart	Cemeteries	144,500	162,350	169,300
125	S16RH6	C. Patten	Service Areas	-	3,960	-
				1,513,880	1,770,780	1,715,330
	S17	J. Whittaker	Housing Regeneration Services			
127	S1701	W. Forrest	Homelessness	179,740	190,720	207,770
128	S1702	C. Thomasson	Housing Strategy	154,800	157,910	186,750
129	S1703	J. Whittaker	Private Sector Housing	172,250	195,070	206,450
130	S1704	W. Forrest	Pendle Women's Refuge	5,800	(14,260)	(2,070)
131	S17RH7	J. Whittaker	Service Areas	(10)	(86,170)	(54,010)
				512,580	443,270	544,890
	S18	D. Morris	Economic Development & Tourism			
133	S1801	V. Jones	Tourism	312,860	314,910	221,870
134	S1802	D. Morris	Reclamation	51,040	51,520	57,730
135	S1803	D. Morris	Development & Promotion	218,040	218,040	181,590
136	S1804	D. Morris	Industrial Estates	(106,000)	(102,860)	(107,790)
137	S1805	D. Morris	Information & Visitor Centre	75,000	75,000	75,000
138	S18RH8	D. Morris	Service Areas	10	(41,050)	(13,080)
				550,950	515,560	415,320
	S19	P. Atkinson	Engineering & Special Projects			
140	S1901	A. McLeod	Private Street Works	13,270	13,270	12,870
141	S1903	P. Atkinson	District Highways	83,790	83,790	78,510
142	S1904	P. Atkinson	Residual Highways	47,750	41,820	42,550
143	S1905	T. Partridge	Countryside Access	75,760	55,280	86,930
144	S1906	S. Farnell	Car Parking	98,330	100,990	98,130
145	S1907	C. Wilding	Route Subsidies	7,830	7,830	7,730
146	S1908	C. Wilding	Passenger Shelters	46,570	46,570	45,800
147	S1909	C. Wilding	Bus Stations	(6,990)	5,260	2,010
148	S1910	P. Sellers	Land Drainage	42,190	74,190	83,030
149	S1911	S. Whalley	Town Centres	199,700	199,700	182,660
150	S1912	S. Farnell	Taxi Licensing	(7,630)	(7,630)	2,420
151	S1913	S. Whalley	Decorations for Christmas & Eid	98,030	105,200	103,440
152	S19RH9	P. Atkinson	Service Areas	-	(16,620)	-
				698,600	709,650	746,080
			TOTAL COST OF SERVICES	18,210,580	18,047,490	18,542,740

GENERAL REVENUE ACCOUNT

DIRECTORATE

DIRECTORATE

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
45	Service Areas		(42,650)		(42,410)		-
			(42,650)		(42,410)		-

BOROUGH OF PENDLE

DIRECTORATE

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S01RD1	<u>Service Areas</u>						
	<u>Expenditure</u>						
	Employee Expenses						
10**	Operational	466,790		466,350		489,530	
12**	Insurance	9,730		8,600		9,140	
12**	Other Employee Expenses	1,410		1,420		1,430	
			477,930		476,370		500,100
	Transport Related Expenses						
38**	Car Allowances	1,070		560		570	
38**	Car Leasing	24,490		25,230		30,420	
39**	Insurance	2,320		2,400		2,520	
			27,880		28,190		33,510
	Supplies & Services						
40**	Equipment, Furniture & Materials	700		1,440		1,470	
43**	Printing & Stationery	4,580		4,580		4,580	
45**	Postages	1,530		1,530		1,570	
45**	Telephones	4,680		3,910		4,020	
46**	Expenses	4,600		6,600		6,600	
47**	Misc Expenses : Other	450		450		460	
			16,540		18,510		18,700
	Central Support Services						
70**	Administrative Buildings Exps	17,380		16,900		18,570	
78**	Internal Market	1,827,170		1,827,170		1,766,580	
			1,844,550		1,844,070		1,785,150
	Total Expenditure		2,366,900		2,367,140		2,337,460
	<u>Income</u>						
	Customer & Client Receipts						
93**	Fees & Charges		35,000		35,000		25,000
	Recharges to Other Accounts						
98**	Internal Market : Service Areas	163,930		163,930		126,700	
9A**	Internal Market : End Users	2,210,620		2,210,620		2,185,760	
			2,374,550		2,374,550		2,312,460
	Total Income		2,409,550		2,409,550		2,337,460
	Net Expenditure carried to Summary		(42,650)		(42,410)		-

GENERAL REVENUE ACCOUNT

**CHIEF EXECUTIVE'S
POLICY UNIT**

CHIEF EXECUTIVE'S POLICY UNIT

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
47	Corporate Management	2,368,010		2,368,010		2,335,940	
48-49	Facilities operated by Pendle Leisure	2,089,050		2,089,050		2,289,270	
50	Development & Sustainability	37,290		37,290		35,800	
50	Contact Centre	50,000		50,000		50,000	
51	CCTV	127,490		127,490		126,990	
51	Community Safety Partnership	236,680		236,680		224,330	
52	Central Telephones	-		-		(10,000)	
53	Service Areas	42,640		63,750		-	
			4,951,160		4,972,270		5,052,330
	Liberata (Commissioned Services)						
	Human Resources						
54	Employment Schemes	36,250		36,250		-	
54	Other Employee Issues	77,160		80,580		78,270	
55	Service Areas	42,770		50,580		-	
			156,180		167,410		78,270
	Information Technology						
56	Service Areas		89,510		88,920		-
	Property Services						
57-58	Administrative Buildings	(4,860)		18,940		19,090	
59	Allotments	3,220		3,900		1,330	
60	Estates & Properties	72,540		64,740		49,060	
61-62	Markets	(72,640)		(71,620)		(40,550)	
63	Service Areas	14,790		13,610		-	
			13,050		29,570		28,930
	Treasury Services						
	Local Tax Collection						
64-66	NNDR Cost of Collection	49,970		51,630		52,100	
64-66	Council Tax	512,180		512,180		503,880	
64-66	Benefits : Council Tax	147,370		129,890		153,850	
	Housing Benefits						
67	Rent Allowances	378,370		109,590		297,840	
68	Housing Advances	7,300		(10,610)		(7,270)	
69	Service Areas	45,850		45,170		-	
			1,141,040		837,850		1,000,400
			1,399,780		1,123,750		1,107,600
			6,350,940		6,096,020		6,159,930

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S101	<u>Corporate Management Expenditure</u>						
47**	Supplies & Services ELECCHX Audit		10,000		10,000		-
71**	Central Support Services Internal Market		2,340,520		2,340,520		2,318,960
84**	Capital Financing Charges Debt Management Expenses		17,490		17,490		16,980
	Net Expenditure carried to Summary		2,368,010		2,368,010		2,335,940

Notes

Corporate management costs relate to those activities undertaken because the Council is an elected multipurpose authority. These costs are therefore over and above the costs which a series of independent, single purpose bodies would incur in managing the same services; and these costs are therefore not allocated directly to individual services.

This cost centre includes the cost of resources used in supporting housing renewal initiatives and a wide range of partnership working.

Examples of corporate management costs include the costs of servicing councillors and meetings, the corporate core of the authority, corporate policy making and management, complying with government and statutory requirements and pursuing resource procurement.

Internal Market is the term which describes the allocation of costs from the Council's central directorate and Service Areas to individual cost centres (budget heads).

All costs which can reasonably be attributed to specific Council services are charged out to those services and not included in corporate management costs.

For further information, contact
Stephen Barnes : Chief Executive

(Telephone 01282 661602)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S102	Facilities operated by Pendle Leisure Expenditure						
	Grant to Pendle Leisure	1,649,110		1,649,110		1,831,570	
	Contribution ACE Centre Manager	-		-		20,000	
	Internal Market	7,150		7,150		7,150	
	Capital Charges	432,790		432,790		430,550	
			2,089,050		2,089,050		2,289,270
	Net Expenditure carried to Summary		2,089,050		2,089,050		2,289,270

Notes

Pendle Leisure is a separate independent organisation, set up as an independent charitable provident society and run by its own board, which manages various leisure services on behalf of the Council (the services were transferred from the Council on 1st October 2000). The assets remain in the ownership of the Council, but the services are operated by Pendle Leisure with the help of grant from the Council.

Listed below are the activities managed by Pendle Leisure :

Swimming Pool

Wavelengths Nelson - Opened in July 1989, a leisure pool with the option of traditional pool activities, 25 metre, six lane pool with side attached beach area, roof high water slide, multi pattern wave machine, sauna and sunbed suite, poolside diner and retail shop. In June 2007 a new spa and family fitness centre was opened.

The statistics in 2006/2007:

- 194,914 total admissions; which includes
- 45,083 private lessons;
- 50,362 spectator/block bookings invoiced/schools/clubs;
- 2,773 health suite and sunbed.

Leisure Centres

Pendle Leisure Centre Colne - A two phased sports centre. The dry side opened in 1984, the wet side opened in 1992. It includes a four court hall, a new fitness facility opened in January 2003, all weather astro pitch, six lane 25 metre pool, learner pool, health suite and sun beds, retail shop and bar and poolside diner.

The statistics in 2006/2007:

- 356,157 total admissions; which includes
- 65,385 private lessons;
- 64,308 spectator/block bookings invoiced/schools/clubs;
- 4,936 health suite and sunbed.

West Craven Sports Centre Barnoldswick - A two phased sports centre, the main pool opened in 1981 and the dry side and small pool opened in 1997. The facility offers a 25 metre, five lane pool, small pool, sunbed suite, retail shop, bar and catering, dual use multi purpose room, fitness suite, four court sports hall and a brand new high tech gym opened in January 2004. The statistics 2006/2007:

- 183,653 total admissions; which includes
- 43,611 private lessons;
- 50,206 spectator/block bookings invoiced/schools/clubs.

Athletic Ground

Seedhill athletics track and Fitness Centre Nelson - Opened in 1978 and contains 400 metre six lane (8 lane straight) tarten track, changing rooms, showers, sunbed, fitness room and equipment, spectator terrace and training floodlights.

The statistics in 2006/2007:

- 35,909 total admission; which includes
- 17,205 fitness room admissions;
- 485 sunbed.

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£

S102 Facilities operated by Pendle Leisure (continued)

Notes (continued)

Golf Course

Marsden Park Golf Club, Marsden Park Townhouse Rd Nelson; an 18 hole park containing a clubhouse, locker room, pro shop and practice nets and greens. During 2006/2007:

- sold 211 season tickets (paid in full);
- sold 24,085 rounds.

Grant Funded Schemes : Sports Development, Healthy Communities & Arts Development etc.

These schemes have replaced the previously titled 'Play Leadership Schemes' with the provision of courses over holiday periods encompassing numerous sports & arts activities. These schemes are not just for the holiday periods, they provide all year round events, courses & education.

Civic Halls

- Municipal Hall, Colne
The main theatre venue for the entertainments programme, home of the Great British Rhythm and Blues Festival, top music comedy, drama and family shows. Also available for private events, includes 650 seating auditorium, lounge bar, theatre bar and kitchen.
- Silverman Hall, Nelson
Provides opportunities for hire for social, celebratory, entertainment events, weddings, training courses and meetings. Includes lift access to both floors, ballroom with stage, licensed bar and seating for 200 guests. Main kitchen for Bars and Catering Services. Buffet room available for the "smaller function" and licensed bar and seating for 80 guests. Meeting room for 30 guests.
- Civic Hall, Barrowford
Similar to the Silverman in function types and includes a ballroom with stage and licensed bar for 130 guests and lounge area with seating for 40 guests.

Arts and Entertainment

Approximately 180 events and performances per annum including the Great British Rhythm and Blues Festival, a pantomime and a classical music series.

For operational information, contact

Phil Storey : Chief Executive Pendle Leisure Trust (Telephone 01282 661224)

For contract management information, contact

Dean Langton : Financial Manager (Telephone 01282 661866)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S103	<u>Development & Sustainability</u>				
	Expenditure				
	Supplies & Services				
47**	Mainstreaming Sustainability	10,000		10,000	8,000
47**	Funding Bids : Preparation Costs	4,000		4,000	4,000
			14,000		12,000
				14,000	
	Central Support Services				
71**	Internal Market		23,290	23,290	23,800
	Net Expenditure carried to Summary		37,290	37,290	35,800
S104	<u>Contact Centre</u>				
	Expenditure				
	Supplies & Services				
47**	Contribution		50,000	50,000	50,000
	Net Expenditure carried to Summary		50,000	50,000	50,000

Notes

Development & Sustainability

This budget supports initiatives and training on sustainability issues, and various initiatives to achieve the Council's Sustainability Action Plan.

For further information, contact

George Dodds : Chief Executive's Policy Unit Manager

(Telephone 01282 661985)

Contact Centre

The contact centre is being developed in partnership with Lancashire County Council and five other district councils in Lancashire. The contribution is to the County Council, as the borough's share of the scheme's annual running costs. Staff costs are included (as internal market) in the appropriate service cost centres.

For further information, contact

Philip Mousdale : Executive Director (Community and Citizen Engagement)

(Telephone 01282 661887)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S105	<u>Community Safety</u>				
	<u>CCTV</u>				
S1051	Expenditure				
	Supplies & Services				
47**	Nelson CCTV	48,090		48,090	48,090
47**	Brierfield CCTV	23,290		23,290	23,290
47**	Barnoldswick CCTV	1,500		1,500	1,500
47**	Colne CCTV	53,610		53,610	53,110
47**	Earby CCTV	1,000		1,000	1,000
			127,490		126,990
	Net Expenditure carried to Summary		127,490	127,490	126,990
S1052	<u>Community Safety Partnership</u>				
	Expenditure				
	Supplies & Services				
47**	Community Safety Initiatives	10,000		10,000	8,000
47**	Drug Action Team	4,740		4,740	4,740
47**	Police Community Safety Officers	66,000		66,000	66,000
			80,740	80,740	78,740
71**	Central Support Services				
	Internal Market		155,940	155,940	145,590
	Net Expenditure carried to Summary		236,680	236,680	224,330

Notes

CCTV

The net revenue cost of operating CCTV in Nelson and Brierfield includes the transmission of images in the town centre to the systems control room, monitoring, etc. The CCTV scheme in Colne is funded from external sources up to 2005/06 but this funding largely expires in 2006/07. A further scheme has been developed for Barnoldswick and is about to start in Earby, to be monitored by the Police.

Community Safety Partnership

The Council's grant to the Community Safety Partnership is to support a variety of local community safety issues.

For further information, contact

George Dodds : Chief Executive's Policy Unit Manager

(Telephone 01282 661985)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£	£	£
S106	Central Telephones			
	Expenditure			
45**	Supplies & Services			
	Telephones	220,500	224,450	220,060
	Total Expenditure	220,500	224,450	220,060
	Income			
98**	Recharges to Other Accounts	220,500	224,450	230,060
	Other Service Recharges			
	Total Income	220,500	224,450	230,060
	Net Expenditure carried to Summary	-	-	(10,000)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S10RD2	<u>Service Areas</u>						
	<u>Expenditure</u>						
	Employee Expenses						
10**	Operational	1,804,070		1,714,970		1,699,650	
12**	Insurance	32,730		33,590		33,760	
12**	Other Employee Expenses	160		290		300	
			1,836,960		1,748,850		1,733,710
	Transport Related Expenses						
38**	Car Allowances	13,500		15,290		14,600	
38**	Car Leasing	3,230		7,870		8,840	
39**	Insurance	580		1,200		1,260	
			17,310		24,360		24,700
	Supplies & Services						
40**	Equipment, Furniture & Materials	6,920		7,790		7,790	
43**	Printing & Stationery	28,650		28,650		28,890	
44**	Services	21,000		21,000		11,000	
45**	Postages	5,100		5,100		5,220	
45**	Telephones	9,470		8,760		9,010	
46**	Expenses	6,210		6,210		6,210	
47**	Misc Expenses : Advertising	14,870		14,870		11,870	
47**	Misc Expenses : Other	980		980		1,000	
			93,200		93,360		80,990
	Central Support Services						
70**	Administrative Buildings Exps	43,370		41,220		44,830	
78**	Internal Market	187,180		187,180		206,450	
			230,550		228,400		251,280
	Total Expenditure		2,178,020		2,094,970		2,090,680
	<u>Income</u>						
	Customer & Client Receipts						
93**	Fees & Charges	4,430		4,430		4,180	
93**	External Funding Receipts	1,044,460		940,300		946,550	
			1,048,890		944,730		950,730
	Recharges to Other Accounts						
98**	Internal Market : Service Areas	900,110		900,110		963,410	
9A**	Internal Market : End Users	186,380		186,380		176,540	
			1,086,490		1,086,490		1,139,950
	Total Income		2,135,380		2,031,220		2,090,680
	Net Expenditure carried to Summary		42,640		63,750		-

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S121	<u>Liberata - Human Resources</u>				
S1211	<u>Employment Schemes</u>				
	Expenditure				
10**	Employee Expenses				
	Modern Apprenticeship Scheme		36,250	36,250	28,250
	Total Expenditure		36,250	36,250	28,250
	Income				
93**	Other Grants & Contributions				
	External Funding Receipts		-	-	28,250
	Total Income		-	-	28,250
	Net Expenditure carried to Summary		36,250	36,250	-
S1212	<u>Other Employee Issues</u>				
	Expenditure				
12**	Employee Expenses				
	Disturbance Allowance	2,250		2,250	2,250
12**	Qualification Training	15,040		15,040	15,040
12**	Long Service Awards	5,560		7,980	5,670
12**	Medical Expenses	3,810		3,810	3,810
12**	Advertising & Interviews	30,000		30,000	30,000
			56,660	59,080	56,770
40**	Supplies & Services				
	Equipment	1,490		1,490	1,490
46**	Central Training Pool	19,010		19,010	19,010
46**	BIG Idea	-		1,000	1,000
			20,500	21,500	21,500
	Net Expenditure carried to Summary		77,160	80,580	78,270

Notes

Employment Schemes

The Modern Apprenticeship Scheme continues to be a successful approach to recruiting and training local young people to prepare for careers in local government. In the last three years the Council has recruited forty-two young people and twenty one, including nine ethnic minority apprentices, have been placed in permanent jobs.

Other Employee Issues

Disturbance Allowance -

Paid to employees who have their place of work changed and incur additional travelling expenses as a result.

Qualification Training -

This budget pays for employees working towards a formal qualification, professional or NVQ.

Long Service Awards -

In recognition of 25 years continuous Local Government service (at least 10 of which has been served with Pendle).

Medical Expenses -

Pre-employment medical examinations, referrals where employees are absent from work through sickness, medicals for HGV drivers resitting their licence and any sight tests for PSV driving or operating screen equipment. Any health promotion events are also funded from this budget.

Advertising and Interviews -

This budget pays for the cost of advertisements, interview expenses, bulk photocopying of recruitment packs.

Central Training Pool -

The Council provides skill development for employees in line with business needs. There are a range of training initiatives, including health and safety etc. There are approximately 1000 training days per annum.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Susan Tyer : Personnel Manager, Liberata

(Telephone 01282 661691)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Human Resources (continued)</u>						
S121RL1	<u>Service Areas</u>						
	<u>Expenditure</u>						
53**	Agency & Contracted Services Liberata		320,080		320,180		331,390
70**	Central Support Services Administrative Buildings Exps	11,270		11,980		-	
78**	Internal Market	27,420		27,420		38,910	
			38,690		39,400		38,910
	Total Expenditure		358,770		359,580		370,300
	<u>Income</u>						
93**	Customer & Client Receipts Fees & Charges		32,270		25,270		25,600
98**	Recharges to Other Accounts Internal Market : Service Areas		283,730		283,730		344,700
	Total Income		316,000		309,000		370,300
	Net Expenditure carried to Summary		42,770		50,580		-

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Information Communicaton Technology</u>						
S122RL2	<u>Service Areas : General</u>						
	Expenditure						
53**	Agency & Contracted Services Liberata		938,000		938,300		971,140
70**	Central Support Services Administrative Buildings Exps	21,520		20,630		4,990	
78**	Internal Market	18,730		18,730		30,260	
			40,250		39,360		35,250
	Total Expenditure		978,250		977,660		1,006,390
	Income						
93**	Customer & Client Receipts Fees & Charges		37,290		37,290		38,220
98**	Recharges to Other Accounts Internal Market : Service Areas		851,450		851,450		968,170
	Total Income		888,740		888,740		1,006,390
	Net Expenditure carried to Summary		89,510		88,920		-

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services</u>						
S1231	<u>Administrative Buildings</u>						
	Expenditure						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	51,540		51,540		39,760	
26**	Cleaning & Domestic Supplies	4,200		4,200		4,330	
28**	Insurance	13,290		9,300		4,560	
			69,030		65,040		48,650
	Supplies & Services						
47**	Miscellaneous Expenses		450		2,230		2,280
	Agency & Contracted Services						
53**	Liberata		303,970		322,910		206,980
	Central Support Services						
71**	Internal Market		44,960		44,960		64,120
87**	Capital Charges		63,810		63,810		57,470
	Total Expenditure		482,220		498,950		379,500
	Income						
	<i>Customer & Client Receipts</i>						
93**	Rents		850		850		850
	<i>Recharges to Other Accounts</i>						
96**	Service Areas	439,300		432,390		307,150	
96**	Mayoralty & Member Expenses	37,700		37,880		42,640	
96**	Other Accounts	9,230		8,890		9,770	
			486,230		479,160		359,560
	Total Income		487,080		480,010		360,410
	Net Expenditure carried to Summary		(4,860)		18,940		19,090

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services (continued)</u>						

Notes

Administrative Buildings

Administrative buildings provide facilities for:

- accommodation and training of the Council's employees;
- members of the public to meet with officers and Council members;
- public and committee meetings;
- civic functions.

They are located as follows:

	Annual Running Costs £
Nelson	
Town Hall	146,910
Elliott House	96,450
Business Centre	11,900
Brierfield	
Town Hall	4,610
Barnoldswick	
Council Shop	20,940
Earby	
District Office	7,780
Unallocated Expenditure	26,790
Internal Market	64,120
	<hr/>
Total / Average	379,500

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Sharon Livesey : Estates and Property Services Manager, Liberata

(Telephone 01282 661887)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
	<u>Liberata - Property Services (continued)</u>				
S1232	Allotments				
	Expenditure				
	Agency & Contracted Services				
53**	Liberata	400		400	410
54**	Grounds Maintenance DSO	2,570		2,570	2,670
			2,970		3,080
	Central Support Services				
71**	Internal Market		13,380		10,700
	Total Expenditure		16,350		13,780
	Income				
	Customer & Client Receipts				
93**	Rents		13,130		12,450
	Total Income		13,130		12,450
	Net Expenditure carried to Summary		3,220		1,330

Notes

Traditionally allotment areas have been provided for local residents. Where there is a town or parish council, allotment responsibility has been transferred to that Council, leaving Colne and Nelson areas to be the responsibility of Pendle Borough Council.

Up to 500 individual plots in Nelson and Colne alone, can be available for an annual rent based on £220 per acre allowing allotment holders the opportunity to grow produce, flowers or in some areas of poor soil keep poultry.

The rents are reviewed every two years (the next increase is due from 1st April 2009)

Area Committee function.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Sharon Livesey : Estates and Property Services Manager, Liberata

(Telephone 01282 661887)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services (continued)</u>						
S1233	<u>Estates & Properties</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	49,780		49,780		46,700	
21**	Grounds : Repair & Maintenance	-		-		5,510	
23**	Rents	2,500		2,500		2,560	
25**	Water Services	500		500		510	
28**	Insurance	11,110		17,040		18,640	
			63,890		69,820		73,920
	Supplies & Services						
47**	Misc Expenses : Advertising	5,100		5,100		5,100	
47**	Misc Expenses : Other	20,510		20,510		20,510	
			25,610		25,610		25,610
	Agency & Contracted Services						
53**	Liberata	8,100		55,330		55,770	
54**	Grounds Maintenance DSO	89,190		39,190		40,760	
			97,290		94,520		96,530
	Central Support Services						
71**	Internal Market		194,440		194,440		189,980
87**	Capital Charges		27,030		27,030		28,830
	Total Expenditure		408,260		411,420		414,870
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
93**	<i>Fees & Charges</i>	-		13,490		13,510	
93**	<i>Rents : Misc Properties</i>	335,720		333,190		352,300	
			335,720		346,680		365,810
	Total Income		335,720		346,680		365,810
	Net Expenditure carried to Summary		72,540		64,740		49,060

Notes

Pendle Borough Council lets and maintains 66 commercial properties (shops and offices) and 3,000 miscellaneous properties for investment purposes thus, generating revenue of approximately £330,000 annually. The miscellaneous properties include garage sites, caravan sites and garden plots (but not allotments).

The aim of Estates and Property Services is to maximise revenue from the property holdings and encourage growth, retention and expansion of local small businesses within the town centres and throughout the Borough.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Sharon Livesey : Estates and Property Services Manager, Liberata

(Telephone 01282 661887)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services (continued)</u>						
S1234	<u>Markets</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	20,040		20,040		20,040	
28**	Insurance	4,160		4,430		4,660	
			24,200		24,470		24,700
	Supplies & Services						
47**	Miscellaneous Expenses		6,400		6,400		6,400
	Agency & Contracted Services						
53**	Liberata		160,260		155,520		160,960
	Central Support Services						
71**	Internal Market		134,890		134,890		132,380
87**	Capital Charges		20,800		20,800		20,800
	Total Expenditure		346,550		342,080		345,240
	<u>Income</u>						
	Customer & Client Receipts						
92**	Fees & Charges	57,910		62,200		63,200	
93**	Rents	348,950		337,880		308,600	
			406,860		400,080		371,800
	Recharges to Other Accounts						
96**	Conveniences etc		12,330		13,620		13,990
	Total Income		419,190		413,700		385,790
	Net Expenditure carried to Summary		(72,640)		(71,620)		(40,550)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services (continued)</u>						
S1234	<u>Markets (continued)</u>						

Notes

The Council manages two indoor market halls, two outdoor markets and a farmers market.

The markets provide retail space for existing and new retail traders, and provide attractive shopping facilities for the public, whilst also assisting in the regeneration of the town centres. In providing the service, the Council aims to optimise revenue income to give a realistic rate of return on the assets used. Locations as follows:

Nelson

- The Pendle Rise Market Place, Leeds Road
Indoor Market Hall below Pendle Rise, with 65 stalls;
open Monday-Saturday 9.00am to 5.15pm Tuesday 9.00am to 2.00pm.
- Street Market: Leeds Road
25 Pitches available for general retail goods on Fridays and Saturdays.

Colne

- Colne Market Hall, Market Street
58 Stalls;
open Monday-Saturday 9.00am to 5.00pm (excluding Tuesday).
- Open Market, Adjacent to The Market Hall, Market Street
45 Pitches available for general retail goods on Wednesday and Saturdays.
- Colne Farmers Market
Held on the third Saturday of every month.

Area Committee function.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Sharon Livesey : Estates and Property Services Manager, Liberata

(Telephone 01282 661887)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Property Services (continued)</u>						
S123RL3	<u>Service Areas</u>						
	<u>Expenditure</u>						
53**	Agency & Contracted Services						
	Liberata		458,680		458,820		474,880
	Central Support Services						
70**	Administrative Buildings Exps	31,760		30,440		-	
78**	Internal Market	154,910		154,910		173,990	
			186,670		185,350		173,990
	Total Expenditure		645,350		644,170		648,870
	<u>Income</u>						
	Recharges to Other Accounts						
98**	Internal Market : Service Areas	242,890		242,890		204,200	
9A**	Internal Market : End Users	387,670		387,670		444,670	
			630,560		630,560		648,870
	Total Income		630,560		630,560		648,870
	Net Expenditure carried to Summary		14,790		13,610		-

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
	<u>Liberata - Treasury Services</u>				
	<u>Local Tax Collection</u>				
S1241	<u>NNDR Cost of Collection</u>				
	Expenditure				
44**	Supplies & Services Recovery Fees		5,000	5,000	5,000
60**	Transfer Payments Discretionary Relief		77,250	78,610	79,950
71**	Central Support Services Internal Market		129,780	129,780	129,700
	Total Expenditure		212,030	213,390	214,650
	Income				
91**	Recharges to Other Accounts Collection Fund : Coll Allowance		135,810	135,510	135,510
93**	Customer & Client Receipts Recovery of Court Costs		26,250	26,250	27,040
	Total Income		162,060	161,760	162,550
	Net Expenditure carried to Summary		49,970	51,630	52,100
S1242	<u>Council Tax</u>				
	Expenditure				
44**	Supplies & Services Recovery Fees		12,000	18,000	18,000
71**	Central Support Services Internal Market		758,250	758,250	757,690
	Total Expenditure		770,250	776,250	775,690
	Income				
93**	Customer & Client Receipts Recovery of Court Costs		258,070	264,070	271,810
	Total Income		258,070	264,070	271,810
	Net Expenditure carried to Summary		512,180	512,180	503,880

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Treasury Services (continued)</u>						
	<u>Local Tax Collection (continued)</u>						
S1243	Benefits : Council Tax						
	Expenditure						
60**	Transfer Payments						
	Council Tax Benefits		7,066,250		6,928,400		7,274,820
71**	Central Support Services						
	Internal Market		684,310		684,310		684,280
	Total Expenditure		7,750,560		7,612,710		7,959,100
	Income						
	Government Grants						
90**	C Tax Benefit Subsidy	7,133,340		7,005,440		7,343,880	
90**	C Tax Admin Subsidy	469,850		477,380		461,370	
			7,603,190		7,482,820		7,805,250
	Total Income		7,603,190		7,482,820		7,805,250
	Net Expenditure carried to Summary		147,370		129,890		153,850

Notes

NNDR Cost of Collection

Central government took over the responsibility for setting the non domestic rate on 1st April 1990. The National Non-Domestic Rate (NNDR), is set by Central Government but administered by local authorities. The proceeds are pooled by Central Government and redistributed to local authorities by reference to the resident population of each area and the services which the authority is responsible.

The above budget indicates the net cost of administering the scheme and the cost of the Council's discretionary relief (to charities and non-profit making organisations).

Charities receive mandatory relief of 80% of their rate bill (fully funded by Central Government). The Council has the power to top up the other 20% but must fund 75% of the amount granted. The Council can grant discretionary rate relief to non profit making organisations (the Council must fund 25% of the cost of discretionary relief). Certain business premises in designated rural areas (normally small villages) receive 50% mandatory relief (the Council top up this relief to 100% ; the Council has to meet 25% of the top up cost).

The Council:-

- collects £15M p.a. from NNDR (in the Collection Fund);
- administers NNDR in relation to 3,300 non domestic properties in Pendle.

This service is managed by Liberata, as part of the Council's public/private partnership.

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Treasury Services (continued)</u>						
	<u>Local Tax Collection (continued)</u>						

Notes

Council Tax

This budget head concerns the costs of operating and administering the Council Tax (introduced by the Government from 1st April 1993). Actual Council Tax receipts and payment of precepts are accounted for in the Collection Fund (details elsewhere in this booklet).

The Council is responsible for billing, collecting and recovering council tax from over 39,300 dwellings in the Borough. Dwellings are charged on the basis of bands of capital value. The £40M p.a. collected through the Council Tax funds the precepts made by Lancashire County Council, Lancashire Police Authority, Lancashire Combined Fire Authority, Pendle Borough Council and a number of Parish and Town Councils for the services they provide.

Bills are issued to all households and payment is normally made by ten instalments. Administration of the Council Tax includes processing exemptions and discounts as well as changes in liability through the year, and taking steps to recover debts as appropriate.

This service is managed by Liberata, as part of the Council's public/private partnership.

Benefits : Council Tax

Occupiers can claim a rebate from their council tax based on their income. People whose income is at or below the income support level normally receive maximum benefit. Over 9,300 occupiers claim council tax benefit each year. Council tax benefit is credited to the taxpayers account and a net bill is sent.

The Government's funding arrangement are to fund about 100% of the benefit paid and pay an amount towards administration (equivalent to 60% of the Council's cost of administration in 2006/07).

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact

Angela Simm : Revenues and Benefits Manager, Liberata

(Telephone 01282 661835)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£	£	£
	<u>Liberata - Treasury Services (continued)</u>			
	<u>Housing Benefits</u>			
S1244	<u>Rent Allowances</u>			
	Expenditure			
60**	Transfer Payments			
	Rent Allowances	18,078,970	18,338,320	19,223,550
71**	Central Support Services			
	Internal Market	684,550	684,550	684,280
	Total Expenditure	18,763,520	19,022,870	19,907,830
	<u>Income</u>			
	<i>Government Grant</i>			
90**	<i>Housing Benefit Subsidy</i>	17,915,300	18,435,900	19,148,620
90**	<i>Housing Benefit Admin Subsidy</i>	469,850	477,380	461,370
		<u>18,385,150</u>	<u>18,913,280</u>	<u>19,609,990</u>
	Total Income	18,385,150	18,913,280	19,609,990
	Net Expenditure carried to Summary	378,370	109,590	297,840

Notes

Tenants of private sector dwellings may claim housing benefit depending on their circumstances. The claim process is operated under detailed rules set by the Government. Rent levels are controlled by the rent officer service, so in many cases the full rent is not met.

About 6,000 tenants claim rent allowance in Pendle and payment is normally made monthly in arrears (2,300 of which transferred from Pendle Council to Housing Pendle under Local stock Voluntary Transfer in October 2006).

The Government's funding arrangements are to fund about 100% of the benefit paid and pay an amount towards towards administration (equivalent to 60% of the Council's cost of administration in 2005/06).

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact
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(Telephone 01282 661835)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£	£	£
	<u>Liberata - Treasury Services (continued)</u>			
S1246	<u>Housing Advances</u>			
	Expenditure			
28**	Premises Related Expenses			
	Insurance	210	7,840	7,000
44**	Supplies & Services			
	Services	200	360	240
71**	Central Support Services			
	Internal Market	7,340	7,340	7,330
	Total Expenditure	7,750	15,540	14,570
	Income			
91**	Other Grants & Contributions			
	Repayments	450	26,150	21,840
	Total Income	450	26,150	21,840
	Net Expenditure carried to Summary	7,300	(10,610)	(7,270)

Notes

The Council used to be a major provider of mortgages, but applicants in recent years have been encouraged to approach building societies and other financial institutions. The Council is now a lender of last resort and the few new loans granted now relate to defective dwellings previously owned by the Council.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information, contact
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(Telephone 01282 661835)

BOROUGH OF PENDLE

CHIEF EXECUTIVE'S POLICY UNIT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Liberata - Treasury Services (continued)</u>						
S124RL4	<u>Service Areas</u>						
	<u>Expenditure</u>						
44**	Supplies & Services		13,070		13,070		13,400
	Services						
53**	Agency & Contracted Services						
	Liberata		2,259,270		2,259,970		2,339,070
70**	Central Support Services						
	Administrative Buildings Exps	108,010		106,630		8,780	
78**	Internal Market	68,000		68,000		86,070	
			176,010		174,630		94,850
	Total Expenditure		2,448,350		2,447,670		2,447,320
	<u>Income</u>						
	<i>Recharges to Other Accounts</i>						
98**	<i>Internal Market : Service Areas</i>	138,270		138,270		184,040	
9A**	<i>Internal Market : End Users</i>	2,264,230		2,264,230		2,263,280	
			2,402,500		2,402,500		2,447,320
	Total Income		2,402,500		2,402,500		2,447,320
	Net Expenditure carried to Summary		45,850		45,170		-

GENERAL REVENUE ACCOUNT

FINANCIAL SERVICES

FINANCIAL SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
71	Subscriptions		120,920		114,290		107,740
72-73	Donations		424,120		426,870		356,070
74	Financial Service Costs		(165,630)		(129,420)		(175,940)
75	Additional Allowances		272,930		313,620		334,810
75	Earby & Salterforth Drainage Board		3,590		3,500		3,590
76	Parish Grants		105,960		105,960		129,850
77	Concessionary Fares		1,018,890		1,120,430		1,206,980
78	Burnley & Pendle Transport Company		-		-		-
79	Insurances		-		-		-
80	Service Area Holding Acc		(33,330)		188,950		72,020
81	Service Areas		13,610		1,260		-
			1,761,060		2,145,460		2,035,120

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1101	<u>Subscriptions</u>						
	Expenditure						
	Subscriptions						
47**	North West Tourist Board	3,650		3,650		3,740	
47**	Local Government Association	14,720		14,720		15,090	
47**	SELRAP East Lancs	1,500		-		-	
47**	Groundwork Foundation	12,000		12,000		12,000	
47**	North West Employers Org.	5,240		5,240		5,370	
47**	North West Regional Assembly	1,500		1,500		1,540	
47**	Lancashire Economic Partnership	59,450		54,320		50,000	
47**	East Lancashire e-Partnership	15,680		15,680		20,000	
47**	East Lancashire Together	7,180		7,180		-	
			120,920		114,290		107,740
	Net Expenditure carried to Summary		120,920		114,290		107,740

Notes

Subscriptions

This budget meets costs of Council membership of national and regional local government organisations.

For further information, contact
Dean Langton : Financial Manager

(Telephone 01282 661866)

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1102	<u>Donations</u>						
	Expenditure						
47**	Multi-Racial Playbus Scheme	18,500		18,500		18,500	
47**	ELCHEX (East Lancs Chief Exec's)	12,000		12,000		12,000	
47**	Shop Mobility Scheme	410		410		-	
47**	Pendle Citizens Advice Bureaux	117,640		117,390		114,940	
47**	Fence Village Hall	14,200		14,200		14,200	
47**	East Lancs Districts Racial Equality Liaison Officer Contribution	15,000		15,000		15,000	
47**	Coldwell Inn	25,000		25,000		-	
47**	PLT- Saturday Night Activities	15,000		15,000		-	
47**	Grants to Other Organisations	21,420		22,920		21,420	
			239,170		240,420		196,060
	Arts Development & Support						
47**	North West Arts	5,760		5,760		5,900	
47**	Mid Pennine Arts Association	7,500		7,500		7,500	
47**	Grants to Cultural Organisations	21,550		23,050		23,050	
			34,810		36,310		36,450
	Sports Development						
47**	Grants to Sporting Organisations		18,500		18,500		14,500
	Heritage						
47**	Barnoldswick Heritage Exhibition	2,120		2,120		2,120	
47**	Colne Heritage Centre	2,120		2,120		2,120	
47**	Heritage Trust for the North West	73,540		73,540		75,380	
			77,780		77,780		79,620
	Support to Business and Enterprise						
47**	Pendle Enterprise Trust		5,000		5,000		-
	Supplies & Services						
47**	Interest on Interest Free Loans		270		270		100
	Central Support Services						
71**	Int Market : Detached Workers		48,590		48,590		47,840
	Total Expenditure		424,120		426,870		374,570
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		-		-		18,500
	Total Income		-		-		18,500
	Net Expenditure carried to Summary		424,120		426,870		356,070

Notes

Donations

The Multi-Racial Playbus scheme uses a converted bus to offer seasonal play for children aged 2-4 years, at two sites, on Monday and Thursday. The service is targeted both on areas which lack play facilities and on children who have few opportunities for social play outside the home. Children with special needs are welcomed.

The Council supports the Pendle Citizens' Advice Bureau in providing "free, confidential, impartial advice to everyone, regardless of race, gender, ethnicity, sexual orientation and disability" through its offices in Barnoldswick, Colne and Nelson.

The budget for Sports Development is mainly to subsidise Nelson Swimming Club, also the three senior football clubs in the borough and individual grants.

Grants to Other Organisations are made to support the work of advice and welfare organisations such as Samaritans, Pendle Pakistan Welfare and ITHAAD and for one-off grants to other voluntary bodies.

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1102	<u>Donations (continued)</u>			

Notes (continued)

Arts Development & Support

North West Arts (NWA)

NWA - with the help of local authorities throughout the region - supports the arts financially, helps develop the region's arts infrastructure, and seeks to increase the levels of skills, expertise and professionalism amongst the region's practitioners by:

- providing core funding for the region's strategic organisations
- developing new arts opportunities and access through active partnerships with Local Authorities and other agencies
- offering project funding for individuals and organisations through a range of art forums, training and other schemes
- delivering specialist arts information, advice and advocacy services

Mid Pennine Arts Association (MPA)

MPA supports non-mainstream arts in north east Lancashire; funded by Burnley, Hyndburn, Pendle and Rossendale district councils, Lancashire County Council and North West Arts. Works with the funding authorities, enabling events and access to the arts with a wide range of interests and cultural diversity. MPA provides an art gallery in Burnley and co-ordinates the Manchester Camerata series of concerts at Colne Municipal Hall.

Grants to Cultural Organisations

Supporting the work of a number of musical and theatrical groups based in Pendle. The grants pay for the hire of halls for rehearsals and performances and for the cost of honoraria for musical directors, tutors and conductors. A grant is also made to the local musical and arts festival.

Sports Development

The budget for Sports Development is mainly to subsidise Nelson Swimming Club, also the three senior football clubs in the borough and individual grants.

Heritage

Barnoldswick and Colne Heritage Exhibition

Areas within the public libraries used for exhibitions relating to the heritage of the town. The exhibitions consist mainly of illustrative panels and artefacts. Subjects covered have included "Methodism" in Barnoldswick and "Living off the Land" at Colne. Most of the production is by the Heritage Trust for the North West.

Heritage Trust for the North West

This organisation is based at Park Hill in Barrowford and maintains the Pendle Heritage Centre which, comprises of a museum, gallery, an 18th Century walled garden, a cruck barn with animals, a tea room, parlour shop and tourist information centre.

For further information, contact
Dean Langton : Financial Manager

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BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1103	<u>Financial Service Costs</u>				
	<u>Expenditure</u>				
	Supplies & Services				
47**	Beacon Status	86,260		86,260	-
47**	Judicial Review Fire Authority	18,500		18,500	-
47**	Bad Debts Write Offs	44,000		80,000	50,000
			148,760	184,760	50,000
	Central Support Services				
72**	Bank Charges	14,010		11,470	11,760
72**	External Audit Fees (Including Inspections)	145,600		148,350	162,300
			159,610	159,820	174,060
	Total Expenditure		308,370	344,580	224,060
	<u>Income</u>				
	<i>Customer & Client Receipts</i>				
93**	Housing Pendle		-	-	400,000
	<i>Government Grants</i>				
90**	Local Authority Business				
	Grant Initiative	354,000		354,000	-
90**	Performance Related Grant	40,000		40,000	-
96**	Beacon Status	80,000		80,000	-
			474,000	474,000	-
	Total Income		474,000	474,000	400,000
	Net Expenditure carried to Summary		(165,630)	(129,420)	(175,940)

Notes

Bad Debts Write Offs

Whilst every effort is made to recover income due, some provision for bad debts is made, consistent with the external auditor's advice. This relates to income which is the subject of invoices sent out, and does not concern council tax, business rents or housing rents; write offs are the subject of periodic report to members.

External Audit Fees

There is a statutory requirement for the Council's accounts to be audited by an external auditor approved by the Audit Commission, which for 2007/08 and 2008/09 is PricewaterhouseCoopers LLP. The fees cover not only the Council's accounts but also governance and performance issues, inspections and the certification of grant claims.

For further information, contact
Dean Langton : Financial Manager

(Telephone 01282 661866)

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1104	<u>Additional Allowances</u>			
	Expenditure			
	Employee Expenses			
12**	Additional Allowances	272,930	313,620	304,810
12**	Other Pensions	-	-	30,000
		<hr/> 272,930	<hr/> 313,620	<hr/> 334,810
	Net Expenditure carried to Summary	272,930	313,620	334,810
S1105	<u>Earby & Salterforth Drainage Board</u>			
	Expenditure			
	Premises Related Expenses			
24**	Drainage Rates	3,590	3,500	3,590
		<hr/> 3,590	<hr/> 3,500	<hr/> 3,590
	Net Expenditure carried to Summary	3,590	3,500	3,590

Notes

Additional Allowances

This relates to the pension costs payable to Lancashire County Council on behalf of former Council employees, who left on early retirements agreed through staff restructures. The scheme requires such costs have been met from savings. Ongoing costs of these early retirements are the responsibility of the Council.

Earby & Salterforth Drainage Board

The budget under this area is solely for drainage rates payable on Council owned property within the Drainage Board Area.

For further information, contact
Dean Langton : Financial Manager

(Telephone 01282 661866)

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1106	<u>Parish Councils Expenditure</u>				
	Transfer Payments				
23**	Contributions	100,210		100,210	88,390
23**	Nelson & Colne Parish Councils	-		-	35,000
			100,210		123,390
	Central Support Services				
71**	Internal Market		5,750	5,750	6,460
	Net Expenditure carried to Summary		105,960	105,960	129,850

Notes

Parish Councils

This budget item covers basic grant paid to the parish and town councils in the Pendle areas along with the election expenses for the election of parish councillors.

Parish and town councils are independent bodies with the power to precept on dwellings in their area (levied as an addition to the council tax); they come to their own decisions on precepts, taking into account the basic grant offered by this Council, and advise the Council accordingly by mid-February each year.

Details of basic grant and precepts (based on band D valuation) for 2008/09 are shown below:

	Grant	Precept	Addition to council tax (band D) £.p
	£	£	
Barley	1,900	-	-
Barnoldswick	16,870	92,000	29.10
Barrowford	10,670	53,800	23.91
Blacko	2,740	2,315	7.98
Brierfield	12,910	36,171	16.03
Earby	7,880	22,570	17.47
Foulridge	4,050	8,030	14.09
Goldshaw Booth	1,940	3,000	25.64
Higham & West Close Booth	3,230	6,756	19.58
Kelbrook & Sough	3,020	-	-
Laneshawbridge	3,060	924	3.00
Old Laund Booth	3,990	3,017	4.83
Reedley Hallows	4,680	1,500	2.12
Roughlee Booth	2,380	4,170	26.23
Salterforth	3,370	-	-
Trawden Forest	4,700	-	0.00
	<u>87,390</u>	<u>234,253</u>	
Parish Council elections	<u>12,820</u>		
	<u>100,210</u>		

For further information, contact
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BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1107	<u>Concessionary Fares Expenditure</u>				
	Supplies & Services				
43**	Printing & Stationery		5,000	5,000	5,000
	Transfer Payments				
61**	Concessionary Fares	1,011,560		940,000	1,267,110
61**	Community Transport	-		25,200	25,960
61**	Contracted Services	-		130,000	153,900
61**	Administration Costs	-		17,900	18,440
61**	Card Production	-		53,780	-
			1,011,560	1,166,880	1,465,410
	Central Support Services				
71**	Internal Market		2,330	2,330	4,570
	Total Expenditure		1,018,890	1,174,210	1,474,980
	<u>Income</u>				
	Government Grants				
90**	Card Production	-		53,780	-
90**	Special Grant	-		-	268,000
			-	53,780	268,000
	Total Income		-	53,780	268,000
	Net Expenditure carried to Summary		1,018,890	1,120,430	1,206,980

Notes

The scheme is administered by Lancashire County Council.

From 1st April 2008, the scheme will be amended, through a new Government initiative to introduce free fare concessions for journeys on local buses throughout England. This means that from 2008/09 the new scheme provides free travel on journeys that take place starting within the borough council area, after 9:30 am weekdays and all day at weekends and bank holidays.

A new smartcard system was introduced on 1st September 2004 for concessionary fares. Passengers now show the new cards on entry; bus operators are not yet fully equipped with card readers, which are expected to be fully operational in 2008. The County's improved system of allocating costs between district authorities will then follow.

For further information, contact
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BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1108	<u>Burnley & Pendle Transport Company</u>			
	Expenditure			
	Employee Expenses			
12**	Pensions Increase Act Payments	22,740	-	-
	Total Expenditure	22,740	-	-
	Income			
	Other Grants & Contributions			
93**	Utilisation of Provision	22,740	-	-
	Total Income	22,740	-	-
	Net Expenditure carried to Summary	-	-	-

Notes

This relates to the pensions payable to Lancashire County Council on behalf of former B & P employees. The ongoing costs of these early retirements are the joint responsibility of Pendle and Burnley Councils.

For further information, contact
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BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£	£	£
S1109	Insurances			
	Expenditure			
47**	Supplies & Services Insurances	514,370	419,380	439,150
71**	Central Support Services Internal Market	10,710	10,310	11,960
	Total Expenditure	525,080	429,690	451,110
	Income			
98**	Recharges to Other Accounts Other Service Recharges	525,080	429,690	451,110
	Total Income	525,080	429,690	451,110
	Net Expenditure carried to Summary	-	-	-

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S11RG1	<u>Service Area Holding Account</u>						
	<u>Expenditure</u>						
	Employee Expenses						
10**	Operational	(162,060)		-		(100,000)	
12**	Other Employee Expenses	2,870		-		-	
			(159,190)		-		(100,000)
	Supplies & Services						
40**	Equipment, Furniture & Materials	7,240		4,060		4,160	
45**	Telephones	6,520		18,970		19,440	
47**	Misc Expenses : Other	(40,000)		10,000		10,000	
			(26,240)		33,030		33,600
	Central Support Services						
70**	Administrative Buildings Exps		(3,820)		-		-
	Capital Financing Costs						
80**	Leasing Charges		155,920		155,920		138,420
	Net Expenditure carried to Summary		(33,330)		188,950		72,020

BOROUGH OF PENDLE

FINANCIAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S11RH1	<u>Service Areas</u>						
	<u>Expenditure</u>						
	Employee Expenses						
10**	Operational	563,690		556,420		582,810	
12**	Insurance	10,900		10,830		11,500	
12**	Other Employee Expenses	1,180		1,240		1,270	
			575,770		568,490		595,580
	Transport Related Expenses						
38**	Car Allowances	1,240		1,030		1,050	
38**	Car Leasing	15,720		16,430		16,610	
39**	Insurance	2,900		3,000		3,150	
			19,860		20,460		20,810
	Supplies & Services						
40**	Equipment, Furniture & Materials	2,050		2,690		2,720	
43**	Printing & Stationery	9,440		9,440		9,440	
45**	Postages	1,300		1,300		1,330	
45**	Telephones	4,110		3,770		3,870	
45**	Computer Charges	360		360		370	
46**	Expenses	2,490		2,490		2,490	
47**	Misc Expenses : Advertising	210		210		210	
47**	Misc Expenses : Other	20,500		20,500		21,000	
			40,460		40,760		41,430
	Central Support Services						
70**	Administrative Buildings Exps	20,640		19,780		24,290	
78**	Internal Market	289,200		289,200		332,250	
			309,840		308,980		356,540
	Total Expenditure		945,930		938,690		1,014,360
	<u>Income</u>						
	Customer & Client Receipts						
93**	Fees & Charges	-		5,260		8,100	
93**	External Funding Receipts	39,760		39,610		42,720	
			39,760		44,870		50,820
	Recharges to Other Accounts						
98**	Internal Market : Service Areas	808,090		808,090		875,820	
9A**	Internal Market : End Users	84,470		84,470		87,720	
			892,560		892,560		963,540
	Total Income		932,320		937,430		1,014,360
	Net Expenditure carried to Summary		13,610		1,260		-

GENERAL REVENUE ACCOUNT

**DEMOCRATIC & LEGAL
SERVICES**

DEMOCRATIC & LEGAL SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
83	Mayoralty & Member Services		592,970		590,550		581,870
	Elections						
84-85	Registration of Electors		108,310		106,130		114,430
84-85	Council Elections		148,590		136,900		157,770
86	Local Land Charges		(145,810)		(117,430)		(86,070)
87	Licensing (Exc Taxis)		26,450		39,010		59,210
88	Town Twinning & Civic Expenses		7,680		8,070		8,110
89	Print Unit		-		-		-
90	Service Areas		-		(30,930)		(5,000)
			738,190		732,300		830,320

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1201	<u>Mayoralty & Member Services</u>						
	<u>Expenditure</u>						
	Transport Related Expenses						
34**	Pooled Transport Costs	7,820		7,790		8,440	
35**	Hire of Transport	1,040		1,040		1,040	
37**	Public Transport	760		760		760	
38**	Car Allowances	2,050		2,050		2,100	
			11,670		11,640		12,340
	Supplies & Services						
42**	Clothing & Uniforms	1,480		1,480		1,490	
43**	Printing & Stationery	3,250		3,250		3,250	
45**	Telephones	8,800		11,610		11,890	
45**	Computers	8,200		4,120		4,220	
46**	Members' Training	11,450		11,450		11,450	
46**	Members' Allowances	205,350		205,350		205,350	
46**	Mayor's Expenses	4,440		4,440		4,540	
46**	Mayor's Allowance	5,000		5,000		5,000	
46**	Expenses	11,750		11,750		11,750	
47**	Miscellaneous	5,470		4,170		4,230	
			265,190		262,620		263,170
	Central Support Services						
70**	Administrative Buildings Exps	37,700		37,880		42,640	
71**	Internal Market	278,410		278,410		263,720	
			316,110		316,290		306,360
	Net Expenditure carried to Summary		592,970		590,550		581,870

Notes

Budget to provide a comprehensive support service for Councillors and the Mayor, including the costs of meetings, payments to members, and all civic events.

During 2006/07 the Council held 85 meetings of the Executive and Committees which were attended by about 1,315 members of the public.

Councillors (members) receive an annual allowance and travel expenses; in addition, members with specific responsibilities receive an additional amount.

Members allowances were reviewed in 2002 and a further review is to be undertaken during 2008/09 by an independent remuneration panel.

For further information, contact

Richard Townson : Democratic and Legal Services Manager

(Telephone 01282 661650)

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1202	<u>Elections</u>						
S12021	<u>Registration of Electors</u>						
	Expenditure						
	Supplies & Services						
43**	Printing & Stationery	9,150		9,150		9,150	
44**	Canvassers' Fees	34,290		34,290		34,290	
45**	Postage	11,230		11,230		11,230	
47**	Advertising	1,680		-		1,680	
			56,350		54,670		56,350
	Central Support Services						
71**	Internal Market		52,960		52,960		59,580
	Total Expenditure		109,310		107,630		115,930
	Income						
	Customer & Client Receipts						
93**	Sales		1,000		1,500		1,500
	Total Income		1,000		1,500		1,500
	Net Expenditure carried to Summary		108,310		106,130		114,430
S12022	<u>Council Elections</u>						
	Expenditure						
	Premises Related Expenses						
23**	Rents		6,660		6,810		7,180
	Transport Related Expenses						
35**	Hire of Transport		4,610		1,000		4,610
	Supplies & Services						
40**	Equipment, Furniture & Materials	13,760		13,760		14,100	
43**	Printing & Stationery	18,300		18,300		18,760	
44**	Officers Fees	30,750		32,000		33,040	
45**	Postage	20,500		20,500		20,500	
47**	Miscellaneous Expenses	1,060		-		-	
			84,370		84,560		86,400
	Central Support Services						
71**	Internal Market		52,950		52,950		59,580
	Total Expenditure		148,590		145,320		157,770
	Income						
	Government Grants						
90**	Grants		-		8,420		-
	Total Income		-		8,420		-
	Net Expenditure carried to Summary		148,590		136,900		157,770

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1202	<u>Elections (continued)</u>						

Notes

Registration of Electors

The Register of Electors is a list of names and addresses of people who are entitled to vote. It is compiled each year with a qualifying date of 15th October, is published on the 1st December and is in force for all elections which take place in the following twelve months.

The Borough of Pendle is currently split into 20 wards and the number of electors appearing on the 2007 Register of Electors is 65,961. The Register is available for public inspection under supervision and there are two versions of it. The full register contains the names and addresses of all those registered to vote and can only be used for certain purposes. The edited register leaves out the names and addresses of people who have specifically requested this and is available for general sale.

Council Elections

The Council currently comprises 49 members elected by thirds, whereby local elections for the Borough Council take place three years out of four, with elections for the County Council being held the fourth year.

Local turnout for the elections in May 2007 was 43.02%

For further information, contact

Richard Townson : Democratic and Legal Services Manager

(Telephone 01282 661650)

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1203	<u>Local Land Charges</u>						
	Expenditure						
	Supplies & Services						
44**	Search Fees	21,840		19,200		19,680	
47**	Insurance	4,960		4,980		5,230	
47**	Other	-		2,000		2,000	
			26,800		26,180		26,910
	Central Support Services						
71**	Internal Market		96,390		96,390		102,020
	Total Expenditure		123,190		122,570		128,930
	Income						
	<i>Customer & Client Receipts</i>						
93**	Search Fees		269,000		240,000		215,000
	Total Income		269,000		240,000		215,000
	Net Expenditure carried to Summary		(145,810)		(117,430)		(86,070)

Notes

The answering of searches of the local land charges register and related enquiries in connection with property transactions.

For further information, contact

Richard Townson : Democratic and Legal Services Manager

(Telephone 01282 661650)

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1204	<u>Licensing (Exc Taxes)</u>				
	Expenditure				
40**	Supplies & Services				
	Equipment & Materials		4,000	6,000	8,000
71**	Central Support Services				
	Internal Market		89,910	89,910	110,110
	Total Expenditure		93,910	95,910	118,110
	Income				
	<i>Customer & Client Receipts</i>				
93**	Liquor Licences	65,060		50,000	50,000
93**	Gambling Licences	-		2,000	4,000
93**	Other Licences	2,400		4,900	4,900
			67,460	56,900	58,900
	Total Income		67,460	56,900	58,900
	Net Expenditure carried to Summary		26,450	39,010	59,210

Notes

Other Licences

The Council is responsible for the following licenses:

- liquor;
- public entertainments;
- cinemas;
- theatres;
- street collections;
- house to house collections;
- amusement with prizes;
- lotteries and related enforcement.

For further information, contact

Richard Townson : Democratic and Legal Services Manager

(Telephone 01282 661650)

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1205	<u>Town Twinning & Civic Expenses</u>						
	Expenditure						
	Supplies & Services						
47**	Town Twinning	4,760		4,760		4,760	
47**	Civic Expenses	2,920		3,310		3,350	
			7,680		8,070		8,110
	Net Expenditure carried to Summary		7,680		8,070		8,110

Notes

Town Twinning

Pendle Borough Council is twinned with Creil (France) and Marl (Germany); the budget covers the cost of civic and related exchanges.

Civic Expenses

Miscellaneous items including the costs of Remembrance Sunday, civic clocks and the members' diary.

For further information, contact

Richard Townson : Democratic and Legal Services Manager

(Telephone 01282 661650)

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1206	<u>Print Unit</u>						
	Expenditure						
	Supplies & Services						
40**	Equipment, Furniture & Materials	39,500		39,500		40,500	
43**	Printing & Stationery	20,000		20,000		20,500	
			59,500		59,500		61,000
	Central Support Services						
70**	Administrative Buildings Exps	9,230		8,890		9,770	
71**	Internal Market	43,790		43,790		44,970	
			53,020		52,680		54,740
	Total Expenditure		112,520		112,180		115,740
	Income						
	Recharges to Other Accounts						
98**	Other Service Recharges		112,520		112,180		115,740
	Total Income		112,520		112,180		115,740
	Net Expenditure carried to Summary		-		-		-

BOROUGH OF PENDLE

DEMOCRATIC & LEGAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S12RH2	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	959,020		935,490		961,720	
12**	Insurance	20,640		20,210		21,600	
12**	Other Employee Expenses	4,410		4,830		4,950	
			984,070		960,530		988,270
	Transport Related Expenses						
35**	Hire of Transport	5,460		5,400		5,600	
38**	Car Allowances	4,390		1,950		2,000	
38**	Car Leasing	2,120		5,480		6,480	
39**	Insurance	580		1,200		1,260	
			12,550		14,030		15,340
	Supplies & Services						
40**	Equipment, Furniture & Materials	1,730		1,890		1,890	
42**	Clothing & Uniforms	240		240		240	
43**	Printing & Stationery	40,150		40,150		37,150	
44**	Services	7,820		7,820		7,820	
45**	Postages	13,150		13,150		13,470	
45**	Telephones	7,840		7,820		8,040	
46**	Expenses	3,170		7,170		3,670	
47**	Misc Expenses : Advertising	3,150		3,150		3,150	
47**	Misc Expenses : Other	1,190		1,190		1,210	
			78,440		82,580		76,640
	Central Support Services						
70**	Administrative Buildings Exps	39,870		38,320		43,010	
71**	Internal Market	320,660		320,660		385,490	
			360,530		358,980		428,500
	Total Expenditure		1,435,590		1,416,120		1,508,750
	Income						
	Customer & Client Receipts						
93**	Fees & Charges	1,600		13,600		15,600	
93**	External Funding Receipts	33,160		32,620		34,910	
			34,760		46,220		50,510
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	786,420		786,420		823,260	
96**	Internal Market : End Users	614,410		614,410		639,980	
			1,400,830		1,400,830		1,463,240
	Total Income		1,435,590		1,447,050		1,513,750
	Net Expenditure carried to Summary		-		(30,930)		(5,000)

GENERAL REVENUE ACCOUNT

**PLANNING & BUILDING
CONTROL**

PLANNING & BUILDING CONTROL

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
92	Building Control		144,330		121,330		142,730
93	Development Control		453,060		436,280		529,940
94-95	Planning Policy		141,130		204,590		262,490
94-95	General Environmental Enhancement		215,910		218,050		225,960
96	Service Areas		-		(79,860)		-
			954,430		900,390		1,161,120

BOROUGH OF PENDLE

PLANNING & BUILDING CONTROL

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1301	<u>Building Control</u>						
	Expenditure						
47**	Supplies & Services						
	Miscellaneous Expenses		3,200		200		200
71**	Central Support Services						
	Internal Market		332,630		332,630		354,030
	Total Expenditure		335,830		332,830		354,230
	Income						
92**	Customer & Client Receipts						
	Building Control Fees		191,500		211,500		211,500
	Total Income		191,500		211,500		211,500
	Net Expenditure carried to Summary		144,330		121,330		142,730
	Memorandum : Net Cost of Building Control						
	Fee Earning		11,282		(11,718)		1,122
	Non-Fee Earning		133,048		133,048		141,608
			144,330		121,330		142,730

Notes

Building Control's main purpose is to provide a Building Regulations service to those people who carry out building work in Pendle. The service includes advice, support, plan checking and site inspections and is intended to help builders comply with the requirements of the Building Regulations.

Almost all building work requires approval under the Building regulations and the primary legislation is the Building Act 1984, under which building regulations are made. Fees are charged for most of the work carried out and we are in competition with private sector building control.

The service consists of:-

- a) building regulations applications and enforcement;
- b) dangerous buildings and demolitions;

During 2005/06 the Building Control Service carried out 4,500 individual inspections of work in progress and checked 3,079 applications valued at £40M.

Area Committee function.

For further information, contact
Neil Watson : Planning Manager (Telephone 01282 661706)

BOROUGH OF PENDLE

PLANNING & BUILDING CONTROL

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1302	<u>Development Control & Enforcement Expenditure</u>				
	Supplies & Services				
44**	Consultant Fees	5,000		20,000	5,000
44**	Appeals	20,000		20,000	20,000
			25,000		25,000
				40,000	
	Central Support Services				
71**	Internal Market		683,890	683,890	757,630
	Total Expenditure		708,890	723,890	782,630
	<i>Income</i>				
	<i>Government Grant</i>				
90**	<i>Planning Delivery Grant</i>		69,830	57,610	22,690
	<i>Customer & Client Receipts</i>				
93**	<i>Planning Applications</i>		186,000	230,000	230,000
	Total Income		255,830	287,610	252,690
	Net Expenditure carried to Summary		453,060	436,280	529,940

Notes

Planning law requires that planning permission is required where development is involved. For some small scale developments, planning permission is granted by statute. Each year the Council considers about 1000 planning applications for development in addition to works to trees.

Planning Delivery Grant is shown partly on this page and partly on the next page (Planning Policy); associated expenditure is included partly in Planning Policy and partly in Service Areas.

Area Committee function.

For further information, contact
Neil Watson : Planning Manager (Telephone 01282 661706)

BOROUGH OF PENDLE

PLANNING & BUILDING CONTROL

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S13031	<u>Planning Policy Expenditure</u>						
	Supplies & Services						
45**	IT Expenses	20,000		-		-	
46**	Staff Training/Seminars	4,000		4,000		4,000	
47**	District Consortium : Census	500		500		500	
47**	Local Plan	<u>135,400</u>		<u>135,400</u>		<u>85,800</u>	
			159,900		139,900		90,300
	Central Support Services						
71**	Internal Market		268,470		268,470		257,750
	Total Expenditure		428,370		408,370		348,050
	<u>Income</u>						
	Government Grant						
90**	Planning Delivery Grant		280,180		196,280		77,310
	Customer & Client Receipts						
92**	Fees & Charges		7,060		7,500		8,250
	Total Income		287,240		203,780		85,560
	Net Expenditure carried to Summary		141,130		204,590		262,490
S13032	<u>General Environmental Enhancement Expenditure</u>						
	Premises Related Expenses						
21**	Tree Maintenance		18,100		18,100		18,100
	Supplies & Services						
47**	Urban Tree Planting	5,180		5,150		5,150	
47**	Dutch Elm/Pathogen Threats	<u>1,100</u>		<u>1,100</u>		<u>1,100</u>	
			6,280		6,250		6,250
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		8,910		11,080		11,530
	Central Support Services						
71**	Internal Market		182,620		182,620		190,080
	Net Expenditure carried to Summary		215,910		218,050		225,960

BOROUGH OF PENDLE

PLANNING & BUILDING CONTROL

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£

S1303 **Planning Policy**
Notes

Planning Policy

The Local Plan is prepared in the context of Lancashire County Council's Structure Plan and Regional Spatial Strategy. In 2004 a new Planning Act has significantly altered the way Plans will be prepared in future.

The purpose of the Plan is to:-

- a) provide detailed guidance for determining planning applications;
- b) co-ordinate development and provide a degree of certainty for development proposals;
- c) set out constraints to development and indicate those aspects of the environment which can be protected by land use policies;

The Pendle Local Plan was adopted in May 2005. The Local Development Framework is currently in preparation.

Planning Delivery Grant is shown partly on this page and partly on the previous page (Development Control); associated expenditure is included partly in Planning Policy and partly in Service Areas.

General Environmental Enhancement

Grounds : Repair & Maintenance

This maintains the sites under the control of Planning and Building Control Services, located in the following areas:-

West Craven	Westgone Barnoldswick, 2 on Colne Road Sough;
Barrowford and Western Parishes	Pendle St Barrowford, Back White Bear Inn Barrowford, Gisburn Road Barrowford;
Brierfield and Reedley	Regent St Brierfield;
Nelson	Manchester Road, Leeds Road, Regent Street, Netherfield Road, Lomeshaye Road;
Colne	2 on Burnley Road, 2 on Primet Bridge, John Street, Greenfield Road, Craddock Road, Womerside Road, Windsor St / Skipton Road.

Tree Maintenance

Management and maintenance of Council Community and other Woodland where no site specific funds exist.

Urban Tree Planting

Budget for planting new or replacing trees for the enjoyment of public amenity.

Dutch Elm/Pathogen Threats

This provides the monies to prune or fell dangerous or diseased trees. This is to prevent disease spread and to maintain healthy tree stocks in Pendle.

Area Committee function.

For further information, contact

Neil Watson : Planning Manager (Telephone 01282 661706)

BOROUGH OF PENDLE

PLANNING & BUILDING CONTROL

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S13RH3	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	990,520		934,080		1,035,080	
12**	Insurance	18,810		18,370		20,630	
12**	Other Employee Expenses	860		2,950		3,030	
			1,010,190		955,400		1,058,740
	Transport Related Expenses						
38**	Car Allowances	17,380		16,640		17,070	
38**	Car Leasing	17,360		19,140		20,120	
39**	Insurance	2,900		3,600		3,780	
			37,640		39,380		40,970
	Supplies & Services						
40**	Equipment, Furniture & Materials	3,160		3,480		3,510	
42**	Clothing & Uniforms	600		600		600	
43**	Printing & Stationery	24,050		24,050		24,050	
44**	Services	5,000		5,000		5,000	
45**	Postages	7,020		7,020		7,200	
45**	Telephones	10,220		9,450		9,680	
46**	Expenses	3,000		3,000		3,000	
47**	Misc Expenses : Advertising	4,000		4,000		4,000	
47**	Misc Expenses : Other	3,650		3,650		3,650	
			60,700		60,250		60,690
	Central Support Services						
70**	Administrative Buildings Exps	35,100		33,630		40,180	
71**	Internal Market	382,010		382,010		424,670	
			417,110		415,640		464,850
	Total Expenditure		1,525,640		1,470,670		1,625,250
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		-		24,890		37,160
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	58,030		58,030		28,600	
96**	Internal Market : End Users	1,467,610		1,467,610		1,559,490	
			1,525,640		1,525,640		1,588,090
	Total Income		1,525,640		1,550,530		1,625,250
	Net Expenditure carried to Summary		-		(79,860)		-

GENERAL REVENUE ACCOUNT

OPERATIONAL SERVICES

OPERATIONAL SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
98-99	Street Cleansing		1,012,220		1,008,940		1,013,180
	Waste Collection						
100	Domestic Waste Collection		1,312,960		1,309,000		1,273,940
101	Trade Waste		92,380		52,090		71,990
102	Recycling Initiatives		969,570		870,060		954,810
103	Dog Warden		113,180		106,080		109,370
104	Conveniences		171,380		172,920		156,640
105	Luncheon Clubs		105,760		106,180		62,010
106	Social/Community Centres		231,100		240,490		191,870
107	Christmas Events for the Elderly		7,470		7,470		7,470
108	Emergency Planning		56,000		56,000		35,000
109	Community Bus Scheme		53,090		22,460		9,050
110	Service Areas		15,000		(144,120)		-
			4,140,110		3,807,570		3,885,330

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1401	<u>Street Cleansing</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	498,810		485,750		506,180	
12**	Insurance	7,750		7,500		7,870	
12**	Other Employee Expenses	1,900		1,620		1,620	
			508,460		494,870		515,670
	Premises Related Expenses						
26**	Waste Management Licences	3,400		3,400		3,500	
27**	Operational Building Expenses	11,250		10,170		10,380	
			14,650		13,570		13,880
	Transport Related Expenses						
32**	HGV Licences	60		80		80	
34**	Pooled Transport	237,650		234,420		236,780	
			237,710		234,500		236,860
	Supplies & Services						
40**	Equipment	2,310		1,920		1,920	
40**	Materials	6,320		6,510		6,320	
40**	Subcontractors	23,580		23,850		23,970	
42**	Clothing & Uniforms	4,690		3,910		3,910	
45**	Telephones	4,220		4,140		4,240	
47**	Misc Expenses : Other	170		140		140	
50**	Cost of Street Cleansing	15,140		-		-	
			56,430		40,470		40,500
	Agency and Contract Services						
54**	Grounds Maint Weed Treatment		-		33,720		33,820
	Central Support Services						
71**	Internal Market		294,320		294,320		249,260
	Capital Financing Costs						
87**	Capital Charges		16,080		16,080		12,060
	Total Expenditure		1,127,650		1,127,530		1,102,050
	Income						
	Customer & Client Receipts						
93**	Fixed Penalty Notices	10,840		15,370		16,650	
93**	Lancashire County Council	38,980		39,700		40,100	
			49,820		55,070		56,750
	Recharged to other Accounts						
96**	Recharges		65,610		63,520		32,120
	Total Income		115,430		118,590		88,870
	Net Expenditure carried to Summary		1,012,220		1,008,940		1,013,180

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£	£	£
S1401	<u>Street Cleansing (continued)</u>			

Notes

This statutory function deals with:

- the problem of litter control through cyclical street cleansing;
- clean-up campaigns;
- leaf sweeping;
- fly-tipping;
- provision of litter / dog waste bins.

The Street Cleaning function:

- is responsible for cleaning 683 kilometres (427 miles) of roads;
- empties 1,381 litter bins on average 3 times per week;
- empties 714 dog bins twice per week;
- employs approximately 21 operatives; 9 town centre hand sweepers, 8 mechanical sweepers and 4 litter bin emptier / fliers for fly-tipping;
- has the following plant:
 - 6 Johnson Compact C40 pedestrian sweepers;
 - 1 main road sweeper;
 - 2 pedestrian sweeper (used on town centres);
- a gum buster machine is used on a frequent basis to remove chewing gum from town centres, cleaning back streets and the removal of graffiti.
- neighbourhood pride scheme is funded until March 2008 from the Neighbourhood Renewal Fund. It provides communities in the borough's 8 deprived wards with education and awareness of caring for their environment. The scheme also provides for the removal of waste from the back streets of these wards.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S14021	<u>Domestic Waste Collection</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	552,470		538,940		491,920	
12**	Insurance	4,200		7,120		6,280	
12**	Other Employee Expenses	1,030		1,540		1,540	
			557,700		547,600		499,740
	Premises Related Expenses						
27**	Operational Building Expenses		6,090		9,660		9,860
	Transport Related Expenses						
32**	HGV Licences	30		80		80	
34**	Pooled Transport	361,560		362,030		325,660	
			361,590		362,110		325,740
	Supplies & Services						
40**	Equipment	1,250		1,830		1,830	
40**	Materials	47,820		49,290		47,820	
40**	Subcontractors	94,300		95,820		95,870	
42**	Clothing & Uniforms	2,540		3,710		3,110	
45**	Telephones	1,340		1,320		1,350	
47**	Misc Expenses : Other	12,700		12,040		13,060	
			159,950		164,010		163,040
	Central Support Services						
71**	Internal Market		197,400		197,400		251,690
	Capital Financing Costs						
82**	Leasing Charges	55,000		55,000		55,000	
87**	Capital Charges	11,790		11,790		8,840	
			66,790		66,790		63,840
	Total Expenditure		1,349,520		1,347,570		1,313,910
	Income						
	Customer & Client Receipts						
92**	Charges for Services		18,770		19,850		20,200
	Recharged to other Accounts						
96**	Recharges		17,790		18,720		19,770
	Total Income		36,560		38,570		39,970
	Net Expenditure carried to Summary		1,312,960		1,309,000		1,273,940

Notes

The Environmental Protection Act 1990 requires local authorities to remove household waste (there is no power to charge for this service). The Council operates an alternative weekly collection of dry recyclable waste, garden waste and residual waste. Other services include removal of domestic bulky items from properties within the borough.

Three-streamed and residual waste collection rounds are made alternative weeks for two zones:

- Zones 1-5 West Craven, Colne, Laneshawbridge
- Zones 6-10 Nelson, Brierfield, Barrowford and Western Parishes

The collections are for:

- Dry recyclables in boxes and plastic sacks
- Garden waste in 240 or 140 litre green wheeled bins
- Residual waste in 240 or 140 litre grey wheeled bins or orange sacks up to 4 sacks per fortnight

The total waste collected is 34102 tonnes from 39382 properties of which 10856 tonnes is recycled or sent for composting.

- Employing 43 operatives
 - 12 operatives employed on residual waste collection including farm round
 - 31 operatives employed on recyclable collection round

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S14022	<u>Trade Waste</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	130,800		103,940		117,130	
12**	Insurance	1,620		1,870		1,970	
12**	Other Employee Expenses	400		410		410	
			132,820		106,220		119,510
	Premises Related Expenses						
26**	Waste Disposal Costs	195,680		111,470		116,540	
27**	Operational Building Expenses	2,340		2,540		2,600	
			198,020		114,010		119,140
	Transport Related Expenses						
32**	HGV Licences	10		20		20	
34**	Pooled Transport	108,940		113,240		122,090	
			108,950		113,260		122,110
	Supplies & Services						
40**	Equipment	480		480		4,480	
42**	Clothing & Uniforms	980		980		980	
45**	Telephones	580		560		570	
47**	Misc Expenses : Other	40		40		40	
50**	Land Fill Tax	106,510		94,650		126,200	
			108,590		96,710		132,270
	Central Support Services						
71**	Internal Market		168,380		168,380		187,580
	Capital Financing Costs						
87**	Capital Charges		21,760		21,760		16,320
	Total Expenditure		738,520		620,340		696,930
	Income						
	Customer & Client Receipts						
92**	Charges for Services		646,140		568,250		624,940
	Total Income		646,140		568,250		624,940
	Net Expenditure carried to Summary		92,380		52,090		71,990

Notes

Service for commercial customers who generate either trade or medical waste.

Number of commercial properties where waste is collected. 884

During 2006 the Council trialled the introduction of recycling schemes to our trade waste customers and therefore helping our commitment to reduce the amount of waste being sent to landfill sites. This trial is continuing and developments for 2007 are planned.

For further information, contact
Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S14023	<u>Recycling Initiatives</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	911,720		868,150		924,570	
12**	Insurance	10,980		11,990		12,590	
12**	Other Employee Expenses	2,670		2,600		2,600	
			925,370		882,740		939,760
	Premises Related Expenses						
21**	Site Maintenance etc	-		4,090		4,190	
27**	Operational Building Expenses	15,940		16,280		16,610	
			15,940		20,370		20,800
	Transport Related Expenses						
32**	HGV Licences	100		130		130	
34**	Pooled Transport	306,310		295,470		298,370	
			306,410		295,600		298,500
	Supplies & Services						
40**	Materials	39,350		40,270		39,160	
42**	Clothing & Uniforms	6,650		6,260		6,260	
45**	Telephones	2,490		2,440		2,500	
47**	Misc Expenses : Other	240		230		230	
47**	Recycling Banks	115,610		95,090		114,400	
			164,340		144,290		162,550
	Central Support Services						
71**	Internal Market		246,890		246,890		288,420
	Capital Financing Costs						
82**	Leasing Charges	7,750		7,750		7,750	
87**	Capital Charges	54,780		54,780		41,080	
			62,530		62,530		48,830
	Total Expenditure		1,721,480		1,652,420		1,758,860
	Income						
	<i>Customer & Client Receipts</i>						
93**	<i>Cost Sharing Payment</i>	607,820		615,190		630,570	
93**	<i>Sale of Materials</i>	144,090		167,170		173,480	
			751,910		782,360		804,050
	Total Income		751,910		782,360		804,050
	Net Expenditure carried to Summary		969,570		870,060		954,810

Notes

This service involves recycling paper, glass, cans, textiles, books and forms part of the Government's targets to reduce household waste. The targets are:

- Recycle 25% of household waste by year 2005.
- Recycle 30% of household waste by year 2010.
- Recycle 33% of household waste by year 2015.

During 2005, the Council introduced a three-stream segregated waste collection system for at least 90% of the Borough's households. This entailed the introduction of wheeled bins for domestic refuse, a garden waste collection service for each property with a garden and the collection of six "dry" recyclables, i.e. paper, card, glass, cans, textiles and plastic bottles.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1403	<u>Dog Warden Service</u>						
	Expenditure						
	Transport Related Expenses						
34**	Pooled Transport Costs		13,500		3,700		14,800
	Supplies & Services						
42**	Clothing & Uniforms	400		400		400	
44**	Vets Fees	600		600		600	
47**	Kennelling Costs	3,700		6,800		6,800	
			4,700		7,800		7,800
	Central Support Services						
71**	Internal Market		96,780		96,780		88,970
	Total Expenditure		114,980		108,280		111,570
	Income						
	Customer & Client Receipts						
93**	Fines & Kennelling Charges		1,800		2,200		2,200
	Total Income		1,800		2,200		2,200
	Net Expenditure carried to Summary		113,180		106,080		109,370

Notes

Dog Warden Service

Providing a dog warden service throughout the Borough through animal welfare and retrieving strays and returning to owners or to kennels and finding new owner for the dogs.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1404	<u>Conveniences</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	24,890		23,550		17,750	
22**	Energy Costs	3,700		4,240		4,350	
24**	Rates	7,310		7,670		7,850	
25**	Water Services	8,230		10,210		10,460	
26**	Cleaning & Domestic Supplies	54,190		54,190		50,300	
			98,320		99,860		90,710
	Central Support Services						
71**	Internal Market		65,440		65,440		58,310
87**	Capital Charges		9,960		9,960		9,960
	Total Expenditure		173,720		175,260		158,980
	<u>Income</u>						
	<i>Recharges to Other Accounts</i>						
93**	<i>Transport : Bus Stations</i>		2,340		2,340		2,340
	Total Income		2,340		2,340		2,340
	Net Expenditure carried to Summary		171,380		172,920		156,640

Notes

Conveniences

Public conveniences are provided by the authority in the following locations:

West Craven (7)

Barnoldswick Centre (Leo's car park), Letcliffe Park Barnoldswick, Victory Park Barnoldswick, Bus Station Earby, Sough Park Earby, Station Hotel Earby and Salterforth.

Barrowford and Western Parishes (3)

Fleece Barrowford, Newchurch and Picnic area Barley.

Brierfield and Reedley (1)

Town Hall Brierfield.

Nelson (3)

Bus Station, Market Street, Market Hall.

Colne (5)

Bus Station, Market Hall, Albert Rd, Ball Grove Cottontree, and Laneshawbridge.

Area Committee function. 15 of the conveniences contain facilities for the disabled.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1405	<u>Luncheon Clubs</u>						
	Expenditure						
	Premises Related Expenses						
23**	Rents		16,080		17,840		12,830
	Supplies & Services						
40**	Equipment, Furniture & Materials	2,400		1,000		700	
41**	Catering	24,400		24,400		24,400	
47**	Miscellaneous Expenses	-		100		100	
			26,800		25,500		25,200
	Central Support Services						
71**	Internal Market		113,360		113,360		75,850
	Total Expenditure		156,240		156,700		113,880
	Income						
	<i>Other Grants & Contributions</i>						
91**	<i>Lancashire County Council</i>		6,800		6,840		6,880
	<i>Customer & Client Receipts</i>						
92**	<i>Sales</i>		43,680		43,680		44,990
	Total Income		50,480		50,520		51,870
	Net Expenditure carried to Summary		105,760		106,180		62,010

Notes

The Council provides luncheon clubs for the elderly and disabled residents of Pendle. These were originally provided during the 1970's and have grown in both number and stature from approximately 11 clubs in 1989 to 16 clubs to date. About 14,000 meals are provided per annum (270 per week), at a charge of £3.60 (from 1st January 2007). The clubs are held in the following locations:

Location	Days Held	Average Attendance per Session
West Craven		
Civic Hall, Barnoldswick	Wednesday & Friday	16
Church Hall, Kelbrook	Monday	18
Barrowford and Western Parishes		
Barrowford Civic	Tuesday	16
The Village Hall, Roughlee	Thursday	12
Brierfield and Reedley		
Town Hall	Monday & Friday	23
Nelson		
Railway St Social Centre	Tuesday, Wednesday & Friday	24
Hodge House, Off Regent St	Monday & Thursday	25
Colne & District		
Primet Hill, Colne	Friday	18
The Community Centre, Trawden	Wednesday	20
Byron Rd, Colne	Tuesday & Thursday	13

Area Committee function.

For further information, contact

Ian McNery : Operational Services Manager

(Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1406	<u>Social/Community Centres</u>						
	Expenditure						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	16,400		20,350		20,350	
22**	Energy Costs	17,360		16,830		17,270	
24**	Rates	7,710		9,640		9,890	
25**	Water Services	5,350		5,170		5,330	
26**	Cleaning & Domestic Supplies	5,230		5,160		5,290	
28**	Insurance	2,460		2,010		2,110	
			54,510		59,160		60,240
	Supplies & Services						
42**	Clothing, Uniforms & Laundry	2,400		1,650		1,650	
45**	Telephones	1,620		1,320		1,330	
47**	Misc Expenses : Advertising	-		100		100	
48**	Transfer to Fund	22,240		22,240		22,240	
			26,260		25,310		25,320
	Agency & Contracted Services						
54**	Grounds : Repair & Maintenance		590		1,800		1,870
	Central Support Services						
71**	Internal Market		203,580		203,580		196,090
87**	Capital Charges		27,890		27,890		27,890
	Total Expenditure		312,830		317,740		311,410
	Income						
	<i>Customer & Client Receipts</i>						
93**	Rents		78,980		74,240		116,420
	<i>Recharges to Other Accounts</i>						
96**	Admin Buildings		2,750		3,010		3,120
	Total Income		81,730		77,250		119,540
	Net Expenditure carried to Summary		231,100		240,490		191,870

Notes

The management, maintenance and hiring of 7 halls throughout the Borough for social and community events. Facilities range in size and services and are balanced to meet individual requirements. They are located in the following areas:

West Craven

Barnoldswick Civic Hall Station Rd Barnoldswick.

Brierfield and Reedley

Brierfield Town Hall Colne Rd Brierfield, Brierfield Community Centre Colne Rd Brierfield.

Nelson

Whitefield Centre Manchester Rd Nelson, Walton Lane Leeds Rd Nelson,

Colne and District

Primet Centre Primet Bridge Colne, (Community Managed), Trawden Community Centre Church St Trawden.

Activities at the above centres include luncheon clubs, aerobics, yoga, playgroups, band rehearsals, youth clubs, meetings, area committees, parties, etc.

Area Committee function.

For further information, contact

Ian McNery : Operational Services Manager

(Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1407	<u>Christmas Events for the Elderly Expenditure</u>						
	Supplies & Services						
46**	Christmas Events for the Elderly		7,470		7,470		7,470
	Net Expenditure carried to Summary		7,470		7,470		7,470

Notes

A series of events (prior to Christmas) in the Municipal Hall Colne, to which elderly Pendle residents are invited.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1408	<u>Emergency Planning</u>						
	Expenditure						
	Supplies & Services						
47**	Emergency Planning		56,000		56,000		35,000
	Net Expenditure carried to Summary		56,000		56,000		35,000

Notes

This budget includes provision for not only emergency planning, but also the new arrangements (Business Continuity Planning) being planned in conjunction with the County Council as a result of the Civil Contingencies Act 2005.

For further information, contact

Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1409	<u>Community 'Bus Scheme</u>						
	Expenditure						
12**	Training		360		360		360
	Transport Related Expenses						
31**	Repair and Maintenance	2,440		2,400		2,400	
32**	Transport Running Costs	6,880		6,760		7,060	
34**	Pooled Transport Costs	600		1,500		1,500	
39**	Transport Insurance	4,600		5,250		5,450	
			14,520		15,910		16,410
	Supplies & Services						
40**	Equipment, Furniture & Materials	160		160		160	
43**	Printing & Stationery	150		150		150	
45**	Telephones	230		50		50	
47**	Grants & Subscriptions	270		270		270	
			810		630		630
	Central Support Services						
70**	Operational Building	3,810		3,870		3,940	
71**	Internal Market	232,140		232,140		219,580	
			235,950		236,010		223,520
	Total Expenditure		251,640		252,910		240,920
	Income						
	<i>Other Grants & Contributions</i>						
91**	Lancashire County Council	102,500		133,400		132,390	
91**	Burnley Borough Council	10,710		10,710		10,980	
91**	Community Accessible Transport	7,000		8,000		8,200	
			120,210		152,110		151,570
	<i>Customer & Client Receipts</i>						
93**	Charges for Services		78,340		78,340		80,300
	Total Income		198,550		230,450		231,870
	Net Expenditure carried to Summary		53,090		22,460		9,050

Notes

This community transport service is operated on behalf of LCC, in Pendle and Burnley to meet the needs of people with limited mobility, supplying a need not afforded by a conventional bus service. The scheme is mainly paid for by bus fares and a cash limited grant from County. Under SLA, new SLA from April 2007 for 3 years.

The service is available from 8am to 5pm on weekdays and 9am to 5pm on Saturday and is provided by two 12 seater buses and two 13 seater buses. 37,012 passenger journeys were completed in 2006/07.

When requested the Community Transport section supplies drivers and vehicles for Community Accessible Transport (CAT), a charity, which uses its own buses to provide a Group Travel service. Costs incurred by the Council are met by CAT.

Community Transport provides transport for Age Concern Day Care under a SLA and other agencies on an ad-hoc basis. Invoices for these services are produced monthly.

Pendle Wayfarer (a new rural transport project funded by DTR/LCC) was introduced April 2005 - funding secured until March 2008, serving Pendleside (timetabled service in addition to a demand responsive service). The day to day operations are handled by a local bus operator, with the demand response service bookings taken by Pendle Borough Council.

Burnley BEST, an urban transport project funded by DTR/LCC was introduced in May 2005, funding secured until March 2009. The day to day operations are handled by a local bus operator, with the demand response service bookings taken by Pendle Borough Council.

For further information, contact
Ian McNery : Operational Services Manager (Telephone 01282 661752)

BOROUGH OF PENDLE

OPERATIONAL SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S14RH4	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	1,249,720		1,092,740		1,161,070	
12**	Insurance	22,580		21,360		23,180	
12**	Other Employee Expenses	24,020		20,190		20,720	
			1,296,320		1,134,290		1,204,970
	Transport Related Expenses						
35**	Hire of Transport	27,490		28,900		29,360	
38**	Car Allowances	9,870		4,980		4,690	
38**	Car Leasing	4,140		4,870		5,780	
39**	Insurance	580		600		630	
			42,080		39,350		40,460
	Supplies & Services						
40**	Equipment, Furniture & Materials	3,640		4,190		4,210	
42**	Clothing & Uniforms	2,020		2,020		2,020	
43**	Printing & Stationery	7,890		7,890		7,890	
44**	Services	800		800		800	
45**	Telephones	14,260		14,910		15,280	
46**	Expenses	4,850		4,850		4,850	
47**	Misc Expenses : Other	4,480		3,960		3,960	
			37,940		38,620		39,010
	Central Support Services						
70**	Administrative Buildings Exps	85,920		86,360		88,090	
71**	Internal Market	301,590		301,590		362,300	
			387,510		387,950		450,390
	Total Expenditure		1,763,850		1,600,210		1,734,830
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		23,120		18,600		-
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	107,440		107,440		119,080	
96**	Internal Market : End Users	1,618,290		1,618,290		1,615,750	
			1,725,730		1,725,730		1,734,830
	Total Income		1,748,850		1,744,330		1,734,830
	Net Expenditure carried to Summary		15,000		(144,120)		-

GENERAL REVENUE ACCOUNT

**ENVIRONMENTAL HEALTH
SERVICES**

ENVIRONMENTAL HEALTH SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
112	Food Hygiene		167,920		167,920		181,390
	Environmental Health Services						
113-115	Air Pollution		57,610		57,610		82,900
113-115	Noise Control		114,880		114,890		118,070
113-115	Occupational Health		75,980		75,980		89,150
113-115	Public Health		439,090		439,500		423,830
113-115	Pest Control		177,010		170,960		157,960
116	Service Areas		-		(57,960)		(4,000)
			1,032,490		968,900		1,049,300

BOROUGH OF PENDLE

ENVIRONMENTAL HEALTH SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1501	<u>Food Hygiene Expenditure</u>			
	Miscellaneous Services			
47**	Inspection of Premises	1,200	1,200	1,200
47**	Food & Water Samples	500	500	500
		<hr/>	<hr/>	<hr/>
		1,700	1,700	1,700
	Central Support Services			
71**	Internal Market	166,220	166,220	179,690
		<hr/>	<hr/>	<hr/>
	Net Expenditure carried to Summary	167,920	167,920	181,390

Notes

Food Hygiene

This function includes:

- registration and routine inspections of food premises;
- investigation of complaints regarding food premises and food;
- sampling of food and milk products;

For further information, contact

Trevor Mitton : Environmental Health Service Manager (Telephone 01282 662000)

BOROUGH OF PENDLE

ENVIRONMENTAL HEALTH SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1502	<u>Environmental Health Services</u>						
S15021	<u>Air Pollution</u>						
	Expenditure						
	Supplies & Services						
40**	Equipment	1,000		1,000		1,000	
44**	Consultants Fees	2,000		2,000		2,000	
47**	Miscellaneous Expenses	9,590		9,590		6,590	
			12,590		12,590		9,590
	Central Support Services						
71**	Internal Market		64,440		64,440		92,730
	Total Expenditure		77,030		77,030		102,320
	Income						
	Customer & Client Receipts						
93**	Licensing		19,420		19,420		19,420
	Total Income		19,420		19,420		19,420
	Net Expenditure carried to Summary		57,610		57,610		82,900
S15022	<u>Noise Control</u>						
	Expenditure						
	Supplies & Services						
40**	Equipment	3,000		3,000		3,000	
44**	Consultants Fees	1,000		1,000		1,000	
47**	Miscellaneous Expenses	90		100		100	
			4,090		4,100		4,100
	Central Support Services						
71**	Internal Market		110,790		110,790		113,970
	Net Expenditure carried to Summary		114,880		114,890		118,070
S15023	<u>Occupational Health</u>						
	Expenditure						
	Central Support Services						
71**	Internal Market		75,980		75,980		89,150
	Net Expenditure carried to Summary		75,980		75,980		89,150

BOROUGH OF PENDLE

ENVIRONMENTAL HEALTH SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1502	<u>Environmental Health Services (continued)</u>						
S15024	<u>Public Health</u>						
	<u>Expenditure</u>						
	Miscellaneous Services						
20**	Repairs to Property	20,000		15,000		15,000	
47**	Miscellaneous Sampling	15,170		15,170		15,170	
47**	Contaminated Land	35,590		35,000		10,000	
47**	Other Health Functions	8,000		8,000		8,000	
47**	Smoke Free Alarms	1,210		1,210		-	
			79,970		74,380		48,170
71**	Central Support Services		433,610		433,610		404,260
	Internal Market						
	Total Expenditure		513,580		507,990		452,430
	<u>Income</u>						
	<i>Government Grants</i>						
90**	Smoke Free Premises		42,890		42,890		-
	<i>Customer & Client Receipts</i>						
93**	Miscellaneous Sampling	600		600		600	
93**	Animal Welfare	1,000		-		-	
93**	Other Health Functions	10,000		10,000		13,000	
			11,600		10,600		13,600
	<i>Miscellaneous Income</i>						
92**	Repairs to Property		20,000		15,000		15,000
	Total Income		74,490		68,490		28,600
	Net Expenditure carried to Summary		439,090		439,500		423,830
S15025	<u>Pest Control</u>						
	<u>Expenditure</u>						
	Transport Related Expenses						
34**	Pooled Transport Costs		21,000		23,600		23,910
	Supplies & Services						
40**	Equipment & Materials	4,600		4,600		4,600	
42**	Clothing & Laundry	1,300		1,000		1,000	
44**	Other Services	1,280		-		-	
47**	Miscellaneous	7,100		-		-	
			14,280		5,600		5,600
71**	Central Support Services		150,260		150,260		138,950
	Internal Market						
	Total Expenditure		185,540		179,460		168,460
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
93**	Charges for Services		8,530		8,500		10,500
	Total Income		8,530		8,500		10,500
	Net Expenditure carried to Summary		177,010		170,960		157,960

BOROUGH OF PENDLE

ENVIRONMENTAL HEALTH SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£

S1502 Environmental Health Services (continued)

Notes (continued)

Air Pollution

Air pollution control includes:

- the authorisation of prescribed premises in accordance with Part I of the Environmental Protection Act 1990;
- control of industrial, commercial and domestic statutory nuisances;
- air quality management and monitoring responsibilities.

Noise Control

Investigation of domestic, commercial and industrial noise nuisances in accordance with the statutory nuisance provisions of the Environmental Protection Act 1990, Control of Pollution Act 1974 and other associated legislation.

Occupational Health

This function includes:

- routine inspection of premises in accordance with the Health and Safety at Work Act 1974;
- registration of relevant premises;
- investigation of occupational accidents, complaints etc.

Public Health

Wide range of statutory services associated with:

- the safety of water supplies;
- control of public health nuisances;
- smoke free premises
- communicable disease control etc.
- contaminated land

This budget also covers the cost of work carried out by the Council on private sector property under various Acts. The expenditure usually arises from a complaint by a member of the public about the state of a neighbouring building, relating to e.g. drains, gutters, accumulated rubbish or problems connected with an empty property. If the complaint is justified a notice will be served on the owner to carry out the works necessary to remove the problem. If the owner does not quickly comply the Council will arrange for the work to be done, the cost being recharged to the owner.

Area Committee function.

Pest Control

Wide range of pest control services within the Council's remit, including:

- rodent control;
- public health;
- insect pests;
- wasps nest etc.

Most of the work is demand led although a small proportion is programmed treatment.

For further information, contact

Trevor Mitton : Environmental Health Service Manager (Telephone 01282 662000)

BOROUGH OF PENDLE

ENVIRONMENTAL HEALTH SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S15RH5	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	827,400		782,800		846,920	
12**	Insurance	16,200		14,890		16,560	
12**	Other Employee Expenses	6,830		7,090		4,590	
			850,430		804,780		868,070
	Transport Related Expenses						
38**	Car Allowances	25,410		20,640		20,910	
38**	Car Leasing	7,480		7,870		7,640	
39**	Insurance	1,160		1,200		1,260	
			34,050		29,710		29,810
	Supplies & Services						
40**	Equipment, Furniture & Materials	1,400		1,410		1,410	
42**	Clothing & Uniforms	480		480		480	
43**	Printing & Stationery	3,530		3,530		3,530	
44**	Services	14,000		14,000		10,000	
45**	Postages	1,260		1,260		1,290	
45**	Telephones	13,810		8,720		8,960	
46**	Expenses	2,650		2,650		2,650	
47**	Misc Expenses : Other	620		480		480	
			37,750		32,530		28,800
	Central Support Services						
70**	Administrative Buildings Exps	35,890		33,140		21,170	
71**	Internal Market	117,050		117,050		142,170	
			152,940		150,190		163,340
	Total Expenditure		1,075,170		1,017,210		1,090,020
	Income						
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	73,870		73,870		75,270	
96**	Internal Market : End Users	1,001,300		1,001,300		1,018,750	
			1,075,170		1,075,170		1,094,020
	Total Income		1,075,170		1,075,170		1,094,020
	Net Expenditure carried to Summary		-		(57,960)		(4,000)

GENERAL REVENUE ACCOUNT

PARKS & RECREATION SERVICES

PARKS & RECREATION SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	Outdoor Sports						
118-120	Playing Fields		305,290		333,520		344,950
118-120	Fisheries		6,950		7,660		8,120
118-120	Parks Games		188,580		190,560		198,690
118-120	Sporting Events		-		-		-
	Community Parks and Open Spaces						
121-123	Parks		588,610		782,500		686,380
121-123	Open Spaces		134,400		137,760		158,190
121-123	Playgrounds		123,550		130,520		127,110
121-123	Picnic Sites		22,000		21,950		22,590
124	Cemeteries		144,500		162,350		169,300
125	Service Areas		-		3,960		-
			1,513,880		1,770,780		1,715,330

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1601	<u>Outdoor Sports</u>						
S16011	<u>Playing Fields</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	10,550		21,000		24,790	
21**	Grounds : Repair & Maintenance	55,370		55,370		57,580	
22**	Energy Costs	5,250		22,410		16,310	
24**	Rates	2,360		2,360		2,420	
25**	Water Services	2,290		3,920		4,020	
26**	Cleaning & Domestic Supplies	720		720		720	
28**	Insurance	950		800		840	
			77,490		106,580		106,680
	Supplies & Services						
40--	Equipment, Furniture & Materials	190		190		190	
43**	Printing & Stationery	50		50		50	
45**	Telephones	890		890		890	
47**	Miscellaneous Expenses	810		910		940	
			1,940		2,040		2,070
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		132,490		132,490		137,790
	Central Support Services						
71**	Internal Market		120,650		120,650		127,980
87**	Capital Charges		16,210		16,210		16,210
	Total Expenditure		348,780		377,970		390,730
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
92**	<i>Charges for Services</i>	33,210		34,170		35,200	
93**	<i>Rents</i>	10,280		10,280		10,580	
			43,490		44,450		45,780
	Total Income		43,490		44,450		45,780
	Net Expenditure carried to Summary		305,290		333,520		344,950
S16012	<u>Fisheries</u>						
	<u>Expenditure</u>						
	Agency & Contracted Services						
52**	Contract Payments	490		490		490	
54**	Grounds Maintenance DSO	550		1,260		1,310	
			1,040		1,750		1,800
	Central Support Services						
71**	Internal Market		8,970		8,970		9,480
	Total Expenditure		10,010		10,720		11,280
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
92**	<i>Other Charges</i>		3,060		3,060		3,160
	Total Income		3,060		3,060		3,160
	Net Expenditure carried to Summary		6,950		7,660		8,120

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1601	<u>Outdoor Sports (Continued)</u>						
S16013	<u>Parks Games</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	22,560		16,960		22,560	
21**	Grounds : Repair & Maintenance	9,180		9,180		9,550	
22**	Energy Costs	1,790		6,210		4,460	
24**	Rates	2,800		2,810		2,880	
25**	Water Services	1,140		1,640		1,690	
26**	Cleaning & Domestic Supplies	180		180		180	
28**	Insurance	670		570		600	
			38,320		37,550		41,920
	Supplies & Services						
40**	Equipment, Furniture & Materials	300		1,200		300	
42**	Clothing, Uniforms & Laundry	160		160		160	
43**	Printing & Stationery	350		350		350	
45**	Telephones	750		750		750	
47**	Miscellaneous Expenses	250		250		250	
			1,810		2,710		1,810
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		87,660		87,660		91,170
	Central Support Services						
71**	Internal Market		55,320		55,320		57,700
87**	Capital Charges		7,990		7,990		7,990
	Total Expenditure		191,100		191,230		200,590
	<u>Income</u>						
	Customer & Client Receipts						
92**	Fees & Charges		2,520		670		1,900
	Total Income		2,520		670		1,900
	Net Expenditure carried to Summary		188,580		190,560		198,690
S16014	<u>Sporting Events</u>						
	<u>Expenditure</u>						
	Supplies & Services						
47**	Miscellaneous Expenses		5,000		6,000		5,000
	Total Expenditure		5,000		6,000		5,000
	<u>Income</u>						
	Customer & Client Receipts						
92**	Fees & Charges		5,000		6,000		5,000
	Total Income		5,000		6,000		5,000
	Net Expenditure carried to Summary		-		-		-

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1601	<u>Outdoor Sports (Continued)</u>			

Notes

The majority of the budget for outdoor sports provides for the grounds maintenance (horticulture), infrastructure (i.e. footpaths, walls, fences, signage and information boards) park ranger service dog bins and litter bins in the following areas. In respect of park games, the repair and maintenance of the pavilions is funded from this budget.

- 12 Playing fields - Recreation Ground Trawden, Holt House Colne, Swinden Nelson, Hodge House Nelson, Ringstone Crescent Nelson, Little Wembley Nelson, Bullholme Barrowford, Benthead Brierfield, Parsons Clough Brierfield, Victory Park Barnoldswick, Sough Park Earby & Hill Top Earby.
- The above includes - 8 grass cricket squares, 2 synthetic cricket pitches, 6 hard standing wickets, 4 rugby union pitches, 31 football pitches 8 changing facilities and 8 car parks.
- 3 Fisheries - Walverden Reservoir (leased from LCC), Ball Grove Trawden (PBC), Lake Burwain Foulridge (Waterways, Environment Agency, PBC and sailing club)
- Park games - 12 bowling greens, 19 tennis courts, 2 pitch and putt, 2 putting greens, 2 crazy golf, 2 skate parks, 1 paddling pool, 3 lakes & 3 cafes.

For further information contact

Colin Patten : Services Manager Parks and Cemeteries

(Telephone 01282 661600)

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1602	<u>Community Parks and Open Spaces</u>						
S16021	<u>Parks</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	4,910		4,910		4,910	
21**	Grounds : Repair & Maintenance	69,120		69,120		69,120	
22**	Energy Costs	2,100		7,540		6,620	
23**	Rents	9,580		9,060		8,130	
24**	Rates	1,350		1,360		1,390	
25**	Water Services	1,260		3,180		3,260	
26**	Cleaning & Domestic Supplies	100		7,760		7,620	
			88,420		102,930		101,050
	Supplies & Services						
40**	Equipment & Materials	8,000		8,000		8,200	
41**	Catering Provisions	3,650		3,650		3,740	
43**	Printing & Stationery	500		500		500	
45**	Telephones	360		360		360	
47**	Miscellaneous Expenses	910		11,620		910	
			13,420		24,130		13,710
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		288,370		457,040		367,690
	Central Support Services						
71**	Internal Market		202,180		202,180		207,940
	Capital Financing Costs						
87**	Capital Charges		5,170		5,170		5,170
	Total Expenditure		597,560		791,450		695,560
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
92**	Sales	3,850		3,850		3,950	
93**	Rents	5,100		5,100		5,230	
			8,950		8,950		9,180
	Total Income		8,950		8,950		9,180
	Net Expenditure carried to Summary		588,610		782,500		686,380

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1602	<u>Community Parks and Open Spaces (Continued)</u>						
S16022	<u>Open Spaces</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Maintaining Memorials	34,980		14,450		14,450	
21**	Grounds : Repair & Maintenance	10,450		10,450		16,020	
21**	Amenity Seating	1,500		1,500		1,500	
			46,930		26,400		31,970
	Supplies & Services						
40**	Equipment & Materials		2,100		2,100		2,100
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		62,950		66,310		68,960
	Central Support Services						
71**	Internal Market		14,680		35,210		47,420
	Capital Financing Costs						
87**	Capital Charges		8,130		8,130		8,130
	Total Expenditure		134,790		138,150		158,580
	<u>Income</u>						
	Customer & Client Receipts						
93**	Rents		390		390		390
	Total Income		390		390		390
	Net Expenditure carried to Summary		134,400		137,760		158,190
S16023	<u>Playgrounds</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
21**	Grounds : Repair & Maintenance	25,430		31,010		25,430	
22**	Energy Costs	3,280		3,710		2,540	
28**	Insurance	1,800		2,760		2,890	
			30,510		37,480		30,860
	Supplies & Services						
40**	Equipment & Materials		1,000		1,000		1,000
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		32,890		32,890		34,210
	Central Support Services						
71**	Internal Market		59,150		59,150		61,040
	Net Expenditure carried to Summary		123,550		130,520		127,110

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1602	<u>Community Parks and Open Spaces (Continued)</u>				
S16024	<u>Picnic Sites</u>				
	Expenditure				
25**	Premises Related Expenses				
	Water Services		150	80	90
40**	Supplies & Services				
	Equipment & Materials		250	250	250
54**	Agency & Contracted Services				
	Grounds Maintenance DSO		5,100	5,120	5,320
71**	Central Support Services				
	Internal Market		16,500	16,500	16,930
	Net Expenditure carried to Summary		22,000	21,950	22,590

Notes

The majority of the budget provides for the grounds maintenance (horticulture), infrastructure (i.e. footpaths, walls, fences, signage and information boards) park ranger service dog bins and litter bins in the following areas.

11 Parks - Heyhead Brierfield, Walverden Nelson, Marsden Nelson, Victoria Nelson/Barrowford, Barrowford, Alkincoates Colne, Sough, Victory Barnoldswick, Letcliffe Barnoldswick, Valley Gardens Barnoldswick, Ball Grove Trawden.

Open spaces - Various large grassed recreational areas situated around the borough.

6 Picnic sites - Barley, 2 at Red Lane Colne, Walverden Reservoir Nelson, Coolham Lane Earby and Ball Grove Trawden.

7 Closed graveyards - Laneshawbridge, Trawden, Colne, Nelson, Barrowford and Brierfield (2).

For further information, contact

Colin Patten : Services Manager Parks and Cemeteries

(Telephone 01282 661600)

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1603	<u>Cemeteries</u>						
	Expenditure						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	20,420		20,420		20,930	
21**	Grounds : Repair & Maintenance	21,190		21,190		21,190	
22**	Energy Costs	1,410		2,170		2,030	
24**	Rates	3,470		3,770		3,850	
25**	Water Services	1,970		1,970		2,010	
28**	Insurance	930		790		830	
			49,390		50,310		50,840
	Supplies & Services						
40**	Equipment & Materials	900		900		900	
45**	Telephones	120		120		120	
47**	Miscellaneous Expenses	360		360		360	
			1,380		1,380		1,380
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		110,990		129,690		134,880
	Central Support Services						
71**	Internal Market		128,800		128,800		136,160
	Total Expenditure		290,560		310,180		323,260
	Income						
	Customer & Client Receipts						
93**	Charges for Services	140,800		141,300		148,370	
93**	Rents	5,260		6,530		5,590	
			146,060		147,830		153,960
	Total Income		146,060		147,830		153,960
	Net Expenditure carried to Summary		144,500		162,350		169,300

Notes

Cemeteries

Pendle Borough Council provides six cemeteries throughout the Borough. All vary in size and can be found at the following locations

	Acres
• Colne Cemetery, Colne	17
• Nelson Cemetery, Nelson	13
• Ghyll Cemetery, Barnoldswick	3
• Wheatlands Cemetery, Earby	2
• Barrowford Cemetery, Barrowford	2
• Salterforth Cemetery, Salterforth	1

All cemeteries offer the normal and conventional facilities such as earthen and brick graves, as well as specialist vaults, remembrance gardens, memorial walls. There is a chapel of rest at Nelson and Colne cemeteries.

Area Committee function.

For further information, contact

Colin Patten : Services Manager Parks and Cemeteries (Telephone 01282 661600)

BOROUGH OF PENDLE

PARKS & RECREATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S16RH6	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	568,880		593,640		652,610	
12**	Insurance	11,340		11,590		12,630	
12**	Other Employee Expenses	-		340		350	
			580,220		605,570		665,590
	Premises Related Expenses						
23**	Rents		22,580		41,230		30,160
	Transport Related Expenses						
35**	Hire of Transport	35,000		29,240		30,780	
38**	Car Leasing	3,050		3,780		4,340	
39**	Insurance	580		600		630	
			38,630		33,620		35,750
	Supplies & Services						
40**	Equipment, Furniture & Materials	1,300		1,300		1,300	
42**	Clothing & Uniforms	510		510		510	
43**	Printing & Stationery	4,490		4,490		4,490	
45**	Postages	160		160		160	
45**	Telephones	8,250		11,000		11,290	
46**	Expenses	1,000		1,000		1,000	
47**	Misc Expenses : Advertising	390		390		390	
47**	Misc Expenses : Other	980		980		1,000	
			17,080		19,830		20,140
	Central Support Services						
71**	Internal Market		136,420		136,420		166,590
	Total Expenditure		794,930		836,670		918,230
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		-		17,250		-
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	32,120		32,120		78,220	
96**	Internal Market : End Users	762,810		783,340		840,010	
			794,930		815,460		918,230
	Total Income		794,930		832,710		918,230
	Net Expenditure carried to Summary		-		3,960		-

GENERAL REVENUE ACCOUNT

**HOUSING REGENERATION
SERVICES**

HOUSING REGENERATION SERVICES

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
127	Homelessness		179,740		190,720		207,770
128	Housing Strategy		154,800		157,910		186,750
129	Private Sector Housing		172,250		195,070		206,450
130	Pendle Women's Refuge		5,800		(14,260)		(2,070)
131	Service Areas		(10)		(86,170)		(54,010)
			512,580		443,270		544,890

BOROUGH OF PENDLE

HOUSING REGENERATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1701	<u>Homelessness Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	400		400		400	
22**	Energy Costs	1,180		1,200		1,240	
28**	Premises Insurance	100		50		50	
			1,680		1,650		1,690
	Supplies & Services						
40**	Equipment, Furniture & Materials	420		300		300	
47**	New Initiatives	36,000		66,000		8,000	
47**	Pendle Domestic Violence Initiative	35,000		35,000		35,000	
			71,420		101,300		43,300
	Transfer Payments						
61**	Homelessness		43,000		43,100		90,100
	Central Support Services						
71**	Internal Market		170,370		170,370		136,740
	Total Expenditure		286,470		316,420		271,830
	<u>Income</u>						
	Government Grant						
90**	Supporting People Grant	43,080		25,700		-	
90**	Other	50,000		80,000		50,000	
			93,080		105,700		50,000
	Customer & Client Receipts						
93**	Charges for Services		13,650		20,000		14,060
	Total Income		106,730		125,700		64,060
	Net Expenditure carried to Summary		179,740		190,720		207,770

Notes

The Council has a statutory duty to provide temporary accommodation to those households who present as homeless or as threatened with homelessness pending investigation into their circumstances. The households must have a "priority need" in that they have children, are pregnant or are vulnerable in some way, for the Council to have this duty.

The Council have two properties which are both two bedroomed terraced houses which can accommodate a single family each. The demand for these properties is very high and as a result it is necessary to pay for temporary bed and breakfast accommodation in the private sector. The aim is to maximise housing benefit to reduce the cost to the Council.

In 2006/07 the Council paid for 1,325 nights of bed & breakfast accommodation which is lower than the 2005/06 figure. The figure for 2007/08 is however likely to rise by c£7,000. This figure is a direct result of the arson attack on Safespace supported housing scheme which meant the need to provide emergency accommodation for seven young people for a month and a half. It should be noted however that income from reclaiming housing benefit and reimbursement by the host housing association should mean that all costs are recovered and thus income from bed & breakfast placements is actually expected to rise by c£7,000, thus cancelling out the impact of providing placements for Safespace residents.

The budget also covers the removal and storage of furniture as the Council has a statutory duty to households in its care to prevent the loss of, or mitigate the damage to, their property. This budget also covers a small fund to help prevent homelessness where reasonable to do so, thus containing and hopefully reducing the spend on temporary accommodation.

For further information, contact
Julie Whittaker : Housing Regeneration Manager (Telephone 01282 661038)

BOROUGH OF PENDLE

HOUSING REGENERATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£		£
S1702	<u>Housing Strategy</u>						
	Expenditure						
	Supplies & Services						
47**	Rural Housing Enabler	10,000		13,110		-	
47**	Housing Condition Survey	-		-		37,460	
			10,000		13,110		37,460
	Central Support Services						
71**	Internal Market		144,800		144,800		149,290
	Net Expenditure carried to Summary		154,800		157,910		186,750

Notes

This budget (based on officer staff time) concerns the Council's strategy and responsibilities in relation to housing in the borough - both private sector housing and public sector housing. Service strategy includes assessing and planning the Council's response to housing need, and includes (for example) submission to the Government on housing investment needs and liaison with housing associations. It represents the activities which would be required even if the Council had no direct management responsibilities for the housing service.

For further information, contact

Julie Whittaker : Housing Regeneration Manager (Telephone 01282 661038)

BOROUGH OF PENDLE

HOUSING REGENERATION SERVICES

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1703	<u>Private Sector Housing Expenditure</u>				
	Premises Related Expenses				
20**	Buildings : Repair & Maintenance	780		50	50
21**	Grounds : Repair & Maintenance	3,080		6,310	6,200
22**	Energy Costs	360		100	100
23**	Rents	210		60	60
24**	Rates	500		-	-
25**	Water Services	120		20	20
26**	Cleaning & Domestic Supplies	330		50	50
			5,380	6,590	6,480
	Supplies & Services				
40**	Equipment	100		-	-
43**	Printing & Stationery	1,550		1,500	1,500
44**	Tests & Inspection Fees	3,000		3,000	3,000
45**	Telephones	490		-	-
47**	Advertising	520		-	-
			5,660	4,500	4,500
	Agency & Contracted Services				
52**	Home Improvement Agency	26,040		32,040	32,040
54**	Grounds Maintenance DSO	9,200		11,890	12,370
			35,240	43,930	44,410
71**	Central Support Services Internal Market		165,050	165,050	176,060
	Total Expenditure		211,330	220,070	231,450
	<u>Income</u>				
	Customer & Client Receipts				
93**	Charges for Services	27,550		21,500	21,500
93**	Rents	11,530		3,500	3,500
			39,080	25,000	25,000
	Total Income		39,080	25,000	25,000
	Net Expenditure carried to Summary		172,250	195,070	206,450

Notes

This budget includes costs associated with all the Council's private sector housing functions. It supports various area renewal initiatives, clearance activity and site maintenance of land acquired over a number of years for these purposes.

It includes enforcement of housing conditions in the private rented sector, landlord accreditation, work towards the introduction of selective licencing and activity related to the Council's strategies on energy efficiency and empty homes. It includes a direct contribution towards the running costs of the local Home Improvement Agency. Fee income relates to charges made through Private Sector Housing's in-house agency service for individual grant projects and block improvement schemes

Revenue resources are required to complement these activities by working with residents of the area looking at ways of tackling outstanding problems and considering ways to encourage ongoing maintenance and repair of property. To this end there is a requirement for Private Sector Housing Staff to publish notices, issue letters and advisory leaflets and hold meetings to advise residents across the Borough.

The section also manage the East Lancashire wide Homesure project, funded through Elevate, to encourage best practice in the development of landlord accreditation and selective licencing.

For further information, contact

Julie Whittaker : Housing Regeneration Manager

(Telephone 01282 661038)

BOROUGH OF PENDLE

HOUSING REGENERATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1704	<u>Pendle Women's Refuge</u>						
	Expenditure						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	250		2,500		500	
21**	Grounds : Repair & Maintenance	400		400		400	
22**	Energy Costs	4,410		4,100		4,200	
24**	Rates	1,420		1,460		1,500	
25**	Water Services	730		730		750	
26**	Cleaning	900		900		920	
28**	Insurance	180		180		190	
			8,290		10,270		8,460
	Transport Related Expenses						
35**	Contract Hire		270		-		-
	Supplies & Services						
40**	Equipment, Furniture & Materials	750		750		750	
44**	TV Licence	140		140		140	
45**	Telephones	1,030		750		750	
			1,920		1,640		1,640
	Central Support Services						
71**	Internal Market		82,700		82,700		111,200
87**	Capital Charges		2,200		2,200		2,200
	Total Expenditure		95,380		96,810		123,500
	Income						
	Government Grant						
90**	Supporting People Grant		46,560		67,800		81,000
	Customer & Client Receipts						
93**	Charges for Services		43,020		43,270		44,570
	Total Income		89,580		111,070		125,570
	Net Expenditure carried to Summary		5,800		(14,260)		(2,070)

Notes

Accommodation and support for women fleeing domestic violence. The facility offers women a safe haven for both them and their children, offering counselling and support to rebuild their lives. Some work is purely of an outreach nature helping women resolve their situation without actually moving into the refuge.

The accommodation has undergone total renovation including having an extension built and reopened early in January 2006. This has meant the enlargement of the facility from six to nine rooms. The improved facility also now attracts increased rental income due to a rise in rents and greater usage of the facility. Budgets are expected to remain largely unchanged in 2007/08 from 2006/07

Area Committee function.

For further information, contact
Julie Whittaker : Housing Regeneration Manager (Telephone 01282 661038)

BOROUGH OF PENDLE

HOUSING REGENERATION SERVICES

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S17RH7	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	1,545,660		1,441,580		1,455,890	
12**	Insurance	29,590		28,190		31,190	
12**	Other Employee Expenses	7,490		7,850		4,930	
			1,582,740		1,477,620		1,492,010
	Transport Related Expenses						
38**	Car Allowances	21,210		16,340		16,750	
38**	Car Leasing	4,640		3,580		3,580	
39**	Insurance	580		600		630	
			26,430		20,520		20,960
	Supplies & Services						
40**	Equipment, Furniture & Materials	6,920		6,920		6,940	
42**	Clothing & Uniforms	180		180		180	
43**	Printing & Stationery	6,230		6,230		6,230	
45**	Postages	1,330		1,330		1,360	
45**	Telephones	9,570		9,260		9,460	
46**	Expenses	1,540		1,540		1,540	
47**	Misc Expenses : Other	6,650		6,650		4,550	
			32,420		32,110		30,260
	Central Support Services						
70**	Administrative Buildings Exps	42,670		40,970		46,570	
71**	Internal Market	308,910		308,910		342,080	
			351,580		349,880		388,650
	Total Expenditure		1,993,170		1,880,130		1,931,880
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		1,046,180		1,019,300		995,160
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	3,560		3,560		3,830	
96**	Internal Market : End Users	943,440		943,440		986,900	
			947,000		947,000		990,730
	Total Income		1,993,180		1,966,300		1,985,890
	Net Expenditure carried to Summary		(10)		(86,170)		(54,010)

GENERAL REVENUE ACCOUNT

**ECONOMIC DEVELOPMENT
& TOURISM**

ECONOMIC DEVELOPMENT & TOURISM

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
133	Tourism		312,860		314,910		221,870
134	Reclamation		51,040		51,520		57,730
135	Development & Promotion		218,040		218,040		181,590
136	Industrial Estates		(106,000)		(102,860)		(107,790)
137	Information & Visitor Centre		75,000		75,000		75,000
138	Service Areas		10		(41,050)		(13,080)
			550,950		515,560		415,320

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1801	<u>Tourism</u>						
	Expenditure						
	Supplies & Services						
	Promotion of Tourism						
40**	Materials, Publications etc	27,500		27,500		27,500	
47**	Other Expenses	10,920		10,920		10,920	
	Development of Tourism						
47**	Other Expenses	3,000		3,000		3,000	
47**	Grant Assistance	24,000		24,000		12,000	
47**	Cohesion & Tourism Events Fund	114,230		114,230		50,000	
			179,650		179,650		103,420
71**	Internal Market		143,960		143,960		127,150
	Total Expenditure		323,610		323,610		230,570
	Income						
	Customer & Client Receipts						
92**	Fees & Charges		10,750		8,700		8,700
	Total Income		10,750		8,700		8,700
	Net Expenditure carried to Summary		312,860		314,910		221,870

Notes

This budget supports the implementation of the Council's Tourism Strategy. The principal areas of expenditure include the placement of advertising in national tourism and leisure publications, to promote the Pendle area to a wider audience; publication of the annual Discovery Guide; costs associated with the circulation of publicity material to Tourist Information centres throughout the UK and the costs associated with attendance at exhibitions.

For further information, contact
Dorothy Morris : Economic Development and Tourism Manager

(Telephone 01282 661681)

The budget also funds the tourist support provided at the Council's area offices in Nelson, Colne, Brierfield, Barnoldswick and Earby.

For further information, contact
Angela Storey : Treasury and Customer Service Manager, Liberata

(Telephone 01282 661808)

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1802	<u>Reclamation</u>			
	<u>Expenditure</u>			
54**	Agency & Contracted Services			
	Grounds Maintenance DSO	7,630	7,740	8,050
71**	Central Support Services			
	Internal Market	45,880	45,880	51,840
	Total Expenditure	53,510	53,620	59,890
	<u>Income</u>			
93**	Customer & Client Receipts			
	Rents	2,470	2,100	2,160
	Total Income	2,470	2,100	2,160
	Net Expenditure carried to Summary	51,040	51,520	57,730

Notes

Expenditure associated with the reclaimed derelict land sites throughout the Borough.

Area Committee function.

For further information, contact

Dorothy Morris : Economic Development and Tourism Manager

(Telephone 01282 661681)

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1803	<u>Economic Development & Promotion Expenditure</u>			
47**	Supplies & Services Promotions	54,770	54,770	19,350
71**	Central Support Services Internal Market	163,270	163,270	162,240
	Net Expenditure carried to Summary	218,040	218,040	181,590

Notes

To produce a wide range of publications that provide detailed information to both local and inward moving businesses, in order to help safeguard existing jobs and help to create new employment opportunities.

Expenditure is most often associated with the production of the monthly register of vacant industrial, commercial and retail property, the bi-annual Companies Register and intermittent advertising and direct mail campaigns on a variety of topics.

An annual contribution to the North West Aerospace Alliance also comes from this budget.

For further information, contact

Dorothy Morris : Economic Development and Tourism Manager

(Telephone 01282 661681)

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1804	<u>Industrial Estates</u>						
	<u>Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	5,450		5,450		5,450	
26**	Trade Refuse Charges	1,150		-		-	
28**	Insurance	110		130		140	
			6,710		5,580		5,590
	Agency & Contracted Services						
53**	Liberata	32,220		31,600		32,710	
54**	Grounds Maintenance DSO	7,250		8,260		8,590	
			39,470		39,860		41,300
	Central Support Services						
71**	Internal Market		49,230		49,230		49,260
	Capital Financing Costs						
82**	Leasing Charges	660		640		640	
87**	Capital Charges	15,350		15,350		15,350	
			16,010		15,990		15,990
	Total Expenditure		111,420		110,660		112,140
	<u>Income</u>						
	<i>Customer & Client Receipts</i>						
93**	Rents		217,420		213,520		219,930
	Total Income		217,420		213,520		219,930
	Net Expenditure carried to Summary		(106,000)		(102,860)		(107,790)

Notes

To manage and maintain the overall appearance of the Borough's industrial estates at Lomeshaye and Clayton Street (Nelson), Whitewalls (Colne) and Crownest (Barnoldswick). This includes improvements to the common landscaped areas, general repairs and maintenance to roads and footpaths, the removal of litter and maintenance of the information board at the entrance to Lomeshaye.

This service is managed by Liberata, as part of the Council's public/private partnership.

For further information on building and ground maintenance, contact
Dorothy Morris : Economic Development and Tourism Manager

(Telephone 01282 661681)

For further information on other matters, contact

Bill Hargreaves : Estates and Property Services Manager, Liberata

(Telephone 01282 661887)

Or the Council's Client Officer : Kevin Stansfield

(Telephone 01282 661879)

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1805	<u>Information & Visitor Centre</u>			
	Expenditure			
	Supplies & Services			
47**	Contribution	75,000	75,000	75,000
	Net Expenditure carried to Summary	75,000	75,000	75,000

Notes

For further information, contact

Dorothy Morris : Economic Development and Tourism Manager

(Telephone 01282 661681)

BOROUGH OF PENDLE

ECONOMIC DEVELOPMENT & TOURISM

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S18RH8	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	549,980		578,970		407,260	
12**	Insurance	8,380		11,650		7,410	
12**	Other Employee Expenses	80		80		80	
			558,440		590,700		414,750
	Transport Related Expenses						
38**	Car Allowances	5,570		4,990		5,100	
38**	Car Leasing	3,910		4,190		3,920	
39**	Insurance	580		600		630	
			10,060		9,780		9,650
	Supplies & Services						
40**	Equipment, Furniture & Materials	1,860		2,140		2,170	
43**	Printing & Stationery	1,940		1,940		1,940	
45**	Postages	2,970		2,970		3,050	
45**	Telephones	3,570		2,480		2,540	
46**	Expenses	280		280		280	
			10,620		9,810		9,980
	Central Support Services						
70**	Administrative Buildings Exps	11,100		16,850		15,340	
71**	Internal Market	184,520		184,520		191,790	
			195,620		201,370		207,130
	Total Expenditure		774,740		811,660		641,510
	Income						
	Customer & Client Receipts						
93**	External Funding Receipts		274,280		352,260		165,600
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	98,110		98,110		98,500	
96**	Internal Market : End Users	402,340		402,340		390,490	
			500,450		500,450		488,990
	Total Income		774,730		852,710		654,590
	Net Expenditure carried to Summary		10		(41,050)		(13,080)

GENERAL REVENUE ACCOUNT

**ENGINEERING & SPECIAL
PROJECTS**

ENGINEERING & SPECIAL PROJECTS

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
140	Private Street Works		13,270		13,270		12,870
141	District Highways		83,790		83,790		78,510
142	Residual Highways		47,750		41,820		42,550
143	Countryside Access		75,760		55,280		86,930
144	Car Parking		98,330		100,990		98,130
145	Route Subsidies		7,830		7,830		7,730
146	Passenger Shelters		46,570		46,570		45,800
147	Bus Stations		(6,990)		5,260		2,010
148	Land Drainage		42,190		74,190		83,030
149	Town Centres		199,700		199,700		182,660
150	Taxi Licensing		(7,630)		(7,630)		2,420
151	Decorations for Christmas & Eid		98,030		105,200		103,440
152	Service Areas		-		(16,620)		-
			698,600		709,650		746,080

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1901	<u>Private Street Works</u>			
	Expenditure			
	Central Support Services			
71**	Internal Market	13,270	13,270	12,870
	Net Expenditure carried to Summary	13,270	13,270	12,870

Notes

This function, carried out under the Lancashire County Council residual highways agreement, provides design and supervision of works to streets which are currently unadopted but may be brought up to a standard whereby they are maintained at public expense. Private street works are undertaken if the majority of frontagers agree to adoption of the road by the Council and are willing to pay their proportion of the costs. The Council's involvement is in enabling improvements, not paying for works (unless on land where the Council is the frontager).

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1903	<u>District Highways Expenditure</u>						
	Supplies & Services						
47**	Misc Expenses : Advertising		1,800		1,800		1,800
	Miscellaneous Services						
68*01	Roadside Seats	3,000		3,000		3,000	
68*02	Street Nameplates	4,500		4,500		4,500	
68*03	Derelict Vehicles	6,000		6,000		4,000	
68*05	Boundary Signs	-		-		3,000	
68*06	Dangerous Roads etc	4,500		4,500		-	
68*09	Emergency Work	1,310		1,310		2,810	
68*10	Dropped Kerb Crossings	1,500		1,500		-	
			20,810		20,810		17,310
	Central Support Services						
71**	Internal Market		50,180		50,180		53,460
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		11,000		11,000		5,940
	Net Expenditure carried to Summary		83,790		83,790		78,510

Notes

The County Council is the highways authority for the Pendle area (see budgets under Highway Partnership). However, the borough council does pay for some highways work over and above the County's funding.

This budget provides for two categories of work:

Highway-related activities which are the responsibility of the district (not County) council, e.g. roadside seats, boundary signs, street naming and numbering;

An enhanced level of service above that which the County pays for, e.g. additional verge grass cutting, more attention being given to the public footpath network.

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager

(Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1904	<u>Residual Highways Expenditure</u>						
21**	Miscellaneous Services						
	Traffic Census		540		540		540
54**	Agency & Contracted Services						
	Grounds Maintenance DSO		51,700		47,500		49,400
71**	Central Support Services						
	Internal Market		88,330		88,330		80,910
	Total Expenditure		140,570		136,370		130,850
	<u>Income</u>						
	<i>Other Grants & Contributions</i>						
91**	LCC Income Grass Cutting etc	51,700		54,490		49,400	
91**	Residual Arrg Mgmt Fee	15,120		15,060		13,530	
			66,820		69,550		62,930
	<i>Customer & Client Receipts</i>						
93**	Permits	10,000		9,000		9,370	
93**	Sponsorship	16,000		16,000		16,000	
			26,000		25,000		25,370
	Total Income		92,820		94,550		88,300
	Net Expenditure carried to Summary		47,750		41,820		42,550

Notes

Under the Residual Arrangement with LCC (following the dissolution of the LHP), Pendle continues to provide some functions for the highway authority.

For further information, contact
 Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
	<u>Highways/Roads (Routine) (continued)</u>						
S1905	<u>Countryside Access</u>						
	Expenditure						
	Central Support Services						
71**	Internal Market		94,990		94,990		106,890
	Miscellaneous Services						
68*11	Footpaths & Countryside Access to	15,000		15,000		15,000	
68*13	Footpaths & Countryside Access	18,300		19,520		19,520	
			33,300		34,520		34,520
	Total Expenditure		128,290		129,510		141,410
	Income						
	Other Grants & Contributions						
91**	LCC Contribution to Works	18,300		19,520		19,520	
91**	Management Fee	34,230		54,710		34,960	
			52,530		74,230		54,480
	Total Income		52,530		74,230		54,480
	Net Expenditure carried to Summary		75,760		55,280		86,930

Notes

Under the Residual Arrangement with LCC (following the dissolution of the LHP), Pendle continues to provide some functions for the highway authority.

This budget is supplemented by the Capital Programme.

Area Committee function.

For further information, contact
 Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE
ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1906	<u>Car Parking Expenditure</u>						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	16,110		16,110		16,110	
20**	Grounds : Repair & Maintenance	1,870		1,870		1,870	
22**	Energy Costs	1,620		1,620		1,620	
23**	Rents	1,360		-		15,000	
24**	Rates	38,860		38,550		39,510	
25**	Water Services	1,700		1,700		1,700	
26**	Cleansing	6,920		6,920		6,920	
27**	Operational Buildings Expenses	3,000		3,000		3,000	
			71,440		69,770		85,730
	Supplies & Services						
40**	Fixtures & Fittings	630		630		630	
47**	Disc Parking Costs	2,000		3,500		2,000	
52**	Management Fee	6,850		6,850		6,850	
			9,480		10,980		9,480
	Parkwise						
44**	Levy	48,770		48,770		48,770	
51**	Attendants	133,260		133,260		133,260	
			182,030		182,030		182,030
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		2,720		2,720		2,910
	Central Support Services						
71**	Internal Market		66,960		66,960		48,110
	Total Expenditure		332,630		332,460		328,260
	<u>Income</u>						
	Customer & Client Receipts						
93**	Parkwise Scheme	180,000		180,000		180,000	
93**	Rents	54,300		51,470		50,130	
			234,300		231,470		230,130
	Total Income		234,300		231,470		230,130
	Net Expenditure carried to Summary		98,330		100,990		98,130

Notes

Pendle operates 49 public car parks providing 1,625 spaces. All parking is free. In Nelson and Brierfield the short-stay (maximum 2 1/2 hours) car parks are managed using a disc parking system. With the decriminalisation of parking enforcement (introduced in Lancashire September 2004), new arrangements have been developed in partnership with the County Council to improve onstreet and offstreet enforcement. The Parkwise arrangements operate throughout the County and provide for:

- (i) Pendle to receive fine income and meet associated costs relating to offstreet parking (any surplus arising is retained by Pendle)
- (ii) the County Council to receive fine income and meet associated costs relating to onstreet parking (any surplus is ringfenced by the County Council for transport scheme improvements)

In addition, the Capital Programme (asset renewal) provides for a rolling programme of car park refurbishment.

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager

(Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1907	<u>Route Subsidies</u>						
	Expenditure						
	Agency & Contracted Services						
51**	Other Local Authorities		5,780		5,780		5,780
	Central Support Services						
71**	Internal Market		2,050		2,050		1,950
	Net Expenditure carried to Summary		7,830		7,830		7,730

Notes

In conjunction with the County Council, Pendle pays towards the cost of bus companies operating uneconomic (usually rural) routes in the interest of minimising social exclusion.

The council contributes to the following routes.

For further information, contact

Peter Atkinson : Highways, Engineering & Design Manager

(Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1908	<u>Passenger Shelters</u>						
	Expenditure						
	Premises Related Expenses						
	20** Buildings : Repair & Maintenance		40,000		40,000		40,000
	71** Central Support Services						
	Internal Market		6,570		6,570		5,800
	Net Expenditure carried to Summary		46,570		46,570		45,800

Notes

Since 2002, Pendle Council has been part of the Burnley and Pendle Quality Bus Partnership; this partnership with the County Council and Burnley and Pendle bus company has provided upgraded bus waiting facilities on the Burnley-Nelson-Colne mainline route. New bus shelters have been provided and Pendle is expected to maintain these to a good standard, including interior lighting.

The Capital Programme (asset management) also provides for a rolling programme of renewal.

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1909	<u>Bus Stations</u>						
	Expenditure						
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	12,710		12,710		8,000	
22**	Energy Costs	3,900		3,900		3,900	
24**	Rates	19,190		19,530		20,020	
25**	Water Services	2,210		2,290		2,920	
26**	Cleaning & Domestic Supplies	9,560		7,400		7,590	
28**	Insurance	70		60		60	
			47,640		45,890		42,490
	Supplies & Services						
47**	Miscellaneous Expenses		260		260		260
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		1,780		1,780		1,850
	Central Support Services						
71**	Internal Market		26,300		26,300		28,420
	Total Expenditure		75,980		74,230		73,020
	Income						
	<i>Customer & Client Receipts</i>						
93**	Rents	82,070		68,070		70,110	
93**	Other Charges	900		900		900	
			82,970		68,970		71,010
	Total Income		82,970		68,970		71,010
	Net Expenditure carried to Summary		(6,990)		5,260		2,010

Notes

Pendle operates bus stations in Nelson, Colne and Earby. Bus operators pay the Authority on a degree of usage basis, referred to as "departure charges".

A new Nelson Interchange is planned for 2008. Improvements to bus termini at Barnoldswick and Earby are proposed by LCC, largely using LTP (Local Transport Plan) funding for 2007/08.

Area Committee function.

For further information, contact
 Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08		Estimate 2008/09	
		Approved		Revised	
		£	£	£	£
S1910	<u>Land Drainage</u>				
	<u>Land Drainage : Non Agency Expenditure</u>				
21**	Premises Related Expenses				
	Grounds : Repair & Maintenance		134,000	99,800	99,800
71**	Central Support Services				
	Internal Market		78,190	78,190	87,030
	Total Expenditure		212,190	177,990	186,830
	<u>Income</u>				
	<i>Customer & Client Receipts</i>				
93**	Env. Agency : Works	120,000		83,800	83,800
93**	Env. Agency : Administration	50,000		20,000	20,000
			170,000	103,800	103,800
	Total Income		170,000	103,800	103,800
	Net Expenditure carried to Summary		42,190	74,190	83,030

Notes

Land Drainage : Non Agency

This service deals with drainage problems which are situated off the highway. The Council has a statutory responsibility in relation to drainage problems on land owned by the Council, and discretionary powers in relation to other land off the highway (where on occasions advice and/or liaison with landowners is required).

The council is working on a partnership with the Environment Agency on the maintenance and improvement of the critical ordinary watercourses in Pendle (i.e. ones subject to flooding properties), for which DEFRA has identified additional funding for works and staff.

Some additional funding is allocated via the Capital Programme.

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager

(Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1911	<u>Town Centres</u>						
	Expenditure						
	Premises Related Expenses (Pedestrian & Treated Areas)						
21**	Grounds : Repair & Maintenance		36,890		36,890		36,890
	Agency & Contracted Services						
54**	Grounds Maintenance DSO		6,210		6,210		6,460
	Central Support Services						
71**	Internal Market		85,720		85,720		86,150
87**	Capital Charges		70,880		70,880		53,160
	Net Expenditure carried to Summary		199,700		199,700		182,660

Notes

The works budget provides for the maintenance of pedestrianised areas in Nelson and the improved town centre areas of Barnoldswick, Colne, Earby and Brierfield. It includes:

- paved areas;
- landscaped areas;
- provision and maintenance of street furniture;
- shop canopies;
- lighting;
- special and raised features;
- benches;
- signage;
- match funding of town centre regeneration projects

Area Committee function.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08		Estimate 2008/09
		Approved	Revised	
		£ £	£ £	£ £
S1912	<u>Taxi Licensing</u>			
	Expenditure			
	Supplies & Services			
40**	Equipment & Materials	8,000	8,000	8,000
	Central Support Services			
71**	Internal Market	79,240	79,240	89,290
	Total Expenditure	87,240	87,240	97,290
	Income			
	Customer & Client Receipts			
93**	Taxi Licences	94,870	94,870	94,870
	Total Income	94,870	94,870	94,870
	Net Expenditure carried to Summary	(7,630)	(7,630)	2,420

Notes

Taxi Licensing

All taxis in Pendle must be licensed vehicles driven by licensed drivers and, if appropriate, run by a licensed private hire operator. There are two types of licences private hire (these can only be used by people who have pre-booked) and hackney carriage (these can be 'flagged down' on the road or picked up from a taxi rank). Currently there are 150 private hire vehicles and 70 hackney carriage vehicles licensed, with overall 501 licensed drivers.

For further information, contact

Peter Atkinson : Engineering and Special Projects Manager

(Telephone 01282 661063)

BOROUGH OF PENDLE

ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S1913	<u>Decorations for Christmas & Eid Expenditure</u>						
	Premises Related Expenses						
22**	Energy Costs		2,200		2,200		2,200
	Transport Related Expenses						
34**	Pooled Transport Costs		240		240		240
	Supplies & Services						
40**	Purchase & Maint of Decorations	66,830		74,000		74,000	
47**	Miscellaneous Expenses	<u>320</u>		<u>320</u>		<u>320</u>	
			67,150		74,320		74,320
	Central Support Services						
71**	Internal Market		28,440		28,440		26,680
	Net Expenditure carried to Summary		98,030		105,200		103,440

Notes

This budget seeks to contribute to the festive spirit and economic activity by providing various Christmas and Eid decorations in Nelson, Colne, Barnoldswick, Barrowford and Brierfield.

Area Committee function.

For further information, contact
 Peter Atkinson : Engineering and Special Projects Manager (Telephone 01282 661063)

BOROUGH OF PENDLE
ENGINEERING & SPECIAL PROJECTS

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S19RH9	<u>Service Area</u>						
	Expenditure						
	Employee Expenses						
10**	Operational	566,820		529,650		568,630	
12**	Insurance	11,680		12,610		13,590	
12**	Other Employee Expenses	460		570		580	
			578,960		542,830		582,800
	Transport Related Expenses						
38**	Car Allowances	16,320		10,230		10,480	
38**	Car Leasing	4,230		4,280		5,080	
39**	Insurance	580		600		630	
			21,130		15,110		16,190
	Supplies & Services						
40**	Equipment, Furniture & Materials	2,810		2,220		2,240	
42**	Clothing & Uniforms	690		690		690	
43**	Printing & Stationery	4,140		3,980		3,980	
44**	Services	5,500		5,500		5,500	
45**	Postages	420		420		430	
45**	Telephones	7,890		8,310		8,500	
46**	Expenses	2,200		2,200		2,200	
47**	Misc Expenses : Advertising	60		60		60	
47**	Misc Expenses : Other	650		700		730	
			24,360		24,080		24,330
	Central Support Services						
70**	Administrative Buildings Exps	21,150		21,900		35,410	
71**	Internal Market	252,960		252,960		320,980	
			274,110		274,860		356,390
	Total Expenditure		898,560		856,880		979,710
	Income						
	Customer & Client Receipts						
93**	Fees & Charges	76,670		75,360		80,350	
93**	External Funding Receipts	76,270		52,520		55,680	
			152,940		127,880		136,030
	Recharges to Other Accounts						
96**	Internal Market : Service Areas	28,710		28,710		29,290	
96**	Internal Market : End Users	716,910		716,910		814,390	
			745,620		745,620		843,680
	Total Income		898,560		873,500		979,710
	Net Expenditure carried to Summary		-		(16,620)		-

EXTERNALLY FUNDED SCHEMES

2008/09 ESTIMATE

EXTERNALLY FUNDED SCHEMES

This section summarises both capital and revenue schemes which are externally funded (e.g. from European and Central Government funds).

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail	2007/08				Estimate 2008/09	
		Original		Revised			
		£	£	£	£	£	£
	<u>Schemes</u>						
	<u>Expenditure</u>						
	Community Development						
WA028	Community Cohesion Project	-		5,990		-	
WC023	East Lancashire E Partnership	311,540		279,270		310,430	
WH001	Community Cohesion	170,270		25,310		-	
			481,810		310,570		310,430
	Community Safety						
WA029	Anti Social Behaviour Co-ordinator	36,070		32,260		-	
WB006	Single Pot	123,890		131,200		131,200	
WC035	Preventing Violent Extremism	-		75,000		75,000	
			159,960		238,460		206,200
	Economic Development						
RD241	Management & Administration	174,940		148,130		134,270	
RD242	Public Relations	51,350		50,850		42,410	
CAADB	Barnoldswick Steam & Stream	10,000		34,670		-	
W5001	Pendle Intermediary Project	123,410		128,550		-	
W5006	Business Support Unit	-		350,000		324,360	
W5018	Large Projects Fund	-		22,500		-	
W5019	Market St Assy & Demolition	-		527,990		-	
W5021	ACE Centre	-		500,000		762,500	
W6003	Business Support Initiatives	350,000		-		-	
WA004	Modern Apprentices	51,500		42,000		-	
WA023	LSP Costs	54,790		27,790		-	
WC019	Townscape Heritage Initiative	60,790		-		-	
WC030	LEGI Finance for Growth	-		638,840		949,000	
WC031	LEGI Enterprise Haven	-		385,560		96,600	
WC036	Scotland Road	-		50,000		750,000	
			876,780		2,906,880		3,059,140
	Environmental Initiatives						
W2002	Environment Team	112,580		122,250		93,780	
WA012	Energy Efficiency	25,000		25,000		-	
WC011	Pendle Cycle Festival	25,000		-		-	
			162,580		147,250		93,780
	Other Environmental Health						
WC032	Smoking Cessation	-		10,000		-	
WC033	District Wide Health Promotion	-		20,000		-	
WC034	Communities for Health	-		70,000		-	
			-		100,000		-
	Other Non HRA Housing						
WC020	Whitefield Acquisitions	70,000		337,110		371,000	
WC021	Elevate Research Service	39,290		39,970		44,860	
WC026	Whitefield Public Realm Consultancy	-		50,000		-	
WC027	Whitefield Partnership Grants	200,000		65,000		125,000	
WF001	Elevate - ELAN	77,190		28,800		-	
WF007	ELAN- Enforcement	58,400		54,920		58,920	
WF194/8	Housing Market Renewal	902,020		907,880		974,320	
WF210/9	North Valley, Colne	1,952,000		499,600		879,000	
WF230/8	Brierfield Canal Corridor	1,182,000		1,909,120		2,854,000	
WF240/2	St Marys Phase 2	662,000		1,498,090		100,000	
WF260/1	Neighbourhood Management	530,000		500,000		500,000	
WF280	Whitefield Development Partnership	120,000		100,000		100,000	
WF290/5	Railway St Brierfield Masterplan	-		-		807,000	
WF300	South Valley Colne Masterplan	-		20,000		-	
WF310/9	Bradley Priority Area	-		2,730,010		3,870,000	
WF320/2	Elevate Grotspots	250,000		250,000		250,000	
WF330/8	Improvement for Sale	1,650,000		1,010,000		400,000	
WF340/1	Gateways	1,250,000		853,190		250,000	
WK001/10	Whitefield Townscape Heritage Initiative	-		66,800		2,158,440	
			8,942,900		10,920,490		13,742,540

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail	2007/08				Estimate 2008/09	
		Original		Revised			
		£	£	£	£	£	£
	<u>Schemes</u>						
	Expenditure (Continued)						
WJ001/17	Parks & Open Spaces						
	Marsden Park Restoration		55,830		105,590		-
	Road Safety						
WC008	Pendle Central Loop Cycleway	-		11,880		-	
WC018	West Craven Cyclepath	225,000		7,120		-	
WC028	Barnoldswick Towpath Improvements			1,330		-	
WC029	Foulridge Greenberfield Towpath	-		42,230		-	
			225,000		62,560		-
WA001	Waste Collection						
	Neighbourhood Pride		84,790		77,590		-
	Total Expenditure		10,989,650		14,869,390		17,412,090
	<u>Income</u>						
	<i>Grants</i>		10,989,650		14,869,390		17,412,090
	Net Expenditure		-		-		-

Footnotes:

Pendle is part of the East Lancashire Market Renewal Pathfinder set up by the Government to tackle the problems of low demand and collapsing housing markets in the older urban areas of Nelson, Colne and Brierfield. Work on the programme across East Lancashire started in 2002/03 and is continuing this development will lead to further substantial resources over a 10-15 year period.

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail	2007/08				Estimate 2008/09	
		Original		Revised			
		£	£	£	£	£	£
	Summary of Revenue Schemes Expenditure						
10**	Employee Expenses						
	Operational	2,023,580		1,668,330		1,517,380	
12**	Indirect Employee Expenses	81,380		68,040		53,030	
			2,104,960		1,736,370		1,570,410
	Premises Related Expenses						
20**	Buildings : Repair & Maintenance	2,650		2,730		980	
22**	Energy Costs	4,910		5,770		1,500	
23**	Rents	32,700		19,940		17,050	
24**	Rates	4,020		3,590		1,410	
25**	Water Services	730		700		200	
26**	Cleaning & Domestic Supplies	1,620		1,500		1,140	
28**	Premises Insurance	220		280		60	
			46,850		34,510		22,340
	Transport Related Expenses						
31**	Motor Lease & Repairs	5,280		1,940		2,400	
32**	Transport : Running Costs	5,490		4,550		3,200	
36**	Vehicle Lease	-		3,540		-	
38**	Car Allowances	33,370		20,850		19,960	
39**	Transport Insurance	2,680		2,400		2,600	
			46,820		33,280		28,160
	Supplies & Services						
40**	Equipment, Furniture & Materials	11,060		13,720		7,270	
42**	Protective Clothing	3,400		1,350		1,700	
43**	Printing & Stationery	33,510		27,130		29,120	
44**	Consultancy	58,430		33,970		18,210	
45**	Telephones	44,560		31,530		28,110	
46**	Expenses	7,890		11,750		11,050	
47**	Misc Expenses : Advertising	33,420		39,440		15,000	
47**	Misc Expenses : Other	233,860		417,980		212,180	
49**	Events	900		160		-	
			427,030		577,030		322,640
	Central Support Services						
70**	Administrative Buildings Expenses	50,690		47,000		48,430	
71**	Internal Market	83,710		77,130		76,150	
			134,400		124,130		124,580
	Capital Financing Costs						
82**	Leasing Charges		5,300		5,280		5,350
	Total Expenditure		2,765,360		2,510,600		2,073,480
	Income						
	SRB/PERP		198,910		167,410		120,610
	Department Communities & Local Government		-		60,000		-
	Neighbourhood Renewal Fund		270,260		228,370		-
	ESF		123,410		128,550		-
	Other Local Authorities		281,610		240,100		220,430
	Lancashire County Council		1,647,320		1,430,640		1,438,810
	Bootstrap		8,400		7,250		6,000
	Pendle Borough Council		85,070		62,260		58,920
	Lottery Fund		45,000		-		-
	Other Private Funding		23,190		15,780		28,030
	Other Public Funding		82,190		170,240		200,680
	Total Income		2,765,360		2,510,600		2,073,480
	Net Expenditure carried to Summary		-		-		-

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail	2007/08				Estimate 2008/09	
		Original		Revised			
		£	£	£	£	£	£
	Summary of Capital Schemes Expenditure						
10**	Employee Expenses						
	Operational	327,090		466,720		514,500	
12**	Indirect Employee Expenses	10,840		19,750		18,920	
			337,930		486,470		533,420
	Premises Related Expenses						
23**	Rents	1,900		-		-	
28**	Premises Insurance	330		-		-	
			2,230		-		-
	Transport Related Expenses						
38**	Car Allowances		4,440		4,410		7,880
	Supplies & Services						
40**	Equipment, Furniture & Materials	600		2,590		540	
42**	Protective Clothing	200		200		350	
43**	Printing & Stationery	2,910		54,140		5,220	
44**	Consultancy	-		182,680		60,620	
45**	Telephones	5,580		4,800		5,650	
46**	Expenses	1,000		1,700		7,070	
47**	Misc Expenses : Advertising	1,000		7,000		3,060	
47**	Misc Expenses : Other	341,740		476,160		525,300	
47**	Grant Payments	7,506,000		11,107,610		14,150,000	
			7,859,030		11,836,880		14,757,810
	Central Support Services						
70**	Administrative Buildings Expenses	8,700		14,550		19,350	
71**	Internal Market	11,960		16,480		20,150	
			20,660		31,030		39,500
82**	Total Expenditure		8,224,290		12,358,790		15,338,610
	Income						
	SRB/PERP		350,000		1,000,100		1,086,860
	North West Development Agency		10,000		50,000		1,966,000
	English Partnerships		70,000		337,110		371,000
	Neighbourhood Renewal Fund		25,000		25,000		-
	English Heritage		100,000		73,630		62,500
	Lancashire County Council		7,377,670		9,142,670		9,868,290
	Other Local Authorities		-		1,024,400		1,045,600
	Lottery Fund		147,120		121,040		741,540
	Pendle Borough Council		144,500		584,840		196,820
	Total Income		8,224,290		12,358,790		15,338,610
	Net Expenditure carried to Summary		-		-		-

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail						
		SRB/PERP	Other LAs	LCC	NRF	Other	Total
		£	£	£	£	£	£
	Summary of Funding - Revised Estimate 2007/08						
CAADB	Barnoldswick Steam & Stream					34,670	34,670
RD241	Management & Administration	116,560				31,570	148,130
RD242	Public Relations	50,850					50,850
W2002	Environment Team				55,000	67,250	122,250
W5001	Pendle Intermediary Project					128,550	128,550
W5006	Business Support Unit	350,000					350,000
W5018	Large Projects Fund	22,500					22,500
W5019	Market St Assy & Demolition	127,600				400,390	527,990
W5021	ACE Centre	500,000					500,000
WA001	Neighbourhood Pride				77,590		77,590
WA004	Modern Apprentices				42,000		42,000
WA012	Energy Efficiency				25,000		25,000
WA023	LSP Admin				27,790		27,790
WA028	Comm Cohesion				5,990		5,990
WA029	Anti Social Behaviour Co-ordinator				20,000	12,260	32,260
WB006	Single Pot			131,200			131,200
WC008	Pendle Central Loop Cycleway			5,500		6,380	11,880
WC018	West Craven Cyclepath					7,120	7,120
WC021	Elevate Research Service					39,970	39,970
WC023	East Lancashire E Partnership		214,790			64,480	279,270
WC026	Whitefield Public Realm Consultancy					50,000	50,000
WC027	Whitefield Partnership Grants					65,000	65,000
WC028	Blick Towpath Improvement					1,330	1,330
WC029	Foulridge Greenberfield Towpath					42,230	42,230
WC030	LEGI Finance for Growth		638,840				638,840
WC031	LEGI Enterprise Haven		385,560				385,560
WC032	Smoking Cessation EH					10,000	10,000
WC033	District Wide Health Promotion					20,000	20,000
WC034	Communities for Health					70,000	70,000
WC035	Preventing Violent Extremism			75,000			75,000
WC036	Scotland Road					50,000	50,000
WF001	Elevate - ELAN			28,800			28,800
WF007	ELAN- Enforcement			54,920			54,920
WF194/8	Housing Market Renewal			907,880			907,880
WF210/9	North Valley, Colne			499,600			499,600
WF230/8	Brierfield Canal Corridor			1,909,120			1,909,120
WF240/2	St Marys Phase 2			1,498,090			1,498,090
WF260/1	Neighbourhood Management			500,000			500,000
WF280	Whitefield Development Partnership			100,000			100,000
WF300	South Valley Colne Masterplan			20,000			20,000
WF310/9	Bradley Priority Area			2,730,010			2,730,010
WF320/2	Elevate Grotspots			250,000			250,000
WF330/8	Improvement for Sale			1,010,000			1,010,000
WF340/1	Gateways			853,190			853,190
WH001	Community Cohesion		25,310				25,310
WJ001/17	Marsden Park Restoration					105,590	105,590
WK001/10	Whitefield THI					66,800	66,800
	Total Income	1,167,510	1,264,500	10,573,310	253,370	1,273,590	14,532,280
	Analysis of Other Funding						
	Department of Communities & Local Government					60,000	
	North West Development Agency					50,000	
	English Heritage					73,630	
	Lottery Fund					121,040	
	Pendle Borough Council					647,100	
	ESF					128,550	
	Bootstrap					7,250	
	Other Private Funding					15,780	
	Other Public Funding					170,240	
						1,213,590	

BOROUGH OF PENDLE

EXTERNALLY FUNDED SCHEMES

Code No.	Detail						
		SRB/PERP	Other LAs	LCC	NW Dev	Other	Total
		£	£	£	£	£	£
	Summary of Funding - Estimate 2008/09						
RD241	Management & Administration	78,200				56,070	134,270
RD242	Public Relations	42,410					42,410
W2002	Environment Team					93,780	93,780
W5006	Business Support Unit	324,360					324,360
W5021	ACE Centre	762,500					762,500
WB006	Single Pot			131,200			131,200
WC020	Whitefield Acquisitions					371,000	371,000
WC021	Elevate Research Service					44,860	44,860
WC023	East Lancashire E Partnership		220,430			90,000	310,430
WC027	Whitefield Partnership Grants					125,000	125,000
WC030	LEGI Finance for Growth		949,000				949,000
WC031	LEGI Enterprise Haven		96,600				96,600
WC035	Preventing Violent Extremism			75,000			75,000
WC036	Scotland Road				750,000		750,000
WF007	ELAN- Enforcement			50,000		8,920	58,920
WF194/8	Housing Market Renewal			974,320			974,320
WF210/9	North Valley, Colne			879,000			879,000
WF230/8	Brierfield Canal Corridor			2,854,000			2,854,000
WF240/2	St Marys Phase 2			100,000			100,000
WF260/1	Neighbourhood Management			500,000			500,000
WF280	Whitefield Development Partnership			100,000			100,000
WF290	Railway St Brierfield			807,000			807,000
WF310/9	Bradley Priority Area			3,870,000			3,870,000
WF320/2	Elevate Grotspots			250,000			250,000
WF330/8	Improvement for Sale			400,000			400,000
WF340/1	Gateways			250,000			250,000
WK001/10	Whitefield THI			66,580	1,216,000	875,860	2,158,440
	Total Income	1,207,470	1,266,030	11,307,100	1,966,000	1,665,490	17,412,090
	Analysis of Other Funding						
	English Heritage					62,500	
	Lottery Fund					741,540	
	Pendle Borough Council					255,740	
	Bootstrap					6,000	
	Other Private Funding					28,030	
	Other Public Funding					200,680	
	English Partnership					371,000	
						<u>1,665,490</u>	

CAPITAL FUND

**CAPITAL PROGRAMME
2008/11**

CAPITAL PROGRAMME 2008/11

This section details the Housing and Other Services capital programme.

The programmes depend not only on Government grant but also on a substantial level of capital receipts to be generated and achieved locally through the disposal of assets.

Pendle Borough Council

Capital Programme for 2008-11

Ref. No.	Details	2008/09	2009/10	2010/11	
		Proposed Programme RHP @ 70.0% £ (3)	Indicative Programme £ (4)	Indicative Programme £ (5)	
(1)	(2)				
(A)	Resources				
	Capital Receipts				
	Disposals Programme	350,000	200,000	200,000	
	IFS Receipts	170,000			
	Revenue Contribution				
	General Fund		100,000	100,000	
	RTB Receipts	400,000	400,000	300,000	
	Capital Grant				
	Allocation from Government Office for the North West's RHP	2,310,000	2,310,000	2,310,000	
	Disabled facility grants	174,000	174,000	174,000	
(B)	Elevate	9,410,000	9,410,000	9,510,000	
	Other Grants				
	Other External Funding				
	Borrowing				
	New Borrowing	1,000,000	1,000,000	1,000,000	
	Deferred Borrowing	1,500,000			
	Total Resources	15,314,000	13,594,000	13,594,000	
	Proposed Programme				
	Total Expenditure	15,334,870	13,625,450	13,610,250	
(C)	Unfinanced	20,870	31,450	16,250	

Pendle Borough Council

Capital Programme for 2008-11

Ref. No.	Details	2008/09 Proposed Programme RHP @ 70.0% £ (3)	2009/10 Indicative Programme £ (4)	2010/11 Indicative Programme £ (5)	Budget Holder
(1)	(2)				
	Private Sector Housing				
	Elevate Funded				
1	Brierfield Canal Corridor	2,854,000			J Whittaker
2	Churchfields	879,000	778,000		J Whittaker
3	Bradley	3,870,000	3,365,000	3,820,000	J Whittaker
4	St Mary's Phase 3 (Completion of Group Repairs Scheme)	100,000			J Whittaker
5	Railway Street	807,000	1,440,000	1,727,000	J Whittaker
6	Whitefield Phase 1		2,000,000	2,500,000	J Whittaker
7	Whitefield Peninsula		633,000	478,000	J Whittaker
8	Gateways	250,000	400,000	210,000	J Whittaker
9	Improvement for Sale	400,000	544,000	525,000	J Whittaker
10	Grotspots	250,000	250,000	250,000	J Whittaker
11	Total Elevate Funded	9,410,000	9,410,000	9,510,000	
12	Pendle Funded				
13	Remodelling (Renovation & Clearance) and Improvement for Sale	650,000	650,000	650,000	J Whittaker
14	Hardship Grants	100,000	200,000	200,000	J Whittaker
15	Energy Efficiency Renovation Grants	100,000	100,000	100,000	J Whittaker
16	Nelson West & Whitefield : works enabled through the money reimbursed	1,500,000			
17	by English Partnerships (receipt received in 2004/05)				
18	Contribution to Social Housing Schemes (HP)	200,000	200,000	150,000	
19	Acquisition and Renovation of Private Sector Houses for Sale.				J Whittaker
20	Disabled facilities grants – mandatory grants 60% supported by SCG	450,000	450,000	450,000	J Whittaker
21	Capital Fees (incl HMR Fees)	763,250	763,250	763,250	J Whittaker
	Total Pendle Funded	3,763,250	2,363,250	2,313,250	
	Total Housing	13,173,250	11,773,250	11,823,250	
	Roads, Street Lighting & Road Safety				
22	Town Centre Investment				P Atkinson
23	Special Environmental Improvements				
24	Pendle Cycleway Network	20,000	25,000	25,000	P Atkinson
25	Land Drainage Flood defences, provision of sand bags etc..)				P Atkinson
	Waste Collection				
26	Litter Bins				I McNery
27	Dog Waste Bins	15,000	25,000	25,000	I McNery
28	Trade Waste Skips				I McNery
29	Replacement Wheeled Bins				I McNery
	General				
30	Grants to Town and Parish Councils				R Latham
31	Computer Equipment				
32	- IT Strategy	100,000	100,000	100,000	M Robinson
33	Telephone Equipment Update	150,000			
34	Capital Fees	188,780	188,780	188,780	Various
	Community Safety (in addition to Rev Budget)				G Whitehead
35	General Community Capital Expenditure	15,000			
36	CCTV Upgrading				G Whitehead
37	CCTV Digital Upgrade				
38	Resource Procurement Schemes (details page 3)	130,100	103,000	111,100	Various
39	Asset Renewal (details this appendix page 4)	1,242,740	1,110,420	1,037,120	Various
40	Area Committees	300,000	300,000	300,000	Various
	Total Other Services	2,161,620	1,852,200	1,787,000	
	Total Bids	15,334,870	13,625,450	13,610,250	

Pendle Borough Council
Capital Programme for 2008-11

Ref. No.	Details	2008/09	2009/10	2010/11	Budget Holder
		Proposed Programme RHP @ 70.0% £ (3)	Indicative Programme £ (4)	Indicative Programme £ (5)	
(1)	(2)				
	Resource Procurement Schemes				
41	Lottery Advice	41,000	42,000	43,100	B Astin Dorothy Morris
42	Development Opportunities	20,000			
43	Earby & Barnoldswick R.D. Program(Delivery of LRRAP)	26,000	26,000	26,000	R Lyons P Atkinson
44	Whitefield Townscape Heritage Initiative	30,000	35,000	42,000	
45	Links to the Pennine Bridleway	13,100			
		130,100	103,000	111,100	

	Asset Renewal				
	Administrative Buildings				
46	Asbestos Management Plan	11,200	11,200	11,200	S Livesey
47	Legionella Management	11,200	11,200	28,000	S Livesey
48	Disability Discrimination Adaptations (Various)	82,690	52,120	27,560	S Livesey
49	Energy Conservation (not including renewable technologies)	22,400	22,400	22,400	S Livesey
	Nelson Town Hall				
50	Phase 2 Timber Window Replacement	57,730			S Livesey
51	Replacement Automatic Door Sets			20,160	S Livesey
52	Re-Roof Council Chamber			28,000	S Livesey
	Elliott House				
54	Replacement of Automatic Door Sets			16,800	S Livesey
	Markets				
55	Colne Market Hall - Lighting Replacement	22,400			S Livesey
56	Colne Market Hall - Redecoration of Market Hall	15,120			S Livesey
	Fleet Street Depot				
57	Yard Refurbishments (Charles Street)				I McNery
58	Fencing at Destructor Yard Caravan Storage				I McNery
	Housing & Community Services				
59	Work to Community Halls	26,000	20,000	20,000	I McNery
	Leisure Trust				
60	Contribution to sinking fund	150,000	150,000	150,000	K Stansfield
	Public Conveniences				
61	Based on Report to Executive October 2002	14,000	13,500	13,000	I McNery
	Car Parks				
62	Rolling Programme Agreed by Asset Management group	50,000	90,000	60,000	P Atkinson
	Passenger Shelters				
63	Programmed Renewal		10,000	10,000	P Atkinson
	Parks and Recreational Services				
	Externally Funded Schemes				
64	Parks for People Project	100,000	340,000	330,000	C Patten
	Sports Fields				
65	Facilities Refurbishment Victory Park, Barlick	300,000			C Patten
66	Holt House Playing Fields/Colne FC Development	100,000	100,000		C Patten
	Cemeteries				
67	Rolling Programme of Improvement				C Patten
	Parks				
68	Improvements to Parks				C Patten
	Children and Youth Play Facilities				
69	Replacement and Improvement Strategy for Playgrounds	280,000	290,000	300,000	C Patten
		1,242,740	1,110,420	1,037,120	

OTHER NOTES

**COLLECTION FUND
COUNCIL TAX
SERVICE AREA STATEMENT**

COLLECTION FUND

Code No.	Detail	2007/08				Estimate 2008/09	
		Original		Revised			
		£	£	£	£	£	£
CFQ4	Expenditure						
	Precepts						
0301	Lancashire County Council	27,126,917		27,126,917		28,105,986	
0302	Borough of Pendle	5,938,780		5,938,780		6,272,720	
0304	Lancashire Police Authority	3,265,760		3,265,760		3,547,956	
0304	Lancashire Combined Fire Authority	1,489,362		1,489,362		1,569,875	
0303	Parish & Town Councils	188,159		188,159		234,253	
			38,008,978		38,008,978		39,730,790
	National Non Domestic Rate						
0311	Contribution to NNDR Pool	14,751,910		14,751,910		15,415,826	
0331	Collection Allowance	135,514		135,514		135,390	
			14,887,424		14,887,424		15,551,216
0340	Losses on Collection		775,540		776,779		810,552
	Surplus Paid Over						
0391	Lancashire County Council	464,360		464,360		565,072	
0391	Borough of Pendle	104,881		104,881		127,630	
0391	Lancashire Police Authority	52,680		52,680		68,027	
0391	Lancashire Combined Fire Authority	25,486		25,486		31,025	
			647,407		647,407		791,754
	Balance Carried Forward		0		791,754		0
	Total Expenditure		54,319,349		55,112,342		56,884,312
CFQ4	Income						
0391	Balance Brought Forward		647,407		1,197,818		791,754
0351	Council Tax		38,596,359		38,838,941		40,307,089
0361	NNDR Collected		14,282,607		14,887,424		15,551,216
0351	Parish & Town Councils		188,159		188,159		234,253
	Total Income		53,714,532		55,112,342		56,884,312

Notes

The Collection Fund is the statutory account which handles:

- receipts from the council tax
- precepts from the major precepting authorities
- precepts from minor precepting authorities (parish and town councils)
- receipts from the national non-domestic rate and payments on to the Government

Pendle Borough Council is the council tax billing authority and the administering authority for the Collection Fund.

The council tax is based on precepts decided by the respective precepting authorities. Estimates for income from council tax for the year 2008/09 are based on a tax base of 26,627 band-D-equivalents and an overall collection rate of 98%

The national non-domestic rate (NNDR) is a Government scheme; receipts are passed on to the Government (who give an allowance to the billing authority for administrative costs). The NNDR is based on a nationally determined rate in the pound as applied to the rateable value of individual commercial and industrial properties. The two multipliers are: the standard multiplier at 46.2p and the small business multiplier at 45.8p (the standard multiplier is higher to pay for the small business rate relief).

Billing and major precepting authorities are required to share any surplus or make a contribution towards any Collection Fund deficit from previous years.

The Collection Fund is operated in line with detailed statutory requirements.

For further information, contact
Dean Langton : Financial Manager

(Telephone 01282 661866)

COUNCIL TAX

2008/09

Valuation Bands	A £.p up to £40,000	B £.p £40,001 to £52,000	C £.p £52,001 to £68,000	D £.p £68,001 to £88,000	E £.p £88,001 to £120,000	F £.p £120,001 to £160,000	G £.p £160,001 to £320,000	H £.p over £320,000
Levying Authority								

Council Tax

Services provided by :-

Lancashire County Council	718.04	837.71	957.39	1,077.06	1,316.41	1,555.75	1,795.10	2,154.12
Borough of Pendle	160.25	186.96	213.67	240.38	293.80	347.22	400.63	480.76
Lancashire Police Authority	90.64	105.75	120.85	135.96	166.17	196.39	226.60	271.92
Lancashire Combined Fire Authority	40.11	46.79	53.48	60.16	73.53	86.90	100.27	120.32

Council Tax (excluding Parish & Town
Council Precepts)

	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
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Council Tax charges in areas of the Borough where Parish & Town Council Precepts apply :-

	Precept £	A £.p	B £.p	C £.p	D £.p	E £.p	F £.p	G £.p	H £.p
Barley	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
Barnoldswick	92,000.00	1,028.44	1,199.85	1,371.26	1,542.66	1,885.47	2,228.29	2,571.10	3,085.32
Barrowford	53,800.00	1,024.98	1,195.81	1,366.64	1,537.47	1,879.13	2,220.79	2,562.45	3,074.94
Blacko	2,315.25	1,014.36	1,183.42	1,352.48	1,521.54	1,859.66	2,197.78	2,535.90	3,043.08
Brierfield	36,170.49	1,019.73	1,189.68	1,359.64	1,529.59	1,869.50	2,209.41	2,549.32	3,059.18
Colne	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
Earby	22,570.00	1,020.69	1,190.80	1,360.92	1,531.03	1,871.26	2,211.49	2,551.72	3,062.06
Foulridge	8,030.00	1,018.44	1,188.17	1,357.92	1,527.65	1,867.13	2,206.61	2,546.09	3,055.30
Goldshaw Booth	3,000.00	1,026.14	1,197.15	1,368.18	1,539.20	1,881.25	2,223.29	2,565.34	3,078.40
Higham with West Close Booth	6,756.00	1,022.10	1,192.44	1,362.80	1,533.14	1,873.84	2,214.54	2,555.24	3,066.28
Kelbrook and Sough	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
Laneshaw Bridge	924.00	1,011.04	1,179.55	1,348.06	1,516.56	1,853.57	2,190.59	2,527.60	3,033.12
Nelson	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
Old Laund Booth	3,017.00	1,012.26	1,180.97	1,349.68	1,518.39	1,855.81	2,193.23	2,530.65	3,036.78
Reedley Hallows	1,500.00	1,010.46	1,178.86	1,347.28	1,515.68	1,852.50	2,189.32	2,526.14	3,031.36
Roughlee Booth	4,170.00	1,026.53	1,197.61	1,368.71	1,539.79	1,881.97	2,224.14	2,566.32	3,079.58
Salterforth	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12
Trawden Forest	0.00	1,009.04	1,177.21	1,345.39	1,513.56	1,849.91	2,186.26	2,522.60	3,027.12

Total 234,252.74

Note : Band A has a sub-division A- for disabled people

SERVICE AREA STATEMENT

Page No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
167	Service Areas		188,190		(42,920)		(4,070)
			188,190		(42,920)		(4,070)
	Allocation						
	Directorate		(42,650)		(42,410)		-
	Chief Executive's Policy Unit		42,640		63,750		-
	Liberata - Human Resources		42,770		50,580		-
	Liberata - Information Technology		89,510		88,920		-
	Liberata - Property Services		14,790		13,610		-
	Liberata - Treasury Services		45,850		45,170		-
	Holding Account		(33,330)		188,950		72,020
	Accountancy & Audit		13,610		1,260		-
	Democratic & Legal		-		(30,930)		(5,000)
	Planning & Building Control		-		(79,860)		-
	Operational Services		15,000		(144,120)		-
	Environmental Health Service		-		(57,960)		(4,000)
	Parks & Recreation Services		-		3,960		-
	Housing Regeneration Services		(10)		(86,170)		(54,010)
	Economic Development & Tourism		10		(41,050)		(13,080)
	Engineering & Special Projects		-		(16,620)		-
			188,190		(42,920)		(4,070)

BOROUGH OF PENDLE

SERVICE AREA STATEMENT

Code No.	Detail	2007/08				Estimate 2008/09	
		Approved		Revised			
		£	£	£	£	£	£
S11RH1	<u>Service Areas</u>						
	<u>Expenditure</u>						
	Employee Expenses						
10**	Operational	9,930,490		9,626,690		9,761,170	
12**	Insurance	192,580		191,890		201,190	
12**	Other Employee Expenses	49,770		46,850		42,230	
			10,172,840		9,865,430		10,004,590
	Premises Related Expenses						
23**	Rents		22,580		41,230		30,160
	Transport Related Expenses						
35**	Hire of Transport	67,950		63,540		65,740	
38**	Car Allowances	115,960		92,650		93,220	
38**	Car Leasing	90,370		102,720		112,810	
39**	Insurance	13,340		15,600		16,380	
			287,620		274,510		288,150
	Supplies & Services						
40**	Equipment, Furniture & Materials	39,730		39,530		39,810	
42**	Clothing & Uniforms	4,720		4,720		4,720	
43**	Printing & Stationery	135,090		134,930		132,170	
44**	Services	67,190		67,190		53,520	
45**	Postages	34,240		34,240		35,080	
45**	Telephones	100,190		107,360		110,090	
45**	Computer Charges	360		360		370	
46**	Expenses	31,990		37,990		34,490	
47**	Misc Expenses : Advertising	22,680		22,680		19,680	
47**	Misc Expenses : Other	150		49,540		48,040	
			436,340		498,540		477,970
	Agency & Contracted Services						
53**	Liberata		3,976,030		3,977,270		4,116,480
	Central Support Services						
70**	Administrative Buildings Exps	521,830		518,750		391,230	
78**	Internal Market	4,576,730		4,576,730		4,970,580	
			5,098,560		5,095,480		5,361,810
	Capital Financing Costs						
80**	Leasing Charges		155,920		155,920		138,420
	Total Expenditure		20,149,890		19,908,380		20,417,580
	<u>Income</u>						
	Customer & Client Receipts						
93**	Fees & Charges	187,260		196,210		197,050	
93**	External Funding Receipts	2,537,230		2,497,350		2,277,780	
			2,724,490		2,693,560		2,474,830
	Recharges to Other Accounts						
98**	Internal Market : Service Areas	4,576,730		4,576,730		4,923,090	
9A**	Internal Market : End Users	12,660,480		12,681,010		13,023,730	
			17,237,210		17,257,740		17,946,820
	Total Income		19,961,700		19,951,300		20,421,650
	Net Expenditure carried to Summary		188,190		(42,920)		(4,070)

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