

Putting people first



## Householder – Permitted Development Enquiry

This form is for use in checking **if planning permission is required** for development proposed at a dwellinghouse. In order that we can give you as complete an answer as possible please complete the form fully and return it to the address given at the end of this form. If you have any questions on how to complete this form please contact 01282 661661.

For enquires relating to flats, maisonettes, commercial, industrial or agricultural property please contact the Development Control Team separately on the above number or at the address given at the end of this form

**Please note that you will not need to complete all sections of this form. You only need to complete the section(s) relevant to your proposed home improvement. In all cases however you must complete sections 1, 12 & 13 in all cases, and any other relating section(s) for the proposed development.**

### SECTION 1 - Your Details

Please complete in BLOCK CAPITALS

Name:

Address for Correspondence:

Post Code:

Description of proposed development:

Address of proposed development:

(if different from above)

Post Code:

Contact Details:

Daytime Telephone no.

Home Telephone no.

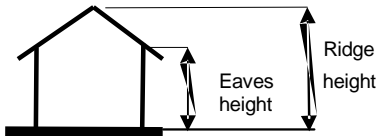
Fax no.

Email Address

## SECTION 2 - Extensions

(The enlargement, improvement or other alterations of a dwellinghouse)

1. Is your property ...? ☐ Terraced\*<sup>1</sup> ☐ Semi-detached ☐ Detached
2. Please specify the nature of the proposed building work (eg extension, garage, car port, conservatory, insertion of windows etc) \_\_\_\_\_
3. Where is the proposed development to be erected? (eg front, rear, side?) \_\_\_\_\_
4. Will the proposed extension face a road or footpath? ☐ Yes ☐ No
5. Will the proposal be....? ☐ Single storey? ☐ Two storey?
6. Please give external dimensions of the proposed development, and sketch the proposal in Section 13.



Length \_\_\_\_\_m Width \_\_\_\_\_m  
Height (flat roof) \_\_\_\_\_m  
If ridged roof -  
Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m

7. Will the proposed development be built onto an existing extension to the original\*<sup>2</sup> dwelling house? ☐ Yes ☐ No
  8. Will the ridge height of the proposal exceed the highest part of the roof of the existing dwelling? ☐ Yes ☐ No
  9. Will the eaves height of the proposal exceed the eaves height of the existing dwelling? ☐ Yes ☐ No
  10. Please state the distance the dwelling will be from the boundary once extended. \_\_\_\_\_m
  11. Will more than 50% of the area of land around the original house (excluding the ground area of the original\*<sup>2</sup> dwelling house) be covered by additions or other buildings? ☐ Yes ☐ No
  12. Will the development include any cladding (stone, artificial stone, pebble dash, render, timber, plastic or tiles) to the exterior of the dwellinghouse? ☐ Yes ☐ No
  13. Will the development include the construction or provision of a veranda, balcony or raised\*<sup>3</sup> platform? ☐ Yes ☐ No
- If the development will include the installation alteration or replacement of microwave antenna, chimney, flue or soil and vent pipe or any alteration to the roof of the dwellinghouse please complete the relevant section of the form.

Please also complete Sections 12 and 13

## SECTION 3 - Roof Alterations

(not including solar panels)

(Enlargement of a dwellinghouse consisting of an addition or alteration to its roof and any other alterations to the roof of a dwellinghouse)

1. Is your property ...? ☐ Terraced\*<sup>1</sup> ☐ Semi-detached ☐ Detached
2. Please specify the nature of the proposed building work (eg dormer window, roof light, etc) \_\_\_\_\_
3. Where is the proposed development to be erected? (eg front, rear, side?) \_\_\_\_\_
4. Will the proposed roof alteration face a road or footpath? ☐ Yes ☐ No
5. Please give external dimensions of the proposed development, and sketch the proposal in Section 13  
Length \_\_\_\_\_m Width \_\_\_\_\_m Depth \_\_\_\_\_m  
If Dormer roof extension -  
Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m (if applicable)
6. Will the proposed development be constructed less than 0.2m above the eaves height of the original roof? ☐ Yes ☐ No

7. Will the proposed development exceed the height of the highest part of the existing roof of the dwelling?

☐ Yes

☐ No

8. In the case of roof lights, velux windows etc, will the proposed project beyond the existing roof slope of the original<sup>2</sup> dwelling?

☐ Yes

☐ No

If YES, please state amount in metres

Projection above roof slope \_\_\_\_\_ m

9. Will the development include the construction or provision of a veranda, balcony or raised<sup>3</sup> platform?

☐ Yes

☐ No \_\_\_\_\_

If the development will include the installation alteration or replacement of microwave antenna, chimney, flue or soil and vent pipe or solar photovoltaic's or solar thermal equipment- please complete the relevant section of the form.

Please complete Sections 12 and 13

## SECTION 4 - Porches

(The erection or construction of a porch outside any external door of a dwellinghouse)

1. Does the external floor area exceed 3m ?

Please indicate the dimensions and sketch the proposal in Section 13:

☐ Yes

☐ No

Length \_\_\_\_\_m

Width \_\_\_\_\_m

Height \_\_\_\_\_m

2. Does any part of the porch come within 2 metres of a highway boundary (including a public footpath, or verge adjacent to a road)?

☐ Yes

☐ No

3. Does any part of the porch exceed 3 metres in height?

☐ Yes

☐ No

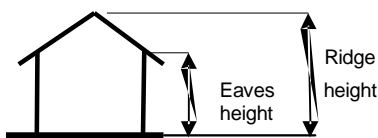
Please complete Sections 12 and 13

## SECTION 5 - Development within the curtilage of the dwellinghouse

(Provision of buildings, enclosures, swimming pools or oil or liquid petroleum gas containers)

1. Please specify the nature of the proposed building work (eg garage, swimming pool, LPG tank) \_\_\_\_\_

2. Please give external dimensions of the proposed development, and sketch the proposal in Section 13



Length \_\_\_\_\_m

Width \_\_\_\_\_m

If outbuilding -

Height (ridge) \_\_\_\_\_m

Height (eaves) \_\_\_\_\_m

If container -

Volume \_\_\_\_\_litres

Height \_\_\_\_\_m

3. Will more than 50% of the area of land around the original house (excluding the ground area of the original<sup>2</sup> dwelling house) be covered by additions or other buildings?

☐ Yes

☐ No

4. Please state the distance the development will be from boundary?

\_\_\_\_\_m

5. Will the development have more than one storey?

☐ Yes

☐ No

☐ N/A

6. Will the development be sited forward of a principal<sup>4</sup> wall of the original<sup>2</sup> dwelling?

☐ Yes

☐ No

7. Will the development include the construction or provision of a veranda, balcony or raised<sup>3</sup> platform?

☐ Yes

☐ No

If the development will include the installation alteration or replacement of microwave antenna - please complete the relevant section of the form.

Please complete Sections 12 and 13

## SECTION 6 - Hard surfacing (new or replacement)

1. Where is the hard surface to be laid? (front, side, rear) \_\_\_\_\_

2. Please state materials to be used \_\_\_\_\_

3. Will the hard surface be made of porous materials? ☐ Yes ☐ No  
 If NO, will provision be made to direct run-off water from the hard standing to a permeable or porous area or surface within the curtilage of the dwellinghouse? ☐ Yes ☐ No
4. Please state the total area of hard standing \_\_\_\_\_m<sup>2</sup>

Please draw a detailed plan in Section 13 to show the proposal, annotate all materials to be used and show how much will be used - if possible please also submit manufacturers details with this form.

## SECTION 7 - Formation of new access

1. Please specify the road which the new access will adjoin \_\_\_\_\_  
 \_\_\_\_\_

Please complete Section 13

## SECTION 8 - Chimney, Flue or Soil and vent pipe on a dwellinghouse

1. Please specify the nature of the proposed building work \_\_\_\_\_  
 \_\_\_\_\_
2. Where will the proposal be situated? (eg. Front elevation?) \_\_\_\_\_  
 \_\_\_\_\_
3. Will the proposed development exceed the highest part of the roof by more than 1m? ☐ Yes ☐ No
4. Will the proposed development be sited on a roof or wall facing a highway? ☐ Yes ☐ No

Please complete Sections 13 showing the position on the building and the dimensions of the proposal

## SECTION 9 - Microwave Antenna

(Installation or replacement - On a dwellinghouse or within the curtilage of a dwellinghouse)

1. What type of antenna is proposed (please specify manufactures details) \_\_\_\_\_  
 \_\_\_\_\_
2. Including the proposed antenna how many microwave antenna will there be? Both on the dwellinghouse and within the curtilage? \_\_\_\_\_
3. Please state the dimensions of the proposal and draw in section 13
- Length \_\_\_\_\_m Width \_\_\_\_\_m Cubic Capacity \_\_\_\_\_litres (if applicable)
4. Where will the proposed be situated? (eg. roof, garden etc) \_\_\_\_\_  
 \_\_\_\_\_

5. Will the proposed development be sited on a chimney, roof or wall facing a highway? ☐ Yes ☐ No
6. If situated on a roof without a chimney,  
 Will the highest part of the roof be exceeded in height? 7. ☐ Yes ☐ No ☐ N/A
- If situated on a roof with a chimney,  
 Will the highest part of the roof be exceeded in height? If YES, by how much? ☐ Yes ☐ No ☐ N/A \_\_\_\_\_m
8. Please state the height of the building the proposed will be situated on. \_\_\_\_\_m

Please complete Sections 13 and submit manufactures details

## SECTION 10 - Walls, Fences and Gates

1. Please specify the proposed development \_\_\_\_\_  
 \_\_\_\_\_
2. Is any part of the proposed development adjacent to a vehicular highway? ☐ Yes ☐ No
3. Is the proposed development maintaining, improving or altering an existing boundary treatment? ☐ Yes ☐ No
4. If YES, will the proposed exceed the former height? ☐ Yes ☐ No
5. Please give dimensions (metres) of the proposed development, and sketch the proposal in Section 13 on the back of the form.  
 Adjacent to the Highway - Height \_\_\_\_\_m Elsewhere - Height \_\_\_\_\_m

Please complete Section 13

# SECTION 11 - Domestic Microgeneration

## Solar Panels and Solar Thermal Equipment

- |  |                       |     |                       |              |
|--|-----------------------|-----|-----------------------|--------------|
| 1. Please state the dimensions of the solar equipment and sketch a plan in Section 13.   | <input type="radio"/> | Yes | <input type="radio"/> | No           |
| 2. a) Is the development for the installation, alteration or replacement of a Solar PV or solar thermal equipment on an existing wall or roof of a dwellinghouse or building within its curtilage? | <input type="radio"/> | Yes | <input type="radio"/> | No           |
| b) If YES, will the highest part of the roof (not including the chimney) be exceeded? (please state projection)  | <input type="radio"/> | Yes | <input type="radio"/> | No<br>_____m |
| 3a) Is the development for the installation, alteration or replacement of stand alone solar within the curtilage of a dwellinghouse?   | <input type="radio"/> | Yes | <input type="radio"/> | No           |
| b) If YES, is there any other stand alone solar within the curtilage of the dwelling?  | <input type="radio"/> | Yes | <input type="radio"/> | No           |
| c) Will the stand alone solar be within 5 metres of any boundary within the curtilage?   | <input type="radio"/> | Yes | <input type="radio"/> | No           |
| 4. Will the solar equipment be visible from any footpath or highway?   | <input type="radio"/> | Yes | <input type="radio"/> | No           |

## Heat Pumps

- |   |                       |     |                       |    |
|---|-----------------------|-----|-----------------------|----|
| 1. Is the development for the installation, alteration or replacement of a ground source heat pump or a water source heat pump within the curtilage of a dwellinghouse? | <input type="radio"/> | Yes | <input type="radio"/> | No |
|---|-----------------------|-----|-----------------------|----|

## Heat or Power system flues

- |  |                       |     |                       |    |
|--|-----------------------|-----|-----------------------|----|
| 1. Is the development for the installation, alteration or replacement of a flue, forming part of a biomass heating system or a combined heat and power system on a dwelling house? | <input type="radio"/> | Yes | <input type="radio"/> | No |
| 2. Will the flue exceed the highest part of the roof by more than 1 metre?   | <input type="radio"/> | Yes | <input type="radio"/> | No |
| 3. Will the flue be visible from a highway?  | <input type="radio"/> | Yes | <input type="radio"/> | No |

Please complete Sections 13 and submit manufacturers details

# Section 12 - Planning History

- A. Have there been any previous extensions to the property, including dormer windows, since 1948? If YES, please provide details:

If you have more than two extensions please continue onto a separate page!

### Extension 1 -

Length \_\_\_\_\_m Width \_\_\_\_\_m

Height (flat roof) \_\_\_\_\_m

If ridged roof -

Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m

Volume in cubic metres \_\_\_\_\_m<sup>3</sup>

### Extension 2 -

Length \_\_\_\_\_m Width \_\_\_\_\_m

Height (flat roof) \_\_\_\_\_m

If ridged roof -

Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m

Volume in cubic metres \_\_\_\_\_m<sup>3</sup>

- B. Have there been any outbuildings erected in your garden since 1948 or built at the same time as the dwelling eg shed, greenhouse? If YES, please provide details:

If you have more than two outbuildings please continue onto a separate page!

### Outbuilding 1 -

Length \_\_\_\_\_m Width \_\_\_\_\_m

Height (flat roof) \_\_\_\_\_m

If ridged roof -

Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m

Distance from house \_\_\_\_\_m

Volume \_\_\_\_\_m<sup>3</sup>

### Outbuilding 2 -

Length \_\_\_\_\_m Width \_\_\_\_\_m

Height (flat roof) \_\_\_\_\_m

If ridged roof -

Height (ridge) \_\_\_\_\_m Height (eaves) \_\_\_\_\_m

Distance from house \_\_\_\_\_m

Volume \_\_\_\_\_m<sup>3</sup>

# SECTION 13

## SKETCH PLANS OF PROPOSED DEVELOPMENT

Please provide sketch plans showing as much information as possible ie. elevation drawings, floor plans, site plan.  
Please include:

- The proposed development, any other extensions or buildings within the boundary of the property, any roads and pathways next to the site,
- Please indicate the boundary of the property,
- Indicate any new or altered vehicular access to a highway,
- Please draw to a metric scale ie 1:100 or 1:200 OR show all dimensions in metres if not drawn to scale

When complete the form should be returned to the Planning & Building Control, Town Hall, Market Street, Nelson, Lancashire, BB9 7LG.

If you have any questions on how to complete this form please contact 01282 661661. Our opening hours are Monday - Friday 8:30am to 5:00pm. Or e-mail to [planning@pendle.gov.uk](mailto:planning@pendle.gov.uk)

Provided that the form is complete we will seek to provide you with a written reply within 4 weeks of receipt.

This form is also available to download on our website – [www.pendle.gov.uk/planning](http://www.pendle.gov.uk/planning)

|       |    |  |
|-------|----|--|
| NOTES | *1 | 'terrace house' means a dwellinghouse situated in a row of three or more dwellinghouses.   |
|       | *2 | The term original house means the house as it was first built or as it stood on 1 <sup>st</sup> July 1948 (if it was built before that date) |
|       | *3 | 'raised' in relation to a platform means a platform with a height greater than 300mm - this includes decking.                                |
|       | *4 | 'principal' wall or elevation is one which faces onto a highway.   |