EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four-Month Period Commencing
1st NOVEMBER 2026

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

13th November 2026 *16th December 2026* *15th January 2027* *12th February 2027*

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- a virement of £100,000 or more; or
- a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- a contract worth £100,000 or more; or
- a new or unprogrammed capital scheme of £100,000 or more; or
- those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Z. Ali	Operational Portfolio
Councillor M. Ammer	Housing, Corporate and Performance Portfolio
Councillor M. Hanif	Health and Leisure Services Portfolio & Finance
Councillor D. Lord	Communities Portfolio
Councillor A. Mahmood (Leader)	Leader's Portfolio
Councillor B. Newman	Assets, Highways and Transport Portfolio
Councillor L. Whipp (Deputy Leader)	Planning and Infrastructure Portfolio

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 6.30 p.m. on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Democratic Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Note:  denotes a key decision next to the "Subject" as listed below in column one below.

Published: 13th November 2026

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2026					
Article 4 Direction for Small Houses in Multiple Occupation 	To agree introducing an immediate Article 4 Direction for small HMO's (3-6 occupants)	26th November 2026	No	Planning and Infrastructure	Neil Watson, Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Strategic Performance Management Quarter 2 2026/27 	To receive the Performance Management report – Quarter 2 including Revenue and Capital monitoring for the same quarter in 2026/27	26th November 2026	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Policy Thematic Report (Including Crisis Resilience Fund (CRF) update)	To receive an update.	26th November 2026	No	Leader's Portfolio	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk

Treasury Management Mid-Year Report	To receive the mid-year report.	26th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Derelict Building Fund	To receive a report on the Fund.	26th November 2026	No	Leader's Portfolio	Phillip Spurr phillip.spurr@pendle.gov.uk
Pendle Rise Site Transfer	To agree the transfer of the Pendle Rise site from PBC.	26th November 2026	Yes	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
1 Frank Street, Barnoldswick	To consider a recommendation from West Craven Committee	26th November 2026	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Lancashire Waste Strategy	To adopt the Strategy	26th November 2026	No	Operational Portfolio	David Walker, Assistant Director Operational Services david.walker@pendle.gov.uk
Pendle Borough Council – Local Action Plan to End Homelessness 2026-2028	To agree the Action Plan	26th November 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Supported Housing Strategy	To consider the Strategy.	16th December 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Strategic Acquisitions	To seek approval for strategic acquisitions.	16th December 2026	Yes	Leader's Portfolio	Dean Langton Chief Executive dean.langton@pendle.gov.uk

					
Pendle Cycle Strategy 	To receive an update on the Strategy.	16th December 2026	No	Health and Leisure Services Portfolio and Finance	Tricia Wilson, Project Manager (Engineering and Cycling) tricia.wilson@pendle.gov.uk
Good Food Neighbourhoods 	To agree to spend the funding.	16th December 2026	No	Health and Leisure Services Portfolio and Finance	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Renters' Rights Act: Rollout of the 'Register Your Rental Property' Service 	To consider a report on the rollout of the 'Register Your Rental Property' Service.	16th December 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Income Review 	To receive and consider a report on income review.	16th December 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Bankhouse Road Development Site 	To approve a transfer of the land to the Penbrook Joint Venture Company.	16th December 2027	Yes	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Further Clough Head 	To receive a report.	16th December 2027	Yes	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Enforced sale of a property in Colne (Vivary Bridge Ward)	To receive a report	16th December 2026	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk

2027					
Flooding in Earby Scheme	To receive an update report on progress with the scheme.	21st January 2027	Yes	Leader's Portfolio	Scott Whalley, Engineering Manager scott.whalley@pendle.gov.uk
Customer and Digital Strategy	To receive a quarterly update	21st January 2027	No	Housing, Corporate and Performance Portfolio	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Investment Proposal 	To consider an investment proposition to support the development of key economic sectors in the borough.	18th February 2027	No	Health and Leisure Services Portfolio and Finance	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Strategic Performance Management Quarter 3 2026/27 	To receive the Performance Management report – Quarter 2 including Revenue and Capital monitoring for the same quarter in 2026/27	18th February 2027	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Enforced sale of a property in Nelson (Walverden Ward)	To receive a report	18th February 2027	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk