

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four-Month Period Commencing 1st OCTOBER 2026

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

15th October 2026

13th November 2026

16th December 2026

15th January 2027

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Z. Ali	Operational Portfolio
Councillor M. Ammer	Housing, Corporate and Performance Portfolio
Councillor M. Hanif	Health and Leisure Services Portfolio & Finance
Councillor D. Lord	Communities Portfolio
Councillor A. Mahmood (Leader)	Leader's Portfolio
Councillor B. Newman	Assets, Highways and Transport Portfolio
Councillor L. Whipp (Deputy Leader)	Planning and Infrastructure Portfolio

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 6.30 p.m. on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Note:  denotes a key decision next to the "Subject" as listed below in column one below.

Published: 15th October 2026

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2026					
Colne Market Hall 	Executive is requested to consider revenue funding for the market hall.	29 th October 2026	Yes	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Update on the Medium-Term Financial Plan 	To receive an update on the Medium-Term Financial Plan.	29 th October 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Procurement Strategy 	To receive an update on the Procurement Strategy	29 th October 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk

Houses in Multiple Occupation 	To agree introducing an immediate Article 4 Direction for small HMO's (3-6 occupants)	29 th October 2026	No	Planning and Infrastructure	Neil Watson, Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Food Waste Scheme 	To receive an update	29 th October 2026	No	Operational Portfolio	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Compulsory Purchase Orders 	To consider a report on Compulsory Purchase Orders.	29 th October 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Strategic Acquisitions 	To seek approval for strategic acquisitions.	29 th October 2026	Yes	Leader's Portfolio	Dean Langton Chief Executive dean.langton@pendle.gov.uk
Local Government Reorganisation 	To receive an update	29 th October 2026	No	Leader's Portfolio	Dean Langton Chief Executive dean.langton@pendle.gov.uk
Leasing Properties for Homeless Temporary Accommodation Use 	To seek approval to lease an initial 8 properties from Together Housing	26 th November 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Pendle Borough Council – Local Action Plan to End Homelessness 2026-2028 	To agree the Action Plan	26 th November 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk

Performance Management Quarter 2 2026/27	To receive the Performance Management report – Quarter 2	26 th November 2026	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Policy Thematic Report (Including Crisis Resilience Fund (CRF) update)	To receive an update.	26 th November 2026	No	Leader's Portfolio	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Revenue Monitoring – Quarter 2 2026/27 	To receive the Revenue Monitoring report – Quarter 1.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Capital Monitoring – Quarter 2 2026/27 	To receive the Capital Monitoring report – Quarter 1.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Treasury Management Mid-Year Report 	To receive the mid-year report.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Income Review 	To receive and consider a report on income review.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Sports Facility Options Appraisal 	To seek approval to commission an options appraisal	26 th November 2026	No	Leader's Portfolio	Phillip Spurr phillip.spurr@pendle.gov.uk
Pendle Rise Site Transfer 	To agree the transfer of the Pendle Rise site from PBC.	26 th November 2026	Yes	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk (Richard Savory, Raise Partnership)

Staffing Update	To receive a report on staffing issues.	26 th November 2026	Yes	Leader's Portfolio	Jane McDonnell, Assistant Director HR & Organisational Change jane.mcdonnell@pendle.gov.uk
1 Frank Street, Barnoldswick	To consider a recommendation from West Craven Committee	26 th November 2026	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Lancashire Wast Strategy 	To adopt the Strategy	26 th November 2026	No	Operational Portfolio	David Walker, Assistant Director Operational Services david.walker@pendle.gov.uk
Supported Housing Strategy 	To consider the Strategy.	16 th December 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Investment Proposal 	To consider an investment proposition to support the development of key economic sectors in the borough.	16 th December 2026	No	Health and Leisure Services Portfolio and Finance	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Colne Market Hall	To seek approval for funding to fit out the first-floor work units.	16 th December 2026	No	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Pendle Cycle Strategy 	To receive an update on the Strategy.	16 th December 2026	No	Health and Leisure Services Portfolio and Finance	Tricia Wilson, Project Manager (Engineering and Cycling) tricia.wilson@pendle.gov.uk

Lomeshaye BID	To receive a report.	16th December 2026	No	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Good Food Neighbourhoods 	To agree to spend the funding.	16th December 2026	No	Health and Leisure Services Portfolio and Finance	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Renters' Rights Act: Rollout of the 'Register Your Rental Property' Service 	To consider a report on the rollout of the 'Register Your Rental Property' Service.	16 th December 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
2027					
Flooding in Earby Scheme	To receive an update report on progress with the scheme.	21 st January 2027	Yes	Leader's Portfolio	Scott Whalley, Engineering Manager scott.whalley@pendle.gov.uk