

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four-Month Period Commencing 1st AUGUST 2026

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

15th September 2026

15th October 2026

13th November 2026

16th December 2026

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Z. Ali	Operational Portfolio
Councillor M. Ammer	Housing, Corporate and Performance Portfolio
Councillor M. Hanif	Health and Leisure Services Portfolio & Finance
Councillor D. Lord	Communities Portfolio
Councillor A. Mahmood (Leader)	Leader's Portfolio
Councillor B. Newman	Assets, Highways and Transport Portfolio
Councillor L. Whipp (Deputy Leader)	Planning and Infrastructure Portfolio

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 6.30 p.m. on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Note:  denotes a key decision next to the "Subject" as listed below in column one below.

Published: 14th August 2026

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2026					
Pride in Place Impact Fund and UK Shared Prosperity Fund 	To seek Executive's approval on recommendations from Area Committees.	27 th August 2026	No	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Digital Approach for Members	To seek an Executive decision.	27 th August 2026	No	Communities Portfolio	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Asset Transfers – Wave 2 	To seek Executive's approval of Asset Transfers – Wave2.	27 th August 2026	No	Leader's Portfolio	Stephen Martens, Estates and Asset Management Leader stephen.martens@pendle.gov.uk

Trafalgar House – Contractor Appointment 	Executive is requested to approve the appointment of contractor by Penbrook Developments Limited and to proceed with development.	27 th August 2026	No	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk (Richard Savory, Raise Partnership)
Car Parking Issues 	Executive is asked to approve the proposals in the report.	27 th August 2026	No	Leader's Portfolio	Tricia Wilson, Project Manager (Engineering and Cycling) tricia.wilson@pendle.gov.uk
Performance Management – Quarter 1 2026/27	To receive the Performance Management report – Quarter 1.	27 th August 2026	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Revenue Monitoring – Quarter 1 2026/27 	To receive the Revenue Monitoring report – Quarter 1.	27 th August 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Capital Monitoring – Quarter 1 2026/27 	To receive the Capital Monitoring report – Quarter 1.	27 th August 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Empty Homes 	To receive and consider the Empty Homes report.	27 th August 2026	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Updated Risk Management Strategy	To receive the updated Strategy.	27 th August 2026	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Provision of a Handyperson Service for Pendle 	To consider proposals for a Handyperson Service.	27 th August 2026	Yes	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk

Crisis Payment Scheme 	Award of contract.	27 th August 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Ghyll Cemetery Extension, Barnoldswick 	Award of contract.	27 th August 2026	No	Operational Portfolio	Scott Whalley, Engineering Manager scott.whalley@pendle.gov.uk
Environmental Matters - Dog Fouling etc. 	To receive a report on environmental matters - Litter Picking / Dog Fouling etc.	24 th September 2026	No	Operational Portfolio	David Walker, Assistant Director, Operational Services david.walker@pendle.gov.uk
Housing Stock Modelling 	To report the findings of the Housing Stock Modelling.	24 th September 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Lomeshaye BID	For information.	24 th September 2026	No	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth Iftikhar.bokhari@pendle.gov.uk
Colne Market Hall	To seek approval for funding to fit out the first floor work units.	24 th September 2026	No	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Strategic Acquisitions 	To seek approval for strategic acquisitions.	24 th September 2026	Yes	Leader's Portfolio	Philip Mousdale, Property Officer philip.mousdale@pendle.gov.uk
Staffing Update	To receive a report on staffing issues.	24 th September 2026	Yes	Leader's Portfolio	Jane McDonnell, Assistant Director HR & Organisational Change jane.mcdonnell@pendle.gov.uk

Pendle Rise Site Transfer	To agree the transfer of the Pendle Rise site from PBC.	29 th October 2026	Yes	Leader's Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk (Richard Savory, Raise Partnership)
Income Review 	To receive and consider a report on income review.	29 th October 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Update on the Medium-Term Financial Plan 	To receive an update on the Medium-Term Financial Plan.	29 th October 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Procurement Strategy 	To receive an update on the Procurement Strategy.	29 th October 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Crisis Resilience Fund (CRF) – Half Yearly Review	To receive and consider the Half Yearly Review of the CRF.	29 th October 2026	No	Housing, Corporate and Performance Portfolio	Sarah Astin-Wood, Head of Policy and Partnerships sarah.astin-wood@pendle.gov.uk
Bankhouse Road Development Site	To approve a transfer of the land to the Penbrook Joint Venture Company.	29 th October 2026	No	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Further Clough Head	To consider a report.	29 th October 2026	Yes	Leader's Portfolio	Iftikhar Bokhari, Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Food Waste Scheme 	To receive an update.	29 th October 2026	No	Operational Portfolio	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk

Local Government Reorganisation 	To receive an update.	29 th October 2026	No	Leader's Portfolio	Dean Langton Chief Executive dean.langton@pendle.gov.uk
Performance Management Quarter 2 2026/27	To receive the Performance Management report – Quarter 2.	26 th November 2026	No	Housing, Corporate and Performance Portfolio	Marie Mason, Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Revenue Monitoring – Quarter 2 2026/27 	To receive the Revenue Monitoring report – Quarter 1.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Capital Monitoring – Quarter 2 2026/27 	To receive the Capital Monitoring report – Quarter 1.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Treasury Management Mid-Year Report 	To receive the mid-year report.	26 th November 2026	No	Health and Leisure Services Portfolio and Finance	Karen Spencer, Director of Resources karen.spencer@pendle.gov.uk
Supported Housing Strategy 	To consider the Strategy.	16 th December 2026	No	Housing, Corporate and Performance Portfolio	Sarah Whitwell, Head of Housing and Environmental Health. sarah.whitwell@pendle.gov.uk
Investment Proposal 	To consider an investment proposition to support the development of key economic sectors in the borough.	16 th December 2026	No	Health and Leisure Services Portfolio and Finance	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk

Pendle Cycle Strategy 	To receive an update on the Strategy.	16 th December 2026	No	Health and Leisure Services Portfolio and Finance	Tricia Wilson, Project Manager (Engineering and Cycling) tricia.wilson@pendle.gov.uk
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