

Four Month Period Commencing 1st DECEMBER 2025

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

12th December 2025

15th January 2026

13th February 2026

16th March, 2026

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.


Councillor D. Whipp (Leader)	Leader's Portfolio
Councillor A. Mahmood (Deputy Leader)	Economic Growth
Councillor Z. Ali	Housing and Customer Services
Councillor A. Bell	Corporate and Human Resources
Councillor D. Hartley	Community and Performance
Councillor L. Whipp	Strategic and Local Planning and Infrastructure
Councillor M. Hanif	Health and Leisure Services

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**



Note:  denotes a key decision next to the "Subject" as listed below in column one below.

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 12th December 2025

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2025					
Pendle Health and Well-Being Action Plan – Annual Progress Report	To consider PBC progress on the Pendle Health and Well-Being Action Plan	17 th December, 2025	No	Health and Leisure Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Gill Dickson Policy & Programmes Manager gill.dickson@pendle.gov.uk
Trafalgar House, Nelson – Redevelopment Proposal	For Executive to consider detailed refurbishment plans for the historic front portion of the building.	17 December, 2025	Yes	Economic Growth	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Tender report – Fleet and Managed Workshop. 	To report on the outcome of tender for Contract Hire with maintenance of Council liveried fleet. Tender period 4 years with possible 3 year extension.	17 th December 2025	No	Housing and Customer Services	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk

Pavement Licensing Policy	At the Executive meeting held on 21 st August, 2025, it was resolved at Minute 41, resolution (2), "That a six-week public consultation be carried out and the final policy be brought back to the Executive for adoption. Executive is asked to adopt the Pavement Licensing Policy.	17 th December 2025	No	Health and Leisure Services	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pride in Place Impact Fund	To outline to Executive regarding funding / investments.	17 th December 2025	No	Economic Growth	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Iftikar Bokhari Iftikar.bokhari@pendle.gov.uk
Empty Homes Strategy	To consider the views of the Overview and Scrutiny Committee and make recommendations to Council	17 th December 2025	No	Housing and Customer Services / Health and Leisure Services	Sarah Whitwell, Head of Housing and Environmental Health. Simon O'Hara, Empty Homes Officer
Compulsory Purchase Order (CPO) report	To consider the views of the Overview and Scrutiny Committee	17 th December 2025	Yes	Housing and Customer Services / Health and Leisure Services	Sarah Whitwell, Head of Housing and Environmental Health. Simon O'Hara, Empty Homes Officer

Referral from West Craven Area Committee – Problem Sites	RECOMMENDATIONS (1) That in the absence of any action being taken to improve the third property on the list, that the Executive be recommended to use their Compulsory Purchase Order powers to bring it back into use.	17 th December 2025	Yes	Housing and Customer Services	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk
No1 Market Street, Nelson – roofing upgrade 	Works are included on this year's capital programme. Key decision / award confirmation due to budget estimate of circa £ 200k	22 January 2026	No	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Bruce Corden Facilities Manager bruce.corden@pendle.gov.uk
Tender for the development of the cemetery site, Halifax Road, Nelson 	To report on the tender for the development of the cemetery site, Halifax Road, Nelson.	22 January 2026	Yes	Health and Leisure Services	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk

Bankhouse Road Development Site	Executive's agreement is sought for Pendle Borough Council to enter into a development agreement with Penbrook Joint Venture	22 January, 2026	No	Economic Growth	Iftikhar Bokhari, Head of Economic Growth Iftikhar.bokhari@pendle.gov.uk
Further Clough Head – Additional Costs	This matter was deferred from the September 2025 meeting of Executive. To request Executive to agree to fund additional costs resulting from preliminary works.	22 January, 2026	Yes	Economic Growth	Iftikhar Bokhari, Head of Economic Growth Iftikhar.bokhari@pendle.gov.uk
Forest of Bowland National Landscape Management Plan - Consultation	For Executive to comment on the consultation.	22 January, 2026	No	Strategic and Local Planning Infrastructure Portfolio	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Referral from Colne & District Area Committee – Disposal of car park land, Colne Cricket and Bowling Club, Byron Road, Colne	For Executive to consider recommendations from the Colne and District Area Committee following its meeting on 8 th January, 2026.	22 January, 2026	No	Leader's Portfolio	Karen.spencer@pendle.gov.uk Director of Resources Tony Brown, Senior Surveyor anthony.brown@pendle.gov.uk
Referral from Colne & District Area Committee – Land to the rear of 189	For Executive to consider recommendations from the Colne and District Area Committee following its	22 January, 2026	Yes	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk

Cottontree Lane, Colne	meeting on 8 th January, 2026.				Rebecca Perex-Kegg Estates Surveyor Rebecca.Perez-Kegg@pendle.gov.uk
Referral from West Craven Area Committee held on 2 nd December 2025 – Health Service Provision in West Craven	<p>Following discussion about the lack of local health services in the area. Residents struggling to get a GP appointment, even a telephone appointment. This was particularly difficult for people who were working. There would be increased pressure on current services when the new houses were built in Barnoldswick. Residents were having to travel out of town for simple treatments. The new NHS provision at Newtown was not being utilised.</p> <p>Committee Recommendation - Executive is asked to take up the issue of health service provision in West Craven with the NHS again.</p>	22 January, 2026	No	Leader's Portfolio	Councillor D. Whipp, Leader of the Council
Performance Update Report – Quarter 3, 2025/26	To receive the update report.	19 th February 2026	No	Leader's Portfolio	Marie Mason Corporate Client & Governance Manager marie.mason@pendle.gov.uk

Commissioning Framework for 2026/27 PBC Community Grants	To agree commissioning framework to determine allocation of PBC's community grants in 2026/27	16 th March 2026	No	Leader's Portfolio	Karen.spencer@pendle.gov.uk Director of Resources gill.dickson@pendle.gov.uk Policy & Programmes Manager

Other Quarterly Performance Update Reports for the year are as follows:
Quarter 4 – 28th May 2026