

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st NOVEMBER 2025**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

14th November 2025

12th December 2025

15th January 2026

13th February, 2026

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor D. Whipp (Leader)	Leader's Portfolio
Councillor A. Mahmood (Deputy Leader)	Economic Growth
Councillor Z. Ali	Housing and Customer Services
Councillor A. Bell	Corporate and Human Resources
Councillor D. Hartley	Community and Performance
Councillor L. Whipp	Strategic and Local Planning and Infrastructure
Councillor M. Hanif	Health and Leisure Services

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**

Note:  denotes a key decision next to the “Subject” as listed below in column one below.

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 14th November 2025

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2025					
Local Transport Plan – Draft response to consultation.	To respond to the Consultation	20 th November, 2025	No	Leader’s Portfolio	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Colne Market Operator	To agree a way forward for the future operation of Colne Market.	20 th November, 2025	Yes	Leader’s Portfolio	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk
Performance Update Report – Quarter 2, 2025/26	To receive the update report.	20 th November, 2025	No	Leader’s Portfolio	Marie Mason, Corporate Client & Governance Manager marie.mason@pendle.gov.uk

LGR Options	Consideration and decision on LGR options for Unitary models.	20 th November, 2025	No	Leader's Portfolio	Dean Langton Chief Executive dean.langton@pendle.gov.uk
Nelson Pride in Place (NPiP) - Update	To approve that Pendle Borough Council act as the Accountable Body for the Nelson Pride in Place Programme and to note progress to date on the NPiP and the requirement to submit the Nelson Board approved Regeneration and Investment Plans.	20 th November, 2025	No	Economic Growth	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Sue Rae Programme & Projects Manager Sue.Rae@pendle.gov.uk
Lancashire County Council – Provider Services Re-Design – In House – Response to Consultation	To respond to the Consultation.	20 th November, 2025	No	Leader's Portfolio	Dean Langton Chief Executive Dean.Langton@pendle.gov.uk
Referral from Area Committee – Request to purchase land under a Garden Tenancy	To consider a Barrowford Area Committee referral.	20 th November, 2025	Yes	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Rebecca Perez-Kegg, Estates Surveyor Rebecca.Perez-Kegg@pendle.gov.uk

Referral from Area Committee – Request from a long leaseholder to acquire the Council's freehold interest in a site	To consider a Barrowford Area Committee referral.	20 th November, 2025	Yes	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Rebecca Perez-Kegg, Estates Surveyor Rebecca.Perez-Kegg@pendle.gov.uk
Quarter 2 Revenue and Capital Outturn Budget Monitoring Report for 2025/26.	To receive the update report.	20 th November, 2025	No	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Treasury Management: Mid-Year Report	To receive the mid-year report.	20 th November, 2025	No	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Pendle Health and Well-Being Action Plan Update	To consider PBC progress on the Pendle Health and Well-Being Action Plan	17 th December, 2025	No	Health and Leisure Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk

Referral from NBR Area Committee – Request from a long leaseholder of a premises on Manchester Road, Nelson to acquire the Council's freehold interest in a site.	Executive is recommended to refuse the request to purchase the freehold lease but to agree to the lease being extended by an additional 85 years and delegate authority to the Director of Resources to negotiate and agree terms for a lease extension.	17 th December, 2025	Yes	Leader's Portfolio	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Rebecca Perez-Kegg, Estates Surveyor Rebecca.Perez-Kegg@pendle.gov.uk
Commissioning Framework for 2026/27 PBC Community Grants	To agree commissioning framework to determine allocation of PBC's community grants in 2026/27	17 th December, 2025	No	Leader's Portfolio	Karen.spencer@pendle.gov.uk Director of Resources gill.dickson@pendle.gov.uk Policy & Programmes Manager
Bankhouse Road Development Site	Executive's agreement is sought for Pendle Borough Council to enter into a development agreement with Pembroke Joint Venture	17 th December, 2025	No	Economic Growth	Iftikhar Bokhari, Head of Economic Growth Iftikhar.bokhari@pendle.gov.uk
Further Clough Head – Additional Costs	This matter was deferred from the September 2025 meeting of Executive. To request Executive to agree to fund additional costs resulting from preliminary works.	17 th December, 2025	Yes	Economic Growth	Iftikhar Bokhari, Head of Economic Growth Iftikhar.bokhari@pendle.gov.uk

Marsden Park Golf Club	To consider options for the future use of the golf course	17 th December, 2025	No	Health and Leisure Services	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Simon Gwynne, Chief Executive Officer, Pendle Leisure Trust Simon.gwynne@pendleleisuretrust.co.uk
Trafalgar House, Nelson	For Executive to consider detailed refurbishment plans for the historic front portion of the building.	17 December, 2025	Yes	Economic Growth	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Tender for the development of the cemetery site, Halifax Road, Nelson 	To report on the tender for the development of the cemetery site, Halifax Road, Nelson.	17 December, 2025	Yes	Health and Leisure Services	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Outcome of tender for Contract Hire with maintenance of Council liveried fleet. 	To report on the outcome of tender for Contract Hire with maintenance of Council liveried fleet. Tender period 4 years with possible 3 year extension.	17 th December 2025	Yes	Housing and Customer Services	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk

Pavement Licensing Policy	At the Executive meeting held on 21 st August, 2025, it was resolved at Minute 41, resolution (2), "That a six-week public consultation be carried out and the final policy be brought back to the Executive for adoption. Executive is asked to adopt the Pavement Licensing Policy.	17 th December 2025	No	Health and Leisure Services	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pride in Place	To outline to Executive regarding funding / investments.	17 th December 2025	No	Economic Growth	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Iftikar Bokhari Iftikar.bokhari@pendle.gov.uk
No1 Market Street, Nelson – roofing upgrade 	Works are included on this year's capital programme. Key decision / award confirmation due to budget estimate of circa £ 200k	17 th December 2025	No	Leader's Portfolio	Bruce Corden Facilities Manager bruce.corden@pendle.gov.uk
Referral from West Craven Area Committee – Empty Properties	That the Executive be asked to use their Compulsory Purchase Order powers to address long-term empty properties in West Craven, including those that were so derelict that they did not attract Council Tax.	17 th December 2025	No	Housing and Customer Services	Sarah Whitwell, Head of Housing and Environmental Health. S O'Hara

Referral from West Craven Area Committee – Problem Sites	RECOMMENDATIONS (1) That in the absence of any action being taken to improve the third property on the list, that the Executive be recommended to use their Compulsory Purchase Order powers to bring it back into use.	17 th December 2025	Yes	Housing and Customer Services	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk
Validation Checklist	For Executive's agreement	22 January, 2026	No	Strategic and Local Planning Infrastructure Portfolio	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Performance Update Report – Quarter 3, 2025/26	To receive the update report.	19 th February 2026	No	Leader's Portfolio	Marie Mason Corporate Client & Governance Manager marie.mason@pendle.gov.uk

Other Quarterly Performance Update Reports for the year are as follows:
Quarter 4 – 28th May 2026

