

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st MAY 2025**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

14th April 2025

14th May 2025

13th June 2025

14th July 2025

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Asjad Mahmood
Vacant
Councillor Mohammed Iqbal
Vacant
Councillor Zafar Ali
Councillor Mohammad Hanif
Vacant

Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 14th April, 2025

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2025					
Street Trading Policy and a Gambling Policy.	To approve the policy	29 th May, 2025	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Brierfield Gasometer	To consider proposals for the development of the site.	29 th May, 2025	Yes	Growth and Regeneration	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Colne Market Housing	To agree the disposal of the Craddock Road Housing site	29 th May, 2025	Yes	Property Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Tony Brown anthony.brown@pendle.gov.uk

Climate Change Strategy	To agree/approve the Climate Change Strategy	29 th May, 2025	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk Victor Equere, Climate Change Manager
Tender for design and build of a single storey extension at Pendle Wavelengths.	To agree the contract following the tender procedure.	29 th May, 2025	No	Leisure Services	Contact Officer bruce.corden@pendle.gov.uk
Customer Contact and Digital Strategy	To agree the Strategy.	29 th May, 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
IT Strategy	To agree the Strategy.	29 th May, 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Bulky household waste collections and waste containers	To review the Council's decision on bulky collections and bins in December 2024.	29 th May, 2025	Yes	Environment and Climate Change	David Walker Assistant Director, Operational Services David.walker@pendle.gov.uk

Annual Programmes update report (Holidays Activities and Food programme, Household Support Fund & 'Together an Active Pendle updates all going as one report)	For information	29 th May 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk Gill Dickson gill.dickson@pendle.gov.uk
Quarter 4 Strategic Monitoring - Performance Update	Monitoring Information	29 th May 2025	No	Resources and Transfer of Services	Marie Mason Corporate Client & Governance Manager marie.mason@pendle.gov.uk
Pavement Licensing Policy	To approve the Pavement Licensing Policy	July 2025	No	Planning and Regulatory.	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Corporate Equalities Policy	To approve the updated Corporate Equality & Diversity Policy.	July 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Gill Dickson gill.dickson@pendle.gov.uk
Safeguarding Policy	To approve the updated safeguarding policies and procedures.	July 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk

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