

Appendix 4: Representation forms templates

Representation Form



Local Plan (4th Edition) Preferred Options Report

To respond to this public consultation, please complete and return this form to:

Email: planningpolicy@pendle.gov.uk

Post: Pendle Council, Town Hall, Market Street, Nelson BB9 7LG

You can also submit your comments by email or letter.

All comments must be received by no later than **5:00pm on Friday 18th August 2023**.

Any responses received after this deadline may not be considered.

Further information about this consultation are available on the Pendle Council website at:

Web: www.pendle.gov.uk/planning

If you have any further questions please send an email to the address above and a planning officer will get in touch with you.

* Only complete below if applicable

| | Your Details | Your Agent's details* |
|----------------------|--------------|-----------------------|
| Name | | |
| Organisation* | | |
| Job Title* | | |
| Address | | |
| | | |
| Town | | |
| Postcode | | |
| Telephone | | |
| Email | | |

We process and hold your information in order to provide public services. The details you provide will be processed in accordance with the Data Protection Regulations. Further information is available at:

- www.pendle.gov.uk/privacy

Guidance Notes

In the following section, please make clear at the start of each new comment:

- a. The title of the document you are commenting on.
- b. The page number and the paragraph number or site reference.
- c. Whether you are supporting, objecting or commenting on what is said in the plan.

If you are objecting, please suggest alternative wording, which would help to overcome your concerns (see example below).

Document: Local Plan / Page 63 / Paragraph 5.32 / Objection

This part of the policy does not ...

Recommended change:

Replace the current policy wording with ...

Please keep your comments clear, concise, and specific to the issue that is of concern. This will help us to understand your point of view and decide whether any changes to the Local Plan are needed.

All the comments we receive, and our responses to them, will be made available when we consult on the final draft of the Local Plan before it is submitted to the Secretary of State for examination by an independent Inspector.

In your comments it is worth considering:

- Have the legal requirements been met? www.gov.uk/guidance/plan-making
- Is the Local Plan consistent with the policies of the National Planning Policy Framework (NPPF)? www.gov.uk/government/publications/national-planning-policy-framework--2
- Are the proposals in the Local Plan justified? If not, why not? Are the proposals effective? If not, how could this be overcome?
- Are the proposals positively prepared? If not, how could this be overcome?
- Are there any important planning issues that have not been adequately addressed within the Local Plan? What are these?
- Are you aware of any land that should be designated as Local Green Space (see Policy DM12).

Where possible please provide evidence to support the comments you are making.

Your Comments (Representation)

Please provide your comments in the box below. You should number any additional sheets that you attach to this form.

Have you attached any supporting documents?

Yes No

How did you find out about this consultation?

- | | |
|---|---|
| <input type="checkbox"/> Email / Letter | <input type="checkbox"/> Poster |
| <input type="checkbox"/> Framework Newsletter | <input type="checkbox"/> Newspaper Advert |
| <input type="checkbox"/> Council Website | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Social Media | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Town or Parish Council | |

Future Updates

Would you like to be kept informed about progress on the Local Plan and other planning policy matters in Pendle?

Yes No

If you answered No, your personal details will only be used only for the purpose of processing and answering comments made to this consultation and will subsequently be deleted.

Your Signature:

Date:

Thank you for your comments

Further information

Website: www.pendle.gov.uk/planning

Email: planningpolicy@pendle.gov.uk

Telephone: 01282 661330

Write to: Pendle Council, Town Hall, Market Street, Nelson BB9 7LG

Local Green Space Site Nomination Form



Are there any green spaces in your area that you feel are highly valued and should be protected? If your answer is yes, please fill out a form for each site you would like to nominate, including as much information as possible.

Local Green Space is a planning designation which offers special protection, consistent with that for the Green Belt, to sites that are:

- Demonstrably special to the local community and hold a particular local significance, because of their beauty, historic significance, recreational value, tranquillity, richness of wildlife etc.
- Within or reasonably close to the community they serve
- Are local in character and not an extensive tract of land

We cannot guarantee that your nomination(s) will be allocated as a Local Green Space, but we will:

- Carry out site visits and conduct a detailed assessment.
- Contact the Parish/Town Council to ask them for their views.
- Check to that there is no existing designation protecting the space.
- Make our reasons known for taking forward, or rejecting, the proposed site designation in the Pendle Local Plan.

Further information on Local Green Space can be found in the Government's National Planning Policy Guidance at:

- <https://www.gov.uk/guidance/open-space-sports-and-recreation-facilities-public-rights-of-way-and-local-green-space>

Completed forms must be returned to:

Post: Pendle Council, Planning Policy, Town Hall, Market Street, Nelson BB9 7LG

Email: planningpolicy@pendle.gov.uk (under 25mb)

Completed forms must be accompanied by a site plan showing the location and full extent of the site.

The deadline for receipt of site nomination forms is 5pm Friday 18 August 2023

Site Details

| | |
|--|--|
| 1. Name of greenspace | Click here to enter text. |
| 2. Address of greenspace | Click here to enter text. |
| 3. Site area (ha) | Click here to enter text. |
| 4. Current use / character of the site | Click here to enter text. |
| 5. With reference to the selection criteria for Local Green Space, please state the reasons why this site is being nominated. Explain why it is valued by the local community, its historic significance, recreational value, tranquillity, richness of wildlife etc. | |
| Click here to enter text. | |
| 6. Can these special characteristics be maintained to 2040? Management of the land will remain the responsibility of the site owner. How will the features that make the green space special and locally significant be maintained? | |
| Click here to enter text. | |
| 7. Grid reference | SD Click here to enter text. |
| 8. Site plan | <p>Attach a plan to the site nomination form. This should:</p> <ul style="list-style-type: none"> • Ideally be on a map base (<i>Ordnance Survey, Google Maps etc.</i>) • Use a red edge to show the precise boundary of the site. • Include the names of at least two streets, to help confirm the location of the site. |

Local Green Space Site Nomination Form



Contact Details

| | |
|-------------------------------------|---------------------------|
| Site owner <i>(if known)</i> | Click here to enter text. |
| Organisation <i>(if applicable)</i> | Click here to enter text. |
| Address | Click here to enter text. |
| Email | Click here to enter text. |
| Telephone | Click here to enter text. |

| | |
|-------------------------------------|---------------------------|
| You | Click here to enter text. |
| Organisation <i>(if applicable)</i> | Click here to enter text. |
| Address | Click here to enter text. |
| Email | Click here to enter text. |
| Telephone | Click here to enter text. |

| | |
|-------------------------------------|---------------------------|
| Agent <i>(if appointed)</i> | Click here to enter text. |
| Organisation <i>(if applicable)</i> | Click here to enter text. |
| Address | Click here to enter text. |
| Email | Click here to enter text. |
| Telephone | Click here to enter text. |

Submission

Data Protection and Freedom of Information

All the information you provide will be used solely for the purpose of preparing the Pendle Local Plan. Your comments will not be confidential, but any personal information will be used in accordance with the General Data Protection Regulations (GDPR).

Please see <https://www.pendle.gov.uk/privacy> for further information.

By submitting this form you are agreeing to these conditions.

| | |
|--|---------------------------|
| Signature <i>(not required if submitted by email)</i> | |
| Date | Click here to enter text. |