

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st JULY 2024**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

13th June 2024

18th July 2024

5th September 2024

17th October 2024

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.


Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammed Iqbal
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord




Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety




Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**






Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.







Published: 13th June 2024

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
Lomeshaye Industrial Estate 	Progress report.	17 th July 2024	No	Growth and Regeneration	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Annual Safeguarding	To receive an update.	17 th July 2024	No	Housing, Health and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Productivity Plan	To receive an update.	17 th July 2024	No	Various	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Hodge House, Colne	Agreement of a new lease to Bradley Big Local.	17 th July 2024	No	Growth and Regeneration	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Strategic Leisure Review	To receive a presentation on the outcome of the review	17 th July 2024	No	Leisure Services	Phillip Spurr Director of Place

	and to make recommendations for a way forward.				phillip.spurr@pendle.gov.uk
Pendle Health and Wellbeing Action Plan	To approve the Action Plan.	1 st August 2024	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Climate Change Update 	To consider revised Terms of Reference for the Group, approve the Climate Emergency Action Plan, revised Performance Indicators and the 2023/24 Carbon Emissions report.	1 st August 2024	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Customer Contact and Digital Strategy	To agree the Strategy.	1 st August 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
IT Strategy	To agree the Strategy.	1 st August 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Colne, Earby and Barnoldswick Masterplans 	To approve/adopt them.	1 st August 2024	No	Planning and Regulatory	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Cemetery Extensions 	To confirm further investigations into the possible use of land next to Ghyll Cemetery for burials and interment of ashes.	1 st August 2024	No	Environment and Climate Change	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk

Concessionary Rents Policy (Property Services)	To agree the policy.	1 st August 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Revenue and Capital Outturn for 2023/24 	To receive the outturn.	1 st August 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Treasury Management Outturn 2023/24 Quarter 4 	To receive the outturn.	1 st August 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Workforce Strategy	To agree the Strategy.	1 st August 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Pendle Rise Shopping Centre, Nelson 	To consider the CPO of the site and associated issues.	1 st August 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Together an Active Future	To receive an update.	1 st August 2024	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Environmental Health Enforcement Policy	To agree the policy.	1 st August 2024	No	Environment and Climate Change	Sarah Whitwell Head of Housing and Environmental Health

					sarah.whitwell@pendle.gov.uk
Disabled Facilities Grant Policy 	To agree the policy.	1 st August 2024	No	Housing, Health and Wellbeing	Sarah Whitwell Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Taxi Licensing Policy 	To consider removal of Section 5.4 of the policy following a recommendation from Council.	1 st August 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Brierfield Heritage Lottery Fund Proposals 	To consider proposals for the Fund.	19 th September 2024	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Performance Update Quarter 1 2024/25	To receive information on performance.	19 th September 2024	No		Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Trafalgar House, Nelson 	To consider redevelopment proposals for the site.	19 th September 2024	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Wavelengths – Town Deal Development		19 th September		Growth and Regeneration	Phillip Spurr Director of Place

Proposal 		2024			phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Pendle Local Plan Development Viability Assessment 	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	19 th September 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pendle Housing and Economic Development Needs Update 	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	19 th September 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pendle Local Plan Fourth Edition 	To recommend that Council approve the final draft for public consultation and subsequent submission to the Secretary of State for independent examination	19 th September 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pendle Strategic Flood Risk Assessment Level 2 	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	19 th September 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Brierfield Gasometer 	To consider proposals for the development of the site.	31 st October 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk