

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st APRIL 2024**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next three months. The Forward Plan will be updated and re-published on the following dates during that period:-

18th March 2024

17th April 2024

17th May 2024

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.




Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammad Ammer
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord





Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 18th March 2024

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
Colne Market Hall Car Park Development Proposals 	To consider proposals for the development of the site.	30 th May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Brierfield Gasometer 	To consider proposals for the development of the site.	30 th May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Brierfield Heritage Lottery Fund Proposals 	To consider proposals for the Fund.	30 th May 2024	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Strategic Monitoring and Performance Update Quarter 4	To agree the quarter 4 Strategic Monitoring position.	30 th May 2024	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager

2023 24					marie.mason@pendle.gov.uk
Climate Emergency Action Plan 	To consider the Plan for 2024/25.	30 th May 2024	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
New Cemetery Site 	To receive an update.	30 th May 2024	No	Environment and Climate Change	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Review of the Climate Change Target and Pls 	To consider reviewing the targets and Pls.	30 th May 2024	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Housing Stock Modelling Survey 	To agree the approach and funding	30 th May 2024	No	Housing, Health, and Wellbeing	Sarah Whitwell Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Corporate Plan and Performance Indicator Refresh for 2024/25	To note the 2024/25 milestones for the Corporate Plan and the refreshed Performance Indicators.	30 th May 2024	No	Various	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Workforce Strategy	To agree the Strategy.	30 th May 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
IT Strategy	To agree the Strategy.	30 th May 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk

Together an Active Future	To receive an update.	30 th May 2024	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Annual Safeguarding Update	To receive an update	30 th May 2024	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Authority Monitoring Report 2022/23	For information.	30 th May 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Customer Contact and Digital Strategy	To agree the Strategy.	27 th June 2024	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Pendle Strategic Flood Risk Assessment Level 2	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	27 th June 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pendle Local Plan Development Viability Assessment	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	27 th June 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Pendle Housing and Economic Development Needs Update	For information and to agree that the document can form part of the evidence base for the Pendle Local Plan Fourth Edition	27 th June 2024	Yes	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk

Pendle Local Plan Fourth Edition	To recommend that Council approve the final draft for public consultation and subsequent submission to the Secretary of State for independent examination	27 th June 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
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