

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing
1st FEBRUARY 2024

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

18th January 2024

16th February 2024

18th March 2024

17th April 2024

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.



Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammad Ammer
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord









Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety






Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**




Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 18th January 2024

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION (to be determined)	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY (to be determined)	DIRECTORS AND CONTACT OFFICERS (insert name, title and contact details)
Quarter 3 Revenue and Capital Budget Monitoring 	To agree the quarter 3 revenue and capital budget monitoring.	15 th February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources damon.lawrenson@pendle.gov.uk
Quarter 3 Strategic Monitoring	To agree the quarter 3 Strategic Monitoring position.	15 th February 2024	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk
Council Tax Setting 	To agree the Council Tax increase for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources damon.lawrenson@pendle.gov.uk
Medium Term Forecast	To agree the medium-term financial position of the Council.	15 th February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources damon.lawrenson@pendle.gov.uk

					
Revenue and Capital Budget Setting 	To agree the revenue and capital budgets for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources damon.lawrenson@pendle.gov.uk
Fees and Charges Report 	To agree the Council's fees and charges for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources damon.lawrenson@pendle.gov.uk
East Lancashire Waste Disposal Arrangements 	To receive an update on the East Lancashire tipping arrangements.	15 th February 2024	No	Environment and Climate Change	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Colne Market Hall 	Market management and operations.	15 th February 2024	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Trafalgar House 	Proceed with redevelopment proposals.	15 th February 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Corporate Plan 2023-2027 	To agree the actions and milestones for the year 2024/25.	15 th February 2024	No	Various	Sarah Astin Head of Policy and Commissioning sarah.astinwood@pendle.gov.uk
Housing Stock Modelling Survey 	To agree the approach and funding	12 th March 2024	No	Housing, Health and Wellbeing	Sarah Whitwell Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk

Land at Bankhouse Road, Nelson 	To consider an alternative housing scheme	12 th March 2024	No	Housing, Health and Wellbeing	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Local Development Scheme 	To agree the scheme	12 th March 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
HAF	To receive the updated report.	12 th March 2024	No	Housing, Health and Wellbeing	Sarah Astin Head of Policy and Commissioning sarah.astinwood@pendle.gov.uk
Together an Active Pendle	To receive the annual report.	12 th March 2024	No	Housing, Health and Wellbeing	Sarah Astin Head of Policy and Commissioning sarah.astinwood@pendle.gov.uk
Review of the Climate Change Target and PIs 	To consider reviewing the targets and PIs.	12 th March 2024	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Colne Market Hall Car Park Development Proposals 	To consider proposals for the development of the site.	23 rd May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Brierfield Gasometer 	To consider proposals for the development of the site.	23 rd May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk

Brierfield Heritage Lottery Fund Proposals 	To consider proposals for the Fund.	23 rd May 2024	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Strategic Monitoring and Performance Update Quarter 4 2023 24	To agree the quarter 4 Strategic Monitoring position.	23 rd May 2024	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk
Climate Emergency Action Plan 	To consider the Plan for 2024/25.	23 rd May 2024	No	Environment and Climate Change	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Pendle Local Plan 	To agree the Plan and recommend to Council for approval.	23 rd May 2024	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk