

# EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing  
1<sup>st</sup> JANUARY 2024

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next three\* months. The Forward Plan will be updated and re-published on the following dates during that period:-

*21<sup>st</sup> December 2023*

*18<sup>th</sup> January 2024*

*16<sup>th</sup> February 2024*

*15<sup>th</sup> March 2024*

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.



Councillor Asjad Mahmood  
Councillor David Whipp  
Councillor Mohammad Ammer  
Councillor Tom Whipp  
Councillor Zafar Ali  
Councillor Mohammad Hanif  
Councillor Dorothy Lord









Growth and Regeneration  
Resources and Transfer of Services  
Housing, Health and Wellbeing  
Planning and Regulatory Services  
Environment and Climate Change  
Leisure Services  
Community Safety


Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail [jane.watson@pendle.gov.uk](mailto:jane.watson@pendle.gov.uk) by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

**Published: 21<sup>st</sup> December 2023**

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION (to be determined)	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY (to be determined)	DIRECTORS AND CONTACT OFFICERS (insert name, title and contact details)
Quarter 3 Revenue and Capital Budget Monitoring 	To agree the quarter 3 revenue and capital budget monitoring.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources <a href="mailto:damon.lawrenson@pendle.gov.uk">damon.lawrenson@pendle.gov.uk</a>
Quarter 3 Strategic Monitoring	To agree the quarter 3 Strategic Monitoring position.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager <a href="mailto:marie.mason@pendle.gov.uk">marie.mason@pendle.gov.uk</a>
Council Tax Setting 	To agree the Council Tax increase for the next financial year.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources <a href="mailto:damon.lawrenson@pendle.gov.uk">damon.lawrenson@pendle.gov.uk</a>
Medium Term Forecast	To agree the medium term financial position of the Council.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources <a href="mailto:damon.lawrenson@pendle.gov.uk">damon.lawrenson@pendle.gov.uk</a>

					
Revenue and Capital Budget Setting 	To agree the revenue and capital budgets for the next financial year.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources <a href="mailto:damon.lawrenson@pendle.gov.uk">damon.lawrenson@pendle.gov.uk</a>
Fees and Charges Report 	To agree the Council's fees and charges for the next financial year.	15 <sup>th</sup> February 2024	No	Resources and Transfer of Services	Damon Lawrenson Interim Director of Resources <a href="mailto:damon.lawrenson@pendle.gov.uk">damon.lawrenson@pendle.gov.uk</a>
East Lancashire Waste Disposal Arrangements 	To receive an update on the East Lancashire tipping arrangements.	15 <sup>th</sup> February 2024	No	Environment and Climate Change	David Walker Assistant Director Operational Services <a href="mailto:david.walker@pendle.gov.uk">david.walker@pendle.gov.uk</a>
Colne Market Hall 	Market management and operations.	15 <sup>th</sup> February 2024	No	Growth and Regeneration	Phillip Spurr Director of Place <a href="mailto:phillip.spurr@pendle.gov.uk">phillip.spurr@pendle.gov.uk</a>
Trafalgar House 	Proceed with redevelopment proposals.	15 <sup>th</sup> February 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place <a href="mailto:phillip.spurr@pendle.gov.uk">phillip.spurr@pendle.gov.uk</a>
Colne Market Hall Car Park Development Proposals 	To consider proposals for the development of the site.	23 <sup>rd</sup> May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place <a href="mailto:phillip.spurr@pendle.gov.uk">phillip.spurr@pendle.gov.uk</a>
Brierfield Gasometer 	To consider proposals for the development of the site.	23 <sup>rd</sup> May 2024	Yes	Growth and Regeneration	Phillip Spurr Director of Place <a href="mailto:phillip.spurr@pendle.gov.uk">phillip.spurr@pendle.gov.uk</a>

<p>Brierfield Heritage Lottery Fund Proposals</p> 	<p>To consider proposals for the Fund.</p>	<p>23<sup>rd</sup> May 2024</p>	<p>No</p>	<p>Growth and Regeneration</p>	<p>Phillip Spurr          Director of Place  <a href="mailto:phillip.spurr@pendle.gov.uk">phillip.spurr@pendle.gov.uk</a></p>
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