



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing
1st NOVEMBER 2023

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next three* months. The Forward Plan will be updated and re-published on the following dates during that period:-

21st November 2023

21st December 2023

18th January 2024

16th February 2024

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.





Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammad Ammer
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord






Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety







Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**


Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 19th October 2023

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
Colne Market Hall 	Market management and operations.	16 th November 2023	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Pendle Rise & Relocation Properties 	Purchase or decision to go to CPO & allocation of funds for purchase of vacant retail premises.	16 th November 2023	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Trafalgar House 	Proceed with redevelopment proposals.	16 th November 2023	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
PEARL Together Spring Mill Development 	To consider the adoption of part of a landscaping area.	16 th November 2023	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk

Quarter 2 Revenue and Capital Budget Monitoring 2023/24 	To agree the quarter 2 revenue and capital monitoring position.	16 th November 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Colne Cemetery Lodge 	To accept an offer for the sale of the property.	16 th November 2023	No	Resources and Transfer of Services	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Climate Change – Annual Emissions Report and Target Review 	To agree the Annual Emissions Report and any revised carbon reduction targets.	16 th November 2023	No	Environment and Climate Change	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Liberata Contract Review 	To report the outcome of the Contract Review and to recommend approval by Council.	16 th November 2023	Yes	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Quarter 2 Performance Update	To agree the quarter 2 Performance Monitoring Position.	19 th December 2023	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk
Fees and Charges Policy 	To agree any changes to the Fees and Charges Policy.	19 th December 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk

Polling District and Polling Station Review 	To consider the responses to the consultation.	19 th December 2023	No		Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Quarter 3 Revenue and Capital Budget Monitoring 	To agree the quarter 3 revenue and capital budget monitoring.	15 th February 2024	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Quarter 3 Strategic Monitoring	To agree the quarter 3 Strategic Monitoring position.	15 th February 2024	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk
Council Tax Setting 	To agree the Council Tax increase for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Medium Term Forecast 	To agree the medium term financial position of the Council.	15 th February 2024	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Revenue and Capital Budget Setting 	To agree the revenue and capital budgets for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Fees and Charges Report 	To agree the Council's fees and charges for the next financial year.	15 th February 2024	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk

East Lancashire Waste Disposal Arrangements 	To receive an update on the East Lancashire tipping arrangements.	15 th February 2024	No	Environment and Climate Change	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
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