



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing
1ST AUGUST 2023

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next three* months. The Forward Plan will be updated and re-published on the following dates during that period:-

24th August 2023

21st September 2023

19th October 2023

21st November 2023

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammad Ammer
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord

Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 20th July 2023

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION (to be determined)	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY (to be determined)	DIRECTORS AND CONTACT OFFICERS (insert name, title and contact details)
Corporate Plan 2023/2027	To agree the Plan.	21 st September, 2023	No	Growth and Regeneration	Rose Rouse Chief Executive rose.rouse@pendle.gov.uk
Procurement of I.T. Solution for Waste Services	Approval to procure software and hardware solutions to improve in cab communication and back office systems for all waste and cleansing related services.	21 st September, 2023	No	Environment and Climate Change	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk
Pendle Rise & Relocation Properties	Purchase or decision to go to CPO & allocation of funds for purchase of vacant retail premises	21 st September 2023	Yes	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk

Trafalgar House	Proceed with redevelopment proposals	21 st September 2023	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Quarter 1 - Revenue and Capital Budget Monitoring 2023/24 Reports	To agree the quarter 1 revenue and capital monitoring position.	21 st September 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Strategic Monitoring Report 1st April to 30th June, 2023	To agree the quarter 1 Strategic Monitoring position.	21 st September 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Transfer of Ball Grove, Colne	To amend the restrictions legal have placed on the transfer document.	21 st September, 2023	No	Resources and Transfer of Services	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Colne Market Hall	To consider a request for support for the traders.	21 st September, 2023	No	Growth and Regeneration	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Annual Emissions Report	To agree the Annual Emissions report.	16 th November 2023	No	Environment and Climate Change	Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk
Quarter 2 Revenue and Capital Budget Monitoring	To agree the quarter 2 revenue and capital monitoring position.	16 th November 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
Quarter 2 Strategic Monitoring	To agree the quarter 2 Strategic Monitoring Position.	16 th November 2023	No	Resources and Transfer of Services	Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk

Fees and Charges Policy	To agree any changes to the Fees and Charges Policy.	16 th November 2023	No	Resources and Transfer of Services	Richard Gibson Director of Resources richard.gibson@pendle.gov.uk
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