



DRIVER'S APPLICATION

Please select which licence you are applying for:

- NEW
- RENEWAL

EXISTING LICENCE NO:

Please select which licence you are applying for:

- PRIVATE HIRE
- HACKNEY CARRIAGE
- DUAL (PH & HC)

1.	Title of Applicant	Mr/Mrs/Ms/Miss/Other (please state) (please select one)
2.	Surname:	
3.	Forenames:	
4.	Any previous names:	
5.	Date of birth:	
6.	National Insurance No:	

7.	Present Address:	
8.	Postcode:	
9.	Home/Mobile Phone No:	
10.	Email address:	

11.	How long have you lived in the UK?	
12.	Do you have the legal right to work in the UK ? Please provide your UKIV (UK Immigration Visa) share code if you do not hold a British Passport - click on this link to obtain a code https://www.gov.uk/prove-right-to-work Code:	YES/NO

13.	<p>Tax Check Code/responsibilities:</p> <p>Please enter your HMRC tax check code if a renewal application or you have held a licence with Pendle or any other local authority within the last 12 months</p> <p>For help with this and to obtain a code click on this link - https://www.gov.uk/guidance/complete-a-tax-check-for-a-taxi-private-hire-or-scrap-metal-licence</p> <p>NEW APPLICANTS ONLY – You must confirm, by signing the declaration on this form, that you are aware of your tax responsibilities when you apply for a hackney carriage or private hire driver for the first time. To see what our responsibilities are, please click on this link - https://www.gov.uk/guidance/confirm-your-tax-responsibilities-when-applying-for-a-taxi-private-hire-or-scrap-metal-licence</p>	
14.	<p>Which Operator do you work or intend to work for?</p> <p>.....</p>	
15.	<p>Have you ever held a private hire/hackney carriage driver’s licence with Pendle Borough Council or any other Local Authority? If YES please state which authority and the licence number below:</p>	YES/NO
16.	<p>Have you ever had a licence refused/revoked/suspended by any Local Authority? If YES please state which authority with the reason(s) and the relevant date(s) below:</p>	YES/NO

CRIMINAL/DRIVING CONVICTIONS/CAUTIONS OR PENDING PROSECUTIONS/ALLEGED OFFENCES:

17.	<p>Have you any criminal convictions, cautions, motoring convictions or any pending enquiries or investigations including motoring offences? If YES, please list at question 18.</p>	YES/NO
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18.	Date of Conviction	Detail	Court	Sentence/Fine/Points
<p>Details of offences: including criminal, motoring, cautions and any pending enquiries or investigations:</p>				
<p>(Continue on a separate sheet of paper if necessary. Put your name and date of birth at the top)</p>				

19. DECLARATIONS:	<ul style="list-style-type: none"> • I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE ANSWERS GIVEN ABOVE ARE TRUE. IF A LICENCE IS TO BE GRANTED I UNDERTAKE TO COMPLY WITH THE CONDITIONS ATTACHED TO MY LICENCE. I UNDERSTAND THAT TO MAKE, KNOWINGLY OR RECKLESSLY, A FALSE STATEMENT OR OMIT ANY INFORMATION FROM THIS APPLICATION IS A CRIMINAL OFFENCE; • I CONFIRM THAT I AM AWARE OF THE CONTENT OF HMRC GUIDANCE RELATING TO MY TAX REGISTRATION OBLIGATIONS; • I AM AWARE THAT MY RIGHT TO WORK IN THE UK WILL BE CHECKED AS PART OF MY LICENCE APPLICATION, THIS COULD INCLUDE THE LICENSING AUTHORITY CHECKING MY IMMIGRATION STATUS WITH THE HOME OFFICE. WE MAY ALSO SHARE INFORMATION WITH THE HOME OFFICE and • I GIVE CONSENT FOR MY DBS UPDATE STATUS TO BE CHECKED WITH THE DBS OFFICE.
20. Signature of Applicant:	
21. Date:	

NR3 Register – this authority has signed up to the NR3 register which is a register of licences that have been refused or revoked. Your details will be searched on the register to check whether you have had a licence refused or revoked by another authority. Should your licence be refused or revoked your details will be added to the register in accordance with our policy. For further information see web-link www.pendle.gov.uk/homepage/48/taxis.

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see web-link www.pendle.gov.uk/terms on the Council’s terms and disclaimers page.

‘Pendle Borough Council will ensure that the information given on this form will be handled in confidence and that it will be used in compliance with the Data Protection Act 2018 and the GDPR 2018’

All questions must be answered for your application to be accepted.

- For renewal applicants, please submit this application with the required documentation, by email to taxi.licensing@pendle.gov.uk or by hand/post to No. 1 Market Street, Nelson, Lancashire, BB9 7LJ.
- For new applicants, please email taxi.licensing@pendle.gov.uk for an appointment to submit your application
- Please make an online payment of £87.18 (1 year licence) or £261.55 (3 year licence) on www.pendle.gov.uk and select make an ‘online payment’ and then select the basket for ‘taxis/drivers’.
- For further guidance on information required go to www.pendle.gov.uk and select the taxi heading/drivers.