CORPORATE PROCEDURES FOR SUPPORTING VULNERABLE ADULTS

Safeguarding

Vulnerable Adults

The Promoting Welfare and Safeguarding Adults policy is in place to support staff in responding to concerns about vulnerable people.

Whatever your role in the council you have a duty to safeguard the wellbeing of vulnerable people.

Start Here I am concerned about an adult Is the vulnerable adult at risk of Low level concern. Have you got YES NO harm from themselves or others? their consent to make a referral? YES NO Is there is a serious and Do they have Help refused or immediate threat multiple and not convenient YES to an adult? complex needs? to speak freely. **Call 999** Discuss with your manager. NO NO YES for an ambulance and, if needed Police Is it during normal working hours? Discuss case with NO **Contact Lancashire County** Refer to appropriate YES **Council Social Care Services Transforming Lives** support agency and directly on: 0300 123 6722 Panel Lead. inform line manager (8pm-8am Mon- Fri and weekends or **Tim Horsley:** See Pendle's Is your line bank holidays) **Community Support** 01282 661280 manager available? Hub for full list of services* **Contact the Designated** NO YES *The main wellbeing services **Safeguarding Officer Sarah** in Pendle are: Astin-Wood on: ext. 1782 **PLT** staff contact Discuss the Vanessa Kelly on: ext. 1286 **Social Prescribing Team** matter with your 01282 433740 line manager. They will advise. **Burnley & Pendle Citizens** Advice 01282 616750 All have their own referral forms and processes. If they are unable to advise then

See the Promoting Welfare & Safeguarding Adults policy on the intranet for more information, or contact **Sarah Astin-Wood on ext 1782.**

