

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

DATE: 6 DECEMBER 2016

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CAPITAL PROGRAMME 2016/17

PURPOSE OF REPORT

To advise members on the Committee's 2016/17 capital budget.

RECOMMENDATIONS

- (1) That members note £15,333 is uncommitted.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That members consider the new bids detailed in paragraphs 10 and 11
- (4) That members consider the underspend detailed in paragraphs 13 - 17
- (5) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £231.

Allocation for 2016/17

2. This is £19,960 (i.e. £11,740 capital plus £8,220 revenue).

Effective Total Allocation for 2016/17

3. This is £24,888 (including £4,697 retained in 2015/16 pending progress on the implementation of service/asset transfers which was reinstated by the Executive on 30 June 2016).

Commitments for 2016/17

4. These total £9,555 (see Appendix 1).

Balance for 2016/17

5. This is £15,333.

Population/Electorate Breakdown

6. Brierfield ward – 4,862/3,611; Reedley ward – 5,291/4,279 (2011 Census/2016 Electorate).

Additional Sources of Capital Funding

7. Appendix 2 to this report, for information, is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Brierfield and Reedley Committee area.
8. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

9. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

10. **Tidying Up of Back Streets (Back Lord Street and Back Every Street):** £860 bid submitted by Scott Whalley, PBC Neighbourhood Services (appendix 3).
11. **Grit Bin on Clements Drive, Reedley:** £160 bid submitted by Cllr Pauline McCormick (appendix 4).

Late Bids

12. Any late bids to be reported prior to or at the meeting.

Existing Bids

Underspend – De-allocate Funding

13. **Festive decorations for Brierfield (appendix 1, scheme 5)** – all invoices paid. Request remaining balance of £268 is deallocated and the funds returned to the capital budget.
14. **Festive decorations for Reedley (appendix 1, scheme 6)** – all invoices paid. Request remaining balance of £268 is deallocated and the funds returned to the capital budget.

15. **Resurfacing of Park Lane/Park Drive, Reedley (appendix 1, scheme 9)** - all invoices paid. Request remaining balance of £108 is deallocated and the funds returned to the capital budget.
16. **Improvements to Pendle Way, near Nelson Golf Course (appendix 1, scheme 15)** - all invoices paid. Request remaining balance of £103 is deallocated and the funds returned to the capital budget.
17. **Resurfacing of footway at Railway View, Brierfield (appendix 1, scheme 16)** - all invoices paid. Request remaining balance of £530 is deallocated and the funds returned to the capital budget.

Overspend – Additional Funding Required

18. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery); and "enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries, professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2016/17 for Brierfield and Reedley Committee.

Appendix 2: List of Section 106 Agreements for Brierfield and Reedley.

Appendix 3: Tidying Up of Back Streets (Back Lord Street and Back Every Street)

Appendix 4: Grit Bin on Clements Drive, Reedley

LIST OF BACKGROUND PAPERS

None.

Brierfield and Reedley Committee Commitments for 2016/17

(Shaded schemes are completed)

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	Spend 01/04/16-31/10/16	Allocation Remaining in Ledger	Status of Scheme/ Remarks
1	02/06/15 and 01/03/16 Litter and dog waste bins	C Taylor (ES)	£853	£0	£853	£0	£853	Ongoing
2	07/06/16 Town centre premises improvement grants	P Collins (HHED)	£5,275	£3,000	£8,275	£600	£7,675	Ongoing. Currently promoting availability of grants in Brierfield
3	11/05/10 Flood prevention works within the Brierfield and Reedley area	S Whalley (NS)	£2,500	£0	£2,500	£0	£2,500	Allocated to help deal with emergency flooding situations.
4	02/10/12 Provision and maintenance of red grit bins	J Hacking (ES)	£1,522	£0	£1,522	£0	£1,522	Ongoing
5	08/04/14 Festive decorations for Brierfield	S Whalley (NS)	£268	£0	£268	£0	£268	Scheme completed. Request £268 underspend be deallocated.
6	08/04/14 Festive decorations for Reedley	S Whalley (NS)	£268	£0	£268	£0	£268	Scheme completed. Request £268 underspend be deallocated.
7	07/08/12 Friday Night Football League	T Horsley (NS)	£300	-£300	£0	£0	£0	Initiative did not go ahead. £300 deallocated on 09/88/16.
8	04/09/12 Parking area outside 1-29 Reedley Road, Reedley	S Whalley (NS)	£5,470	£0	£5,470	£0	£5,470	Subject to LCC contributing remaining £8,500 and approval by BRAC of the plans.

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9	06/11/12, 05/08/14 and 03/11/15 Resurfacing of Park Lane/Park Drive, Reedley	S Whalley (NS)	£9,000	£0	£9,000	£8,892	£108	Scheme completed. Request £108 underspend be deallocated.
10	05/03/13 Additional festive banners	N Yates (NS)	£0	£0	£0	£0	£0	Completed.
11	03/09/13 Lighting column at 11/13 William Street, Brierfield	S Farnell (NS)	£350	£0	£350	£0	£350	Spend to date is £4,085 with Brierfield Town Council contributing £1,000 to scheme.
12	05/11/13 Heyhead Park tennis courts, Brierfield	K Roberts (NS)	£55	-£55	£0	£0	£0	Completed (final spend £3,890. Brierfield Town Council contribution £1,945). £55 deallocated on 29/03/16
13	03/12/13 Christmas banners in Brierfield	S Whalley (NS)	£5	-£5	£0	£0	£0	Completed. £5 underspend deallocated on 29/03/16
14	03/12/13 and 01/03/16 Provision of a speed indicator device	S Farnell (NS)	£6,000	£0	£6,000	£2,368	£3,632	PBC has agreed location with LCC.
15	07/01/14 Improvements to Pendle Way, near Nelson Golf Course	T Partridge (NS)	£103	£0	£103	£0	£103	Completed. Request £103 underspend be deallocated.
16	05/08/14 Resurfacing of footway at Railway View, Brierfield	S Whalley (NS)	£530	£0	£530	£0	£530	Completed. Request £530 underspend be deallocated.
17	31/03/15 Provision of No Through Road signage at Victoria Avenue, Brierfield	S Farnell (NS)	£27	-£27	£0	£0	£0	Completed. £27 underspend deallocated on 29/03/16.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	Spend 01/04/16-31/10/16	Allocation Remaining in Ledger	Status of Scheme/ Remarks
18	07/07/15 Replacement LED floodlighting to Tunstill Square Car Park	S Farnell (NS)	£225	£0	£225	£0	£225	
19	03/11/15 Purchase of two dog bins and one grit bin at Broadhurst Way and Kings Causeway, Brierfield	S Whalley (NS)	£0	£0	£0	£0	£0	Completed.
20	01/12/15 Bollard at Sefton Street, Brierfield	N Yates (NS)	£0	£0	£0	£0	£0	Completed.
21	02/02/16 Purchase of one bench and installation of two benches on Sackville Street, Brierfield	N Yates (NS)	£2,000	£0	£2,000	£0	£2,000	Scheme completed. Invoice to be processed.
22	02/02/16 Flood prevention on Patterdale Close, Reedley	L Edwards (NS)	£750	£0	£750	£0	£750	For the construction of a bund to prevent flooding of properties.
23	02/02/16 and 05/07/16 Handrail on steps at Higher Reedley Road, Reedley	S Whalley (NS)	-£20	£520	£500	£500	£0	Completed.
24	01/03/16 Highway improvements (unadopted and adopted)	S Whalley (NS)	£8,013	£0	£8,013	£850	£7163	£9,000 allocated 01/03/16: £987 - overspend resurfacing Back Taylor Street (29/03/16) £850 – spent - improvements to Higher Reedley Road (07/06/6) £4,500 - resurfacing Hardy Avenue, Brierfield (07/06/16) £2,663 uncommitted



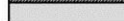
Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	Spend 01/04/16-31/10/16	Allocation Remaining in Ledger	Status of Scheme/ Remarks
25	01/03/16 Footpaths	T Partridge (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing.
26	01/03/16 Lighting	S Whalley (NS)	£3,000	-£3,000	£0	£0	£0	Completed. 07/06/16 - vired to item 28 below.
27	29/03/16 Queen's 90 th Birthday Celebrations	S Farnell (NS)		£500	£500	£500	£0	Completed.
28	07/06/16 Lighting column at Back Commercial Street, Brierfield	S Whalley (NS)		£3,500	£3,500	£0	£3,500	£3,000 from item 26 above plus additional £500 from 2016/17.
29	07/06/16 Collapsed wall at Higher Reedley Road, Reedley	S Whalley (NS)		£0	£0	£0	£0	Unable to proceed as additional funding could not be secured - £250 deallocated on 04/10/16.
30	05/07/16 Rothesay Road pothole repair	S Whalley (NS)		£500	£500	£500	£0	Completed
31	05/07/16 Mansfield Crescent to Marsden Heights footpath overlay	S Whalley (NS)		£350	£350	£0	£350	
32	05/07/16 Repair to shed roof at children's allotment	S Farnell (NS)		£40	£40	£40	£0	Completed.
33	09/08/16 Clearing up at Railway Terrace, Brierfield	S Whalley (NS)		£1,480	£1,480	£1,480	£0	Completed.
34	09/08/16 Fencing repair to bottom of Clitheroe Road, Brierfield	S Whalley (NS)		£412	£412	£412	£0	Completed.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	Spend 01/04/16-31/10/16	Allocation Remaining in Ledger	Status of Scheme/ Remarks
35	09/08/16 Clearing up at Back 2-18 Sefton Street, Brierfield	S Whalley (NS)		£920	£920	£920	£0	Completed September 2016.
36	09/08/16 Signage at Taylor Street MUGA, Brierfield	T Horsley (NS)		£240	£240	£0	£240	
37	09/08/16 Implementation of Limefield Avenue PSPO, Brierfield	T Horsley (NS)		£1,380	£1,380	£0	£1,380	
38	06/09/16 Purchase of tools, plants, flowers and shrubs at Brierfield Railway Station.	D Jennings (Friends of Nelson and Brierfield Stations)		£100	£100	£100	£0	Completed September 2016.
	Subtotals		£47,694	£9,555	£57,249	£17,162	£40,087	
	Uncommitted Funds		£231	£15,102	£15,333	-	£15,333	
	TOTAL FUNDS AVAILABLE 2016/17		£47,925	£24,657	£72,582	£17,162	£55,420	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
	LEG/8/475	IA006				Higher Reedley Road	Maintenance of green land at Hillingdon Road and Higher Reedley Road	Brierfield	Capital received	40,630.00	26,193.64	24,770.69			K Roberts	Money is being used for ongoing maintenance by Parks	VG 22/5/2015
13/98/0034P	LEG/8	IA018		Yes	5/1/1999	Hillsborough Avenue, Brierfield	Maintenance of land	Brierfield	Date of transfer	9,315.00	9,237.85	9,237.85			K Roberts	Money is being used for ongoing and ad hoc maintenance by Parks	TW 9/10/2014
13/08/0558P & 13/10/0296P	4582		11/5/2010 and 6/8/2010		10/5/2011	Land at Reedley Drive, Reedley	Open space contribution	Brierfield	On transfer of open space land which shall be before 22 dwellings occupied	224,276.00				Any monies not expended five years after the 10 years' maintenance period		22 houses to be built before we receive the money. Barnfield to build pavilion, one football pitch and one cricket pitch as part of the agreement	Input by BK 21/12/2012. Updated by TW 9/10/2014

-  Needs to be actively monitored
-  Progressing according to timescale but requires monitoring
-  No concerns as to progress

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Tidying Up of Back Streets (Back Lord Street and Back Every Street)

Bid submitted by: Scott Whalley

On behalf of (please include contact details): Councillor Ashraf

Amount requested: £ 860

Brief details of Project: Strimming, rubbish removal, weedkilling and general clearance of back streets

Main Outcomes to be Achieved: Improved quality of environment for residents.....

When will Project be implemented? ASAP.....

Who will undertake the Project works? Local Contractor

Is the bid for capital or revenue funding? Capital.....

Is there match funding for the Project from elsewhere? No.....

If so, please give details:

Are there long-term revenue consequences and how will these be funded?

No

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Grit Bin on Clements Drive, Reedley

Bid submitted by: Cllr. Pauline McCormick

On behalf of (please include contact details): Residents living in the area

Amount requested: £160

Brief details of Project:

Grit Bin (including first fill) on Clements Drive, Reedley

Main Outcomes to be Achieved:

When will Project be implemented? Immediately

Who will undertake the Project works? PBC Environmental Services

Is the bid for capital or revenue funding?

Is there match funding for the Project from elsewhere? No

If so, please give details:

Are there long-term revenue consequences and how will these be funded?