



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st October, 2016**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

14th October, 2016

17th November, 2016

16th December, 2016

16th January, 2017

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £50,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £50,000 or more, or
- ❑ a contract worth £50,000 or more; or
- ❑ a new or unprogrammed capital scheme of £50,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Nadeem Ahmed
Councillor Nawaz Ahmed
Councillor Eileen Ansar
Councillor David Clegg
Councillor Tony Greaves
Councillor Julie Henderson
Councillor Mohammed Iqbal
Councillor Asjad Mahmood
Councillor Mohammad Sakib
Councillor David Whipp

Communities, Parks, Recreation and Devolution
Health and Wellbeing
Tourism
Environmental Services
Deputy Leader and Finance
Planning and Development
Leader, Economic Development and Communications
Housing
Partnership Services
Neighbourhood Services and Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right hand column of the Plan. Alternatively you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7.00 p.m. on the dates shown below. **If you wish to speak at the meeting you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's web-site at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 16th September, 2016

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	EXECUTIVE DIRECTORS AND CONTACT OFFICERS
Transfer of Services to Town and Parish Councils	To receive an update on progress.	17.11.2016	No	Communities, Parks, Recreation and Devolution	Philip Mousdale, Corporate Director Tel: 661634 philip.mousdale@pendle.gov.uk
Sustainable Urban Drainage Assessment (SuDs)	To consider the implications/impact of SuDs assessments on the Council.	17.11.2016	No	Neighbourhood Services and Community Safety	Peter Atkinson Neighbourhood Services Manager Tel: 661063 peter.atkinson@pendle.gov.uk
Treasury Management – mid-year review 2016/17	To receive an update on the management of the Council's debt and investments as at 30th September 2016.	17.11.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Women's Refuge	To receive an update on funding of the project.	17.11.2016	No	Housing	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk

Growth and Prosperity Plan	To consider the annual review of the Plan.	17.11.2016	No	Housing	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Selective Licensing	To receive a report on the outcome of the consultation exercise.	17.11.2016	No	Housing	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Strategic Monitoring Report	To consider the Strategic Monitoring Report.	17.11.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Review of Local Scheme of Council Tax Support	Receive a report on the outcome of public consultation and consider the proposed scheme for 2017/18	17.11.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Annual Audit Letter	Consider the Annual Audit Letter from Grant Thornton for 2015/16	17.11.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Recommended Write-Offs	Sundry Debtors, Housing Benefit, Council Tax and Non Domestic Rate.	17.11.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Revenue Budget 2017/18	To receive an update on the budget development for	20.12.2016	No	Finance	Vince Green Financial Services Manager

	2017/18 and approve the revised budget for 2016/17				Tel: 661867 vince.green@pendle.gov.uk
Capital Budget 2017/18	To consider draft proposals for the capital programme for 2017/18 and an update on the current year's capital programme	20.12.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Council Tax Base 2017/18	To approve the Council Tax Base for 2017/18	20.12.2016	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk