

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

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CAPITAL PROGRAMME 2015/16 AND 2016/17

PURPOSE OF REPORT

To advise members on the Committee's 2015/16 and 2016/17 capital budgets.

RECOMMENDATIONS

- (1) That members note the available balance for 2015/16 is £231.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That the underspend detailed in paragraphs 13–15 totalling £87 be considered by the Committee.
- (4) That the overspend detailed in paragraph 16 be considered by the Committee.
- (5) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2014/15

1. This is £8,821.

Allocation for 2015/16

2. This is £17,610 capital plus £8,220 revenue contribution to capital – totalling £25,830. However, £4,697 of the revenue contribution is being held back as cover in the event that savings do not materialise from the transfer of some assets to the town and parish councils. At this stage, this gives an effective total allocation for 2015/16 of £21,133.

Effective Total Allocation for 2015/16

3. This is £29,954.

Commitments for 2015/16

4. These total £29,723 (see Appendix 1 for a detailed breakdown).

Balance for 2015/16

5. This is £231.

New Allocation for 2016/17

6. This is £11,740 capital plus £8,220 revenue contribution to capital – totalling £19,960.

Population/Electorate Breakdown

7. Brierfield ward – 4,862/3,800; Reedley ward – 5,291/4,306 (2011 Census/2014 Electorate).

Additional Sources of Capital Funding

8. Appendix 2 to this report, for information, is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Brierfield and Reedley Committee area.
9. The Pendle Three-Tier Forum on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

10. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

11. None.

Late Bids

12. Any late bids will be reported preferably just prior to or at the meeting.

Existing Bids

Underspend – De-allocate Funding

13. ***Heyhead Park Tennis Courts (Appendix 1, item xiii):*** The scheme has been completed with an underspend of £55. The Committee is asked to consider de-allocating this amount and return the funds to the capital programme.

14. **Christmas Banners in Brierfield (Appendix 1, item xiv):** The scheme was completed with an underspend of £5. The Committee is asked to consider de-allocating this amount and return the funds to the capital programme.
15. **Provision of No Through Road Signage at Victoria Avenue, Brierfield (Appendix 1, item xx):** The scheme was completed with an underspend of £27. The Committee is asked to consider de-allocating this amount and return the funds to the capital programme.

Overspend – Additional Funding Required

16. **Resurfacing of Back Taylor Street (Appendix 1, item xii):** The scheme has been completed at a cost of £9,187. Brierfield Town Council agreed to contribute £3,500 and £1,200 was payable by residents. This leaves a shortfall of £987. The Committee is asked to consider either allocating additional funds to cover this or to de-allocate equivalent funds from an existing allocation.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery); and "enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries, professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the

programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Brierfield and Reedley Committee.

Appendix 2: List of Section 106 Agreements for Brierfield and Reedley.

LIST OF BACKGROUND PAPERS

None.

Scheme Details	Lead Officer and Service Area	Original Allocation	Spend to 31/3/2015	Allocation Available 1/4/2015	Allocated 2015/16	Total Allocation	Spend to 29/2/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
i) Litter and dog waste bins (2/6/2015 and 1/3/2016)	C Taylor (ES)	£772	£441	£331	£1,000	£1,331	£0	£1,331	£500 allocated on 2/6/2015 and a further £500 on 1/3/2016
ii) Town centre premises improvement grants (10/5/2011)	P Collins (HHED)	£7,625	£0	£7,625	£0	£7,625	£2,350	£5,275	Ongoing. Currently promoting availability of grants in Brierfield
iii) Flood prevention works within the Brierfield and Reedley area (11/5/2010)	S Whalley (NS)	£2,500	£0	£2,500	£0	£2,500	£0	£2,500	The funds were allocated to help deal with emergency flooding situations. None has been spent to date but may be needed if the rain persists
iv) Maintenance of red grit bins (7/4/2009, 30/3/2010, 8/6/2010, 5/10/2010, 10/5/2011, 4/10/2011 and 2/10/2012)	J Lord (ES)	£2,893	£697	£2,196	£0	£2,196	£674	£1,522	Additional allocation of £401 on 30/3/2010, £459 on 8/6/2010, £3,000 on 5/10/2010, £1,605 on 10/5/2011 and £4,000 on 4/10/2011. £3,000 was allocated on 2/10/2012 for winter 2012/13 to include ordering of new grit bins). Remaining funds for ongoing maintenance for 2014/15
v) Festive decorations for Brierfield (8/4/2014)	S Whalley (NS)	£2,361	£2,093	£268	£0	£268	£0	£268	£2,361 allocated for Brierfield on 8/4/2014
vi) Festive decorations for Reedley (8/4/2014)	S Whalley (NS)	£2,361	£2,093	£268	£0	£268	£0	£268	£2,361 allocated for Reedley on 8/4/2014
vii) Friday Night Football League (7/8/2012)	T Horsley (NS)	£300	£0	£300	£0	£300	£0	£300	Funding still required for cost of pitch hire. Invoice to be sent

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viii) Parking area outside 1–29 Reedley Road, Reedley (4/9/2012)	S Whalley (NS)	£5,470	£0	£5,470	£0	£5,470	£0	£5,470	Allocated on 4/9/2012 (from 2010/11 Reedley balance) subject to LCC contributing remaining £8,500 and approval by BRAC of the plans
ix) Resurfacing of Park Lane/Park Drive, Reedley (6/11/2012, 5/8/2014 and 3/11/2015)	S Whalley (NS)	£6,000	£0	£6,000	£3,000	£9,000	£0	£9,000	£3,000 allocated on 6/11/2012, £3,000 on 5/8/2014 and a further £3,000 on 3/11/2015
x) Additional festive banners (5/3/2013)	N Yates (NS)	£419	£0	£419	£0	£419	£0	£419	Allocated on 5/3/2013. Spend to date is £662, with £331 contributed from Brierfield Town Council
xi) Lighting column at 11/13 William Street, Brierfield (7/5/2013 and 3/9/2013)	S Farnell (NS)	£350	£0	£350	£0	£350	£0	£350	Allocated on 7/5/2013. Spend to date is £4,085 with Brierfield Town Council contributing £1,000 to scheme. Additional £350 allocated on 3/9/2013
xii) Resurfacing of Back Taylor Street, Brierfield (8/10/2013)	S Whalley (NS)	£3,500	£0	£3,500	£0	£3,500	£3,500	£0	£3,500 allocated on 8/10/2013. Total cost was £9,187.30
xiii) Heyhead Park tennis courts, Brierfield (5/11/2013)	K Roberts (NS)	£55	£0	£55	£0	£55	£0	£55	Allocated on 5/11/2013. Spend to date is £3,890 , with Brierfield Town Council to be asked to contribute £1,945
xiv) Christmas banners in Brierfield (3/12/2013)	S Whalley (NS)	£500	£495	£5	£0	£5	£0	£5	Allocated on 3/12/2013

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xv) Provision of a speed indicator device (3/12/2013 and 1/3/2016)	S Farnell (NS)	£2,500	£0	£2,500	£3,500	£6,000	£0	£6,000	£2,500 allocated on 3/12/2013 and £3,500 on 1/3/2016
xvi) Improvements to Pendle Way, near Nelson Golf Course (7/1/2014)	T Partridge (NS)	£400	£297	£103	£0	£103	£0	£103	Allocated on 7/1/2014
xvii) Resurfacing of footway at Railway View, Brierfield (5/8/2014)	S Whalley (NS)	£3,500	£0	£3,500	£0	£3,500	£2,970	£530	Allocated on 5/8/2014
xviii) Street nameplates budget top-up (2/9/2014 and 3/11/2015)	J Hacking (NS)	£880	£0	£880	£880	£1,760	£1,760	£0	£880 allocated on 2/9/2014. Further allocation of £880 on 3/11/2015. Funds fully spent
xix) Clearance of Richard Street site, Brierfield (4/11/2014, 6/1/2015 and 2/6/2015)	S Whalley (NS)	£1,240	£1,603	-£363	£363	£0	£0	£0	£740 allocated on 4/11/2014 and a further £500 allocated on 6/1/2015 and £363 on 2/6/2015
xx) Provision of No Through Road signage at Victoria Avenue, Brierfield (31/3/2015)	S Farnell (NS)				£260	£260	£233	£27	Allocated by BRAC on 31/3/2015
xxi) Heyhead Park ball court fencing improvements (2/6/2015)	K Roberts (NS)				£1,500	£1,500	£1,500	£0	Allocated by BRAC on 2/6/2015
xxii) Replacement LED floodlighting to Tunstill Square Car Park (7/7/2015)	S Farnell (NS)				£225	£225	£0	£225	Allocated by BRAC on 7/7/2015

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xxiii) Removal and disposal of trees, etc at Colne Road, Brierfield (7/7/2015 and 4/8/2015)	D Walker (ES)				£1,035	£1,035	£1,035	£0	£960 allocated by BRAC on 7/7/2015 and £75 on 4/8/2015
xxiv) Purchase of two dog bins and one grit bin at Broadhurst Way and Kings Causeway, Brierfield (3/11/2015)	S Whalley (NS)				£350	£350	£0	£350	£350 allocated by BRAC on 3/11/2015
xxv) Repair of street light to Rear William Street, Brierfield (3/11/2015)	S Whalley (NS)				£100	£100	£100	£0	£100 allocated by BRAC on 3/11/2015
xxvi) Bollard at Sefton Street, Brierfield (1/12/2015)	N Yates (NS)				£150	£150	£0	£150	£150 allocated by BRAC on 1/12/2015 for a Blackpool style bollard
xxvii) Purchase of one bench and installation of two benches on Sackville Street, Brierfield (2/2/2016)	N Yates (NS)				£2,000	£2,000	£0	£2,000	£2,000 allocated by BRAC on 2/2/2016
xxviii) Tree pruning at Brierfield Family Tree Centre allotment (2/2/2016)	A Drinkwater (NS)				£100	£100	£0	£100	£100 allocated by BRAC on 2/2/2016
xxix) Flood prevention on Patterdale Close, Reedley (2/2/2016)	L Edwards (NS)				£750	£750	£0	£750	£750 allocated by BRAC on 2/2/2016 for the construction of a bund to prevent flooding of properties
xxx) Handrail on steps at Higher Reedley Road, Reedley (2/2/2016)	S Whalley (NS)				£200	£200	£0	£200	£200 allocated by BRAC on 2/2/2016

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xxxi) Grit bin at junction of Broadhurst Way and Borrowdale Avenue, Reedley (2/2/2016)	S Farnell (NS)				£110	£110	£110	£0	£110 allocated by BRAC on 2/2/2016
xxxii) Highway improvements (unadopted and adopted) (1/3/2016)	S Whalley (NS)				£9,000	£9,000	£0	£9,000	£9,000 allocated by BRAC on 1/3/2016
xxxiii) Footpaths (1/3/2016)	T Partridge (NS)				£1,200	£1,200	£0	£1,200	£1,200 allocated by BRAC on 1/3/2016
xxxiv) Lighting (1/3/2016)	S Whalley (NS)				£3,000	£3,000	£0	£3,000	£3,000 allocated by BRAC on 1/3/2016
xxxv) Jinnah Cricket Club (1/3/2016)	S Farnell (NS)				£350	£350	£0	£350	£350 allocated by BRAC on 1/3/2016
xxxvi) Volleyball (1/3/2016)	S Farnell (NS)				£350	£350	£0	£350	£350 allocated by BRAC on 1/3/2016
xxxvii) Pendle Tigers (1/3/2016)	S Farnell (NS)				£300	£300	£0	£300	£300 allocated by BRAC on 1/3/2016
Subtotals		£43,626	£7,719	£35,907	£29,723	£65,630	£14,232	£51,398	
Uncommitted Funds		£8,821	–	£8,821	-£8,590	£231	–	£231	
TOTAL FUNDS AVAILABLE 2015/16		£52,447	£7,719	£44,728	£21,133	£65,861	£14,232	£51,629	

Section 106 Agreements

Appendix 2

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
	LEG/8/475	IA006				Higher Reedley Road	Maintenance of green land at Hillingdon Road and Higher Reedley Road	Brierfield	Capital received	40,630.00	26,193.64	24,770.69			K Roberts	Money is being used for ongoing maintenance by Parks	VG 22/5/2015
13/98/0034P	LEG/8	IA018		Yes	5/1/1999	Hillsborough Avenue, Brierfield	Maintenance of land	Brierfield	Date of transfer	9,315.00	9,237.85	9,237.85			K Roberts	Money is being used for ongoing and ad hoc maintenance by Parks	TW 9/10/2014
13/08/0558P & 13/10/0296P	4582		11/5/2010 and 6/8/2010		10/5/2011	Land at Reedley Drive, Reedley	Open space contribution	Brierfield	On transfer of open space land which shall be before 22 dwellings occupied	224,276.00				Any monies not expended five years after the 10 years' maintenance period		22 houses to be built before we receive the money. Barnfield to build pavilion, one football pitch and one cricket pitch as part of the agreement	Input by BK 21/12/2012. Updated by TW 9/10/2014

	Needs to be actively monitored
	Progressing according to timescale but requires monitoring
	No concerns as to progress